

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 9 June 2014 at 7.30pm at Old School Hall

Present: Cllrs D Hammond (Chairman), D Carey, N Collins, P Jones, S Richardson, K Terry, Mrs Massy, C Vernon.

Also in Attendance: Melanie Stepkowski – Parish Clerk, TMBC Cllrs H Rogers & Janet Sergison, Mr & Mrs Hughes, P Hurling (Hadlow Park Representative), Mr A Longford & Ms S Rhodes.

3179	Apologies for Absence Apologies for absence received and approved by Council: Cllrs Mr & Mrs Bright (holiday), R Morley (holiday), Mr & Mrs Shaw. Apologies noted by Clerk: TMBC Cllr's Jill Anderson & KCC Cllr Mathew Balfour (other engagements), PCSO's Hockey & Matthews.	
3180	Minutes of the Parish Council Meeting of 12 May 2014 Minutes were signed as a correct record. Proposed Cllr D Hammond, seconded Cllr Carey and carried unanimously.	
3181	Matters Arising from the Minutes of 12 May 2014 Minute 3169 – The Harrow Public House – It was noted that it was now advertised as pub for sale.	
3182	Declaration of Interest None	
3183	Chairman's announcements None	
3184	TMBC Councillors reports. <u>BOROUGH COUNCILLORS' REPORT TO HADLOW PARISH COUNCIL – 9 JUNE 2014</u> First, a couple of items from the Borough Council's Economic Regeneration Advisory Board meeting held last week. I am delighted that Hadlow's application for grant funding of £4,817 to support our local traders was approved, in principle, by the Cabinet Members for Economic Regeneration and for Finance, Property & Innovation. Parish and Town Councils in the Borough will be invited to promote a Supporting Home Based Businesses initiative with local publicity. At the Annual Council Meeting on 13 May Councillor Mrs Sasha Luck, who represents West Malling & Leybourne, was appointed Mayor. Councillor Owen Baldock, who represents Castle Ward in Tonbridge, was appointed Deputy Mayor. This is the last municipal year that Jill Anderson and I will represent the Ward of Hadlow, Mereworth & West Peckham.	

	<p>(i) There have been Reviews of both Parliamentary and Borough Council boundaries. The target was to achieve equality in numbers of residents in Parliamentary Constituencies. The Electoral Commission reported to Parliament but their recommendations were not adopted.</p> <p>The Parliamentary Constituency at the next General Election to be held on Thursday, 7 May 2015 will therefore be the same as at present.</p> <p>(ii) The number of residents represented by Borough Councillors has also become unequal as a result of major developments in parts of the Borough and the Ward boundaries have had to be changed. As a result, Hadlow and Golden Green will be combined with East Peckham to form the Hadlow & East Peckham Ward.</p> <p>Mereworth and West Peckham will become part of the Downs & Mereworth Ward.</p> <p>These changes will take effect from the next Tonbridge & Malling Borough Council elections to be held on Thursday, 7 May 2015.</p> <p>Janet Sergison</p>	
3185	<p>KCC Councillors report</p> <p>No Report.</p>	
3186	<p>Public Time</p> <p>Members were reminded the Golden Green Fete would be held on Sunday 15 June.</p> <p>Mr Hurling addressed the meeting and asked that appreciation for the service to the community by Raj and Kumud at the local food store be recorded and that the work of the Speedwatch volunteers be acknowledged.</p> <p>Tree Corner Carpenters Lane – An application for the tree removal had not been received by the Parish Council to date; if an application was received there would be an opportunity for public consultation.</p> <p>Dog Fouling - Mr Longford expressed his continued concern over dog fouling within the Parish. In response to his question about ditches Cllr Carey explained that unless a ditch is specifically dug for the sole purpose of highway road construction the land owner is responsible for clearing ditches; if this is not done then KCC may write to the landowner and request works completed. In response to this subject TMBC Cllr Rogers confirmed that local landowners in Hartlake Road have this summer cleaned the ditches.</p> <p>Speed on A26 from Three Elm Lane to Ashes Lane – a resident expressed concern over speeding vehicles. It was thought that this matter was under consideration with KCC and TMBC.</p>	
3187	<p>Parish Clerk Report</p> <p>Cllr Richardson agreed to represent the Council at St Mary's Community Supper.</p>	
3188	<p>Parish Matters</p> <p>It was agreed to put a notice about land owners cutting back vegetation in the Parish Newsletters.</p>	Clerk
3189	<p>Correspondence</p> <p>None.</p>	

3190	<p>Planning</p> <ul style="list-style-type: none"> • TM/14/01577/FL - Two storey side extension and single storey rear extension. 4 Kenward Court, Hadlow, TN11 0DX. HPC Object due to reduction of parking spaces below those set by previous development applications. • TM/14/01565/FL - Removal of condition 3 (agricultural occupancy) of planning approval reference SW/6/61/377 (erection of farmhouse at Pitts Wood Hadlow). Birchfield, Ashes Lane, Hadlow, TN11 9QU. HPC Agree. • TM/14/01715/FL - Erection of a conservatory to the rear. 24 The Freehold, Hadlow, TN11 0ES. HPC Agree but concern about impact upon the neighbour. • TM/14/01563/FL - Side extension, dormer to side hip and hipped roof over existing rear flat roof extension. 7 Lonewood Way, Hadlow, TN11 0JB. HPC Agree but concerned about reduction in the parking & size of this second extension. • TM/14/01713/FL - Proposed reconstruction of building following storm damage and retaining residential dwelling on site. Titheward Yard, Three Elm Lane, Golden Green, TN11 0BN. HPC Obejct We did not think the buildings were sturdy enough in the first place. • TM/14/01277/FL - Two storey rear extension. 16 Toby Gardens, Hadlow, TN11 0EW. HPC did not receive in time to comment ahead of decision. • TM/14/01716/PD3MB - Prior approval of the proposed change of use of agricultural building to a dwellinghouse (use class C3)and for associated operational development at Hookwood Barn. Land adjoining Hookwood Orchard, Puttenden Road, Shipbourne. HPC We are concerned about this application as we do not believe this is a genuine agricultural building as set out in property history • TM/14/01814/FL - Single storey side extension. 4 Barnes Street Cottages, Three Elm Lane, Golden Green, TN11 0BQ. HPC Because of the size and position of the development affecting the open nature of the Green Belt • TM/14/01839/FL - Demolition of existing conservatory and garage. Construction of new breakfast room, utility and garage. 18 Lonewood Way, Hadlow, TN11 0JB. HPC Agree. • TM/13/02698/FL – Appeal response Easterfield Bungalow, Three Elm Lane, Golden Green, TN11 0BA HPC continues to object to this development of this new residence in the Green Belt. 	
3191	<p>To receive reports from representatives of the following committees and pass such resolutions thereon as may be necessary</p> <p><u>Finance & General Purposes Committee</u></p> <p>(i) To recommend approval of Accounts for May to include Payments & Receipts, Bank Reconciliation.</p> <p>RESOLVED to approve May Payments & Receipts, Bank Reconciliation in their entirety.</p>	

Proposed Cllr Richardson, seconded Cllr Collins and carried unanimously.

- (ii) To recommend approval of cheque payments listed for June and Staff wages. It was noted that there was a computer discrepancy with relation to PAYE and the Clerk would check calculations before the cheque was sent.

	£
6386 S King - Cricket Club Break In Repairs	420.00
6387 G Green Mission Hall Charity - Hall Hire	20.00
6388 Down To Earth - St Mary's Churchyard Tree Felled	177.60
6389 T&Malling - Annl Street Light Maint 14/15 (2 lights)	72.00
6390 Mediatek - Map printing - Cllrs Folders	230.10
6391 R Rose - Window Cleaning May	35.00
6392 B W May - HOS Carpark Light Repairs	158.70
6393 J B Refurbishment - Allotment Side Gate/Fence Replace	1278.00
6394 EON - Xmas Light Electricity 2013 Dec	137.07
6395 Councillor - Funding Fair Re-imbusement	15.00
6396 Councillor - Funding Fair & Coconuts for Fete	37.00
6397 Parish Online - Mapping Annual Fee	67.20
6398-6401 Wages – Admin, Cleaner, Clerk, Warden – June Wk12	3310.28
6402 PAYE – June – (checked & confirmed after meeting)	885.28
6403 Recommended F&GP Donation Golden Green Defib	377.00
6404 Recommended F&GP Donation Victim Support	50.00
	7270.23

RESOLVED to approve cheque payments as listed: Proposed Cllr Richardson, seconded Cllr Hammond and carried unanimously.

- (iii) To recommend acceptance of annual website administration costs in the sum of £2400.00 (£200 per month).

RESOLVED to approve the annual website administration costs in the sum of £2400.00 and for this to be reviewed on an annual basis.

Proposed Cllr Richardson, seconded Cllr Mrs Massy and carried unanimously.

- (iv) To recommend approval of donation requests: Golden Green Difibrillator and Victim Support.

RESOLVED to approve donation request from Golden Green for contribution to Difibrillator in the sum of £377.00 (10% of purchase price £202, year maintenance £25, £125 replacement battery costs. Proposed Cllr Richardson, seconded Cllr Carey and carried unanimously.

RESOLVED to approve donation of £50 to Victim Support. Proposed Cllr Richardson, seconded Cllr Hammond and carried unanimously.

- (v) To recommend approval of Terms of Reference for the Finance & General Purposes Committee.

RESOLVED to accept the Terms of Reference for the Finance & General Purposes Committee. Proposed Cllr Ricahrdson, seconded Cllr Carey and carried unanimously.

Clerk

Clerk

Clerk

	<p>Walking Leaflets - Cllr Richardson informed members that the costs of £580 to print 250 of each of the four leaflets and design costs of £500 had been accepted by F&GP and although not on the HPC agenda requested full Council approval.</p> <p>RESOLVED to approve the costs for printing 250 of each leaflet totalling £580 and design of those leaflets at £500.</p> <p><u>Planning & Environment Committee</u></p> <p>To recommend approval of Terms of Reference for the Planning & Environment Committee.</p> <p>RESOLVED to approve the Terms of Reference for the Planning & Environment Committee. Proposed Cllr Carey, seconded Cllr Richardson and carried unanimously.</p> <p><u>Staffing Committee</u> – Next meeting in July.</p> <p><u>Community Safety Committee</u> – Nothing to report.</p> <p><u>Hadlow Village Hall</u> – No meeting to report.</p> <p><u>Hadlow Youth Club</u> – No meeting to report.</p> <p><u>Golden Green Village Hall</u> – No meeting to report.</p> <p><u>KALC</u> – Cllr Mrs Massy attended the last meeting at which the Caretakers Scheme was once again a topic of discussion. There were no matters specifically relevant to Hadlow Parish.</p> <p><u>TMBC Parish Partnership Panel</u> – No meeting to report.</p> <p><u>Hadlow Village Transport Representative</u> (Joint Transportation Board) – Representative unable to attend as the meeting coincided with the HPC meeting.</p> <p><u>TMBC Crime Prevention Panel</u> – No meeting to report.</p> <p><u>Any Other Meetings:</u></p> <p>Funding Fair, Maidstone – This had been attended by Cllrs Richardson and Mrs Bright; it was an informative event highlighting a number of possible sources of revenue</p> <p>Botanical Society of the British Isles – A walk in Hadlow to include views of Shepherd’s Needle was expected.</p>	Clerk
3192	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects would be of a confidential and financial nature).</p> <p>Proposed Cllr Hammond, seconded Cllr Collins and carried unanimously.</p>	
3193	<p>TMBC Local Plan – Members had previously been emailed the completed Call For Sites form which was due for return on 10/06/2014. The application was approved with the Clerk being asked to possible amend one answer if necessary.</p> <p>Cemetery Extension – Members had seen the draft proposals and questions from the Parish Office on how to proceed; it was agreed that there was no immediate rush to design and develop the whole of the cemetery extension and that further meetings on the project would be necessary to finalise any details. However the Committee was asked for approval to initiate works for sections of the draft phase 1 and the following was agreed:</p> <p><u>PHASE 1</u> –</p> <ul style="list-style-type: none"> • PLOUGH, LEVEL AND SEED GROUND • FENCE • START HEDGE WORK PREPARATION • BOTTOM END WILD FLOWER AREA AND SEATING <p>Proposed Cllr Hammond, seconded Cllr Richardson and carried unanimously.</p>	Clerk

	<p>Village Hall & Hy-Arts Lease – To consider repair & maintenance costs and lease preparation - The Clerk had been asked to gain two additional quotes for repair works.</p>	Clerk
	<p>There being no further business the meeting closed at 21.40 Date of next meeting: Monday 14 July 2014 at 7.30pm in Golden Green Village Hall.</p> <p>Signed Date.....</p>	