

**HADLOW PARISH COUNCIL
PLANNING & ENVIRONMENT COMMITTEE
Minutes of the Meeting of Tuesday 21 May 2013**

Present: Cllrs D Carey (Chairman), D Hammond, E Bright, N Collins, Mrs C Hyams, Mrs J Massy

In attendance: Melanie Stepkowski (Parish Clerk),

		Action
2783	<p>Apologies For Absence:</p> <p>Approved apologies were accepted from: R Morley (other meeting), TMBC Cllrs Janet Sergison & Jill Anderson (other meeting), KCC Cllr M Balfour (other meeting).</p>	
2784	<p>Election of Chairman</p> <p>Only one name was proposed and a vote taken with full committee support.</p> <p>Resolved: Cllr David Carey elected Chairman of Planning & Environment Committee. Proposed Cllr Mrs Hyams, seconded Cllr Mrs Massy and carried unanimously.</p> <p>Cllr Carey accepted office however voiced his personal opinion that as this would be his third year perhaps the committee would benefit from ‘new blood’ next time around.</p>	
2785	<p>Terms of Reference</p> <p>These were reviewed and no changes were required. Proposed Cllr Carey, seconded Cllr Collins and carried unanimously.</p>	
2786	<p>Minutes of the Meeting of Tuesday 26 March 2013</p> <p>These were confirmed and signed as a correct record. Proposed Cllr Carey, Seconded Cllr Mrs Hyams and carried.</p>	
2787	<p>Declarations Of Interest</p> <p>Planning Application TM/13/01033/FL – Sedgebrooks, Hadlow College. Cllr Carey declared a prejudicial interest; he provided a statement of consideration before leaving the room.</p> <p>Cllr Dave Hammond declared a prejudicial interest in the above noted application as a college staff member and due to his name being used as the applicant. He duly left the room before the matter was discussed.</p>	
2788	<p>Matters Arising from the Minutes of 26 March 2013</p> <ol style="list-style-type: none"> 1. <u>Minute 2775 (3) Yew Tree in St Mary’s Churchyard</u> : The Chair thanked the Clerk for organising the footpath closure whilst the tree works were carried out. 2. <u>Minute 2775 (6) Bus Stop Opposite Ashes Lane</u>: The Clerk, Chair, Cllr Hyams, PCSO Matthew and PCSO Hockey had visited the site and were of the opinion that for safety purposes the college would be asked 	

	<p>whether they would consider forming a hard base standing area within the field boundary with the bus stop for members of the public to await the bus. Cllr Hammond with his ‘college hat on’ confirmed that the college had liaised with Arriva on this matter and still awaited a response. It was agreed that the Council would write a letter of support to the college and Arriva.</p> <p>3. <u>Minute 2777 (ii) Planning Enforcement Investigation</u> Cllr Carey confirmed that TMBC had agreed there was an enforcement issue and there should be a permeable area at the side of the drive to prevent flooding. It was noted this action had not taken place to date and would be discussed with the local TMBC Councillors.</p> <p>4. <u>Minute 2779 Japanese Knotweed</u> – Cllr Carey would provide Highways/Jacobs with a grid reference in order that it may be correctly removed.</p> <p>5. <u>Minute 2780 Fire Extinguisher Training through KCC</u> – Clerk had not progressed as of yet.</p>	<p>Clerk</p> <p>DC</p> <p>DC</p>
2789	<p>New Applications</p> <ul style="list-style-type: none"> • TM/13/01033/FL – First floor extension to staff house. Sedgebrooks, Hadlow College, Tonbridge Road, Hadlow, TN11 0AU. <i>(Cllr Carey provided a statement of consideration; contrary to the application the house was in sight of a public footpath and the building was surrounded by trees. Both Cllr Carey and Hammond then left the room whilst members considered the application.)</i> HPC Agreed, noting the two minor inaccuracies on the application. <i>(Cllr Carey and Hammond rejoined the meeting).</i> • TM/13/01231/FL– Removal of condition 3 (separate hereditament) to planning permission TM/04/03469/FL (Single storey annexe building in rear garden). Old Coach House, Hadlow Castle, High Street, Hadlow, TN11 0EG. HPC Objected: There is no reason to change original condition on the evidence available; under present circumstances could not access information from data base. 	
2790	<p>Planning Application Results</p> <p>(i) TM/12/01760/FL – Land rear of The Harrow Public House, Cemetery Lane, Hadlow, TN11 0LT. This had gone to Appeal.</p> <p>(ii) TM/13/00613/FL – Tithe Ward House, Three Elm Lane, Golden Green, TN11 0BN. This would be reported at Area 2 Planning Committee on 29 May 2013.</p> <p>(iii) TM/12/01950/OA – Castle Garden Cottage, Court Lane, Hadlow, TN11 0DU. This had gone to Appeal.</p>	
2791	<p>TMBC Area Planning Committees & List Bs</p> <p>Area Planning Committee 1 – noted. Area Planning Committee 2 – noted List B’s and Decisions – noted.</p>	

2792	<p>KCC Highways</p> <ul style="list-style-type: none"> • Diseased Ash Tree opposite the College – The KCC Tree Officer confirmed the tree needed to be removed. • Poplar Tree, junction of Carpenters Lane – Safety issues had been raised and the community would be kept updated. • Grass Verge Opposite College – it was noted that this required flailing and the cut grass removed and not left on site. 	Clerk
2793	<p>Non-Planning Issues</p> <ol style="list-style-type: none"> 1. <u>Parking Plan - Review</u> –Discussions had been held with the Hadlow Primary School and Borough Council representatives to get their views on parking within the parish. Members would now start to review the TMBC & Highways draft proposals for line marking in the area. At the meeting initial consideration was given to control of external parking by visitors and it was suggested that parking permits could be facilitated with specific times allocated to residents parking only; concerns for the livelihood of traders were also mentioned. It was agreed that members would take a detailed look at the draft proposals and the item would remain on the next agenda for further input. 2. <u>Cemetery Extension</u> – Purchase Contracts still awaited. 3. <u>Cemetery</u> – It was unanimously agreed that strimming between the graves was preferred and the request to use chemical spray would be denied at this time. 4. <u>Purchase of Christmas Illuminations</u> – The public had favoured the new star displays at Christmas and therefore a recommendation to Finance & General Purposes would be made: Purchase of four Star displays and lease two Dancing Stars, (one cool white and one gold) for Christmas 2013 in order that the public could consider these as part of the replacement of old illuminations. 5. <u>Queen Elizabeth II Deed of Dedication</u> – Land Registry had in a recent communication provided an alternative wording. Fields in Trust Legal Team were dealing with the item on Council’s behalf. 6. <u>Allotments</u> - The committee had done an inspection ahead of the meeting and congratulated tenants on their well kept plots. Several jobs were noted for the Village Wardens schedule: <ul style="list-style-type: none"> - Regular maintenance of the paths -Thrashing of the shed corner and general tidy. -Gate – adjust brackets and put holes in soft ground for ground locks -Cut back suckers on the tree trunk by entrance -The corner area of the allotments unofficially used as a shortcut to college grounds to be fenced and blocked as this was not a public footpath. -The Clerk was asked to write and officially thank Mr Hammond in his capacity as Farm Manager for the college for organising the new fence bordering their field and the allotment; also for the new fence which extended along the river bank. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk/ Warden</p>

	<p>The Clerk was thanked for administration of the allotments and ensuring that all plots had tenants on them.</p> <p>7. <u>Love Where You Live</u> – The opportunity to use Veolia volunteers for future projects such as planting cemetery extension hedgerow was welcomed.</p> <p>8. <u>Kent Environment & Community Network</u> – It was agreed that this was not for parish consideration.</p> <p>9. <u>HOS</u> – Overflow System in Toilets. Members would further investigate before a decision would be taken.</p> <p>10. <u>Speedwatch</u> – The new sites to be monitored after a request from some residents of Hadlow Park would require volunteers; the Clerk would address this matter to the Chair of Hadlow Park Residents Association.</p> <p>11. <u>Grant Application for Skatepark</u> – Members approved the go ahead with the SITA funding application which would also include a new piece of equipment in the play area. The parish office hoped to complete it before the deadline with members’ assistance. The application would now go forward to F&GP for final checks and recommendation to Council.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
2794	Correspondence for Consideration and Response	
	None.	
2795	Questions from Members	
	(i) Sign Visibility - Some Trees located within or near Hadlow Park were noted to be obstructing road signs and required cutting back by owners.	Clerk
	(ii) Martin’s/McColl’s Newsagents - Concerns raised as to whether the Air Conditioning Units and new lights on the fascia of the Martins (McColl’s) building had been approved under their recent planning application were addressed. Members were unclear as to the status but felt all changes should be addressed to planning authorities before commencement. TMBC would be notified of the query.	Clerk
	(iii) Broken Seat Opposite Rose & Crown – After corresponding with both TMBC and Russet Homes, it was made apparent by TMBC that under a legal agreement in 1991 between Tonbridge & Malling Borough Council and Tonbridge & Malling Housing Association (now Russet Homes) all property (which included property on amenity areas) was passed to Tonbridge & Malling Housing Association (now Russet Homes) and as the seat is on Russet Homes land its safety and maintenance was their responsibility. Noted and the Clerk would contact the complainant with the information.	Clerk
	(iv) Golden Green Triangle – It was noted that this had been badly cut and Highways would be informed.	Clerk
2796	Any Other Business	
	Free School Application – In relation to this application a recommendation to full council that all further correspondence would be addressed by the Parish Clerk and Cllr Janice Massy as the Vice Chair rather than the Chairman of Council due to his potential conflict of interest as Estates	

	<p>Manager at Hadlow College. Proposed Cllr Hammond, seconded Cllr Collins and carried unanimously.</p> <p>Website – Cllr’s Mrs Massy and Carey along with the Clerk would attend a meeting with Gel Creative to review progress on the website upgrade. Views on the upgrade from councillors so far had been promising.</p> <p>Chairman’s Comment – The Chair thanked members for the great contribution they had made over the year.</p>	
	<p>There being no further business the meeting closed at 20.25 Date of next meeting: Tuesday 25 June 2013 at 7.30pm, Old School Hall.</p> <p>Signed Date.....</p>	