

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 14 April 2014 at 7.30pm at Old School Hall

Present: Cllrs Mrs Massy (Vice Chairman), E Bright, Mrs Bright, D Carey, N Collins, R Morley, S Richardson, K Terry,

Also in Attendance: Melanie Stepkowski – Parish Clerk, PCSO Toni Matthew, A Hughes and a member of the Hadlow Park Association.

3143	Apologies for Absence Apologies for absence received and approved by Council: Cllrs Hammond (holiday), Mr & Mrs Shaw (other engagement), P Jones (unwell). Apologies noted by Clerk: TMBC Cllr's Jill Anderson, Janet Sergison, Howard Rogers (other engagements), KCC Cllr Balfour (other engagement).	
3144	Minutes of the Parish Council Meeting of 10 March 2014 Minutes were signed as a correct record. Proposed Cllr Mrs Massy, seconded Cllr Mrs Bright and carried unanimously.	
3145	Matters Arising from the Minutes of 10 March 2014 <u>Minute 3133 Traders Funding</u> – Approved funds for two new notice boards, lease of hanging flower baskets in the village square, printing of walking pamphlet, four new Christmas lights had been noted. <u>Minute 3136 Portable Appliance Testing</u> – this had been completed at the Old School Hall. <u>Minute 3137 Victoria Bridge, Golden Green</u> – this was now officially re-opened. <u>Minute 3137 Williams Field, Phase 2 Skate Park/Play Area</u> – The new tree saplings around the two sides of the Wheeled sports facility (skate park) had been planted and appreciation expressed to the Councillors and those members of the public that assisted. <u>Minute 3142 Cemetery Extension</u> – the purchase of additional land adjacent to the cemetery had been completed.	
3146	Declaration of Interest Cllr's Carey declared prejudicial interest as staff member of Hadlow College (Minute : TM/13/01482/FL & TM/13/03480/RD)	
3147	Chairman's Announcements The Chair reminded those present that the Annual Parish Meeting would be held at the Village Hall on Wednesday 23 April 2014 at 7.30pm. This was an opportunity for the community to get together and 'have their say' on parish matters.	
3148	TMBC Councillors Report Cllr Howard Rogers had sent a report in his absence: <u>Solar farm in Sherenden/Tudely</u> ; He wished to have any comments on the proposed application as TMBC were Consultees. The application was within Tunbridge Wells. <u>Speedwatch</u> ; Cllr Rogers wished to mention that the Speedwatch team was doing well in Golden Green but could do with more support.	

3149	KCC Councillors Report – no report.	
3150	<p>Public Time</p> <p><u>Monthly Crime Report:</u></p> <p>2 x Theft, 2 x Theft from vehicle, 1 x vehicle interference, 1 x criminal damage, 1 x burglary other than dwelling. There had also been four reports of Anti-social behaviour in the Marshall Gardens area; two of the incidents involving college students but these had now been dealt with and procedures put in place for the future.</p> <p>Cricket Pavillion – this had been broken into and damage caused; the matter had been notified to the Parish insurers.</p>	
3151	<p>Parish Clerk Report</p> <p>The first installment of both Basic Allocation and the Precept had been received. Work on Year End procedures is progressing.</p>	
3152	<p>Parish Matters</p> <ul style="list-style-type: none"> • Three Elm Lane – another recent accident had been noted and the Maidstone and Tonbridge & Malling Traffic Engineer, Mr M Heath, had confirmed that the area was on their programme for new warning signage this year. • Tree at junction of A26 & Carpenters Lane – The Parish Office continued to correspond with TMBC and KCC with regards to whether or not the tree will remain or for traffic safety be removed. It was noted that the final decision would not be within Parish Council remit. 	
3153	<p>Correspondence</p> <p>(i) Anne Barnes (Kent Police & Crime Commissioner) - Letter of thanks for Outreach Visit on 7 March 2014. Noted.</p>	
3154	<p>Planning</p> <ul style="list-style-type: none"> • TM/14/01107/TNCA – Removal of two pine trees and prune conifers to reduce by 50% along road side. East Lodge, Ashes lane, Hadlow, TN11 9QU HPC Agreed. • TM/14/00770/FL – Single Storey side extension. 1 Boormans Farm Oast, Court Lane, Hadlow, TN11 0JT HPC Agreed. • TM/14/00812/FL - Demolition of existing bungalow and garage. Replaced with chalet style bungalow and garage (re-submission of withdrawn application TM/13/00678/FL) Three Ways, Ashes lane, Hadlow, TN11 9QU HPC Objected to inappropriate development within the Green Belt. • TM/14/00619/FL – Alterations to front porch. Leavers Barn, Maidstone Road, Hadlow, TN11 0JH HPC Agreed. • TM/14/00475/FL – First floor side and front extension and detached open store in front of dwelling. 2 Boormans Farm Cottages, Court Lane, Hadlow, TN11 0JT 	

	<p>HPC Agree to the extension but concerned about siting of the wood store. [Cllr Carey excused himself from the meeting,]</p> <ul style="list-style-type: none"> • TM/14/01114/FL – Demolition of two existing College buildings and construction of one additional temporary building to be used in connection with the Free School; variation of condition 1 of planning permission TM/13/01705/FL to allow temporary Free School to continue until 30.09.2015; plus variations of conditions 3 and 5 of planning permission TM/07/00482/FL to revise the approved parking layout and landscaping scheme respectively in connection with the adjoining animal management unit. Faulkners Farm, Ashes Lane, Hadlow, TN11 9QU <p>HPC reiterated original objections. [Cllr Carey returned to the meeting]</p>	
3155	<p>To receive reports from representatives of the following committees and pass such resolutions thereon as may be necessary</p> <p><u>Finance & General Purposes Committee</u></p> <p>(i) To Recommend approval of Authorisation of Payments & Receipts, Bank Reconciliation (March 2014)</p> <p>RESOLVED to approve March Payments and Receipts, Bank Reconciliation in their entirety. Proposed Cllr Richardson, seconded Cllr Mrs Massy and carried unanimously.</p> <p>(ii) To Recommend Approval of Year End Accounts</p> <p>RESOLVED to approve Year End Accounts 2013-14. Proposed Cllr Richardson, seconded Cllr Terry and carried unanimously.</p> <p>(iii) Recommend Adoption of Finance Regulations to incorporate legislation (Repeal of s150) related to instructions of payments.</p> <p>RESOLVED to adopt the Finance Regulations to incorporate legislation (Repeal of s150) related to instructions of payments. Proposed Cllr Richardson, seconded Cllr Terry and carried unanimously.</p> <p>(iv) Recommend to Council approval of Schedule of Payments for the financial year 2014-15 to include Bank Transfers BACS, Variable Direct Debits Standing Orders</p> <p>RESOLVED to approve Schedule of Payments for the financial year 2014-15 to include Bank Transfers, BACS, Variable Direct Debits, Standing Orders. Proposed Cllr Richardson, seconded Mrs Bright and carried unanimously.</p> <p>(v) Annual Risk Management Review – updates and progression on this was noted.</p> <p>(vi) Recommendation to approve replacement Windows & Soffits in HOS and replacement Windows in Medical Centre at a cost of c£10k.</p> <p>RESOLVED to approve replacement Windows & Soffits in Old School Hall and replacement Windows in Medical Centre at a cost of c£10k. Proposed Cllr Richardson, seconded Cllr Bright and carried unanimously.</p> <p>(vii) Recommend approval of new Truck Lease for 2014-15</p> <p>RESOLVED to approve new Truck Lease for 2014-15 with initial payment of £855 plus vat and 35 payments of £285 plus vat. The lease to include all repairs, servicing, road tax and breakdown recovery, sign writing in line with previous truck. Proposed Cllr</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Richardson, seconded Cllr Mrs Massy and carried unanimously.</p> <p><u>Planning & Environment Committee</u> – TMBC Local Plan; the Parish Council had been invited amongst other groups and members of the public to suggest possible suitable areas for housing; they wished to maintain involvement in housing developments within the Parish and would continue to liaise with TMBC.</p> <p><u>Staffing Committee</u> – Nothing to report.</p> <p><u>Community Safety Committee</u> – Nothing to report.</p> <p><u>Hadlow Village Hall</u> – Await their AGM.</p> <p><u>Hadlow Youth Club</u> – No meeting held.</p> <p><u>Golden Green Village Hall</u> – The AGM would be on 30 April 2014.</p> <p><u>KALC</u> – Nothing to report.</p> <p><u>TMBC Parish Partnership Panel</u> – Nothing to report.</p> <p><u>Hadlow Village Transport Representative</u> (Joint Transportation Board) – Nothing to report in relation to the Parish although meeting attended. In response to whether traffic flow through the Parish particularly along the A26 and Three Elm Lane would be referred to the Joint Transportation Board.</p> <p><u>TMBC Crime Prevention Panel</u> – Nothing to report.</p> <p><u>Any Other Meetings:</u></p> <p>Funding Fair: Cllr Mrs Bright was due to attend this in May.</p> <p>Flood Fair, East Peckham: Cllr Carey had attended and found the event educational. The main aim had been to publish information for householders on resistance and resilience to floods. E.g. raising the height of power sockets on walls. Information on funding available to residents for future flood proofing of houses was available.</p>	
3156	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).</p> <p>Proposed Cllr Mrs Massy, seconded Cllr Collins and carried unanimously. [Members of the public were excused from the meeting before the next item was discussed]</p>	
3157	<p>Village Hall Lease – The final draft had now been received and viewed by Councillors.</p> <p>RESOLVED: It was agreed to adopt this Lease in its present form for submission to the Village Hall Committee for surrender of the current Lease and adoption of this Lease. Proposed Cllr Richardson, seconded Cllr Terry and carried unanimously.</p>	clerk
	<p>There being no further business the meeting closed at 21.10</p> <p>Date of next meeting: Monday 12 May 2014 at 7.30pm in Old School Hall [Annual Parish Meeting]</p> <p>Signed</p>	
<p>Date.....</p>		