

**HADLOW PARISH COUNCIL
FINANCE & GENERAL PURPOSE**

Minutes of the Meeting of Wednesday 4 June 2014

Present: Cllrs S Richardson (Chairman), Mrs Bright, N Collins, D Hammond, Mrs Massy, F Shaw, Mrs Shaw, K Terry

In Attendance: Melanie Stepkowski (Parish Clerk)

		Action
FGP514	<p>Election of Chairman</p> <p>Cllr Richardson was the sole candidate proposed as Chairman; the Clerk confirmed he had consented to being put forward for the role.</p> <p>Resolved: Cllr Richardson elected Chairman of Finance & General Purposes Committee. Proposed Cllr Mrs Bright, seconded Cllr Mrs Massy and carried unanimously.</p> <p>In his absence Cllr Collins chaired the meeting.</p>	
FGP515	<p>Apologies for Absence</p> <p>Cllr D Carey (personal), S Richardson (personal)</p>	
FGP516	<p>Review Terms of Reference</p> <p>Recommend approval to Council. Proposed Cllr Collins, seconded Cllr Mrs Bright and carried.</p>	
FGP517	<p>Declarations of Interest</p> <p>Cllr Shaw declared an interest with regards to Item 14, Village Hall & Hy-Arts Lease as Chairman of the Village Hall.</p>	
FGP518	<p>Minutes of the Meeting of 9 April 2014.</p> <p>These were approved as a correct record. Proposed Cllr Collins, seconded Cllr Mrs Shaw and carried unanimously.</p>	
FGP519	<p>Matters Arising From Minutes of 9 April 2014</p> <p>None.</p>	
FGP520	<p>May 2014 Accounts (Receipts, Payments, Bank Reconciliation, Actual Against Budget)</p> <p>Recommend to Council approval of May Accounts. Proposed Cllr Collins, seconded Cllr Mrs Bright and carried unanimously.</p>	
FGP521	<p>Website – Administration Costs</p> <p>Members viewed the administration information and costs from Gel Creative and would recommend to Council approval of a one year contract with monthly costs at an estimated £300.00.</p> <p>Proposed Cllr Mrs Massy, seconded Cllr Mrs Bright and carried.</p>	

FGP522	Donation Requests <ul style="list-style-type: none"> • Golden Green Defibrillator – Request from Golden Green Association to contribute towards Defibrillator. Recommendation to Council to approve payment of the yearly maintenance at approximate cost of £25, to cover costs of replacement batteries and to contribute 10% of the purchasing cost of £2020.00 for the cabinet and defibrillator. Proposed Cllr Hammond, seconded Cllr Shaw and carried unanimously. • Victim Support – Recommendation to Council to approve donation of £50.00. Proposed Cllr Mrs Shaw, seconded Cllr Mrs Massy and carried unanimously. 	
FGP523	Hadlow Local Walks Leaflets Recommendation to Council to approve the costs for printing the leaflets in the sum of £500 for 250 leaflets (4 individual walking leaflets), Design costs at approximately £500.00. Proposed Cllr Mrs Shaw, seconded Cllr Mrs Bright and carried unanimously.	
FGP524	Any Other Business & Questions From Members Cllr Terry reminded Members that in accordance with Standing Orders fees and charges were due for review. It was agreed this would be on the July F&GP agenda.	
FGP525	Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature). No Public present therefore Motion not taken.	
FGP526	Cemetery Extension Members had been provided with a report and Project Management Costs from the meeting with Cemetery Development Services in the previous week in addition to a questionnaire related to items for consideration within the new cemetery area. It was agreed that the matter should be referred back to Planning & Environment Committee for further discussion; however the consensus was that ploughing, levelling and seeding of the cemetery extension during Autumn 2014 would be prudent.	
FGP527	Village Hall Lease The initial quotation for works related to the Hy-Arts Centre had been received and further quotations would be sought.	
FGP528	Community Pre-school building (Annexe) and facilities KCC response was still awaited related to land covenants.	
	There being no further business the meeting closed at 20.15hrs Date of next meeting: Wednesday 2 July 2014 at 19.30, Old School Hall. Signed Date.....	

