

**HADLOW PARISH COUNCIL
PLANNING & ENVIRONMENT COMMITTEE
Minutes of the Meeting of Tuesday 26 November 2013**

Present: Cllrs D Carey (Chairman), E Bright, Mrs L Bright, N Collins, Mrs J Massy, R Morley

In attendance: Melanie Stepkowski (Parish Clerk),

		Action
2865	Apologies For Absence: Cllr Hammond (unwell).	
2866	Minutes of the Meeting of Tuesday 22 October 2013 These were confirmed and signed as a correct record. Proposed Cllr Carey, Seconded Cllr Mrs Bright and carried unanimously.	
2867	Declarations Of Interest Cllr Carey (member of staff at Hadlow College) declared a prejudicial interest with regards to planning application TM/13/03480/RD and left the room during consideration of this application.	
2868	Matters Arising from the Minutes of 27 August 2013: None.	
2869	New Applications <ul style="list-style-type: none"> • TM/13/03488/TNCA - Silver Birch – Reduce to fork in crown (getting too large in garden). 30 The Freehold, Hadlow, TN11 0ES HPC Agreed. • TM/13/03191/LDE - Lawful Development Certificate Existing: Use of buildings and site in connection with Tonbridge Fencing Limited. Court Lane Farm, Court Lane, Hadlow, TN11 0DP HPC Agreed. • TM/13/03437/RD - Details of materials and finished floor levels pursuant to conditions 2 and 3 of planning permission TM/13/02073/FL (Construction of a pair of two bed semi-detached houses and one, three bed detached house with ancillary parking and storage facilities). The Mound, The Paddock, Hadlow HPC Agreed. • TM/13/06472/LB - Listed Building Application: To overboard the existing damaged ceiling. Parkside, 22 North Firth Park, Hadlow, TN11 9QW HPC Agreed. • TM/13/03480/RD - Details of the materials for the surfacing of the parking areas and associated hard standings and a Travel Plan submitted pursuant to conditions 10 and 11 of planning permission TM/13/01705/FL. Hadlow Rural Community School, Ashes Lane, Hadlow HPC Objected as the travel plan had not addressed any of the concerns we had when we objected to the original application for a temporary school on this site. 	
2870	Planning Application Results - noted.	

2871	<p>TMBC Area Planning Committees & List Bs</p> <p>List B – noted.</p>	
2872	<p>KCC Highways</p> <p>(i) Road Works – Victoria Road. It was noted that a temporary bridge over the River Bourne to re-route the footpath had been erected until the road works were completed.</p> <p>(ii) Salt Bin – Brookfields. Consideration was being given to its relocation on to the other side of the path in order that it could be fixed against the fence to prevent tipping.</p> <p>(iii) Manhole Cover, Court Lane – Report a Fault reference: 1569495. Repair works had been completed and noted.</p> <p>(iv) Ref:68600 Missing Drain/Gully Cover – Outside Pharmacy – The Highways Steward continued to chase this issue.</p>	
2873	<p>TMBC Local Plan</p> <p>Minutes of the meeting were awaited from TMBC. It was an informal discussion with relation to future development and the requirement to full fill the Housing quota to 2030; it had been informative and productive. It was felt prudent that the Parish Council consider future possible development within the Parish ahead of the Spring 2014 consultation period.</p>	
2874	<p>Hadlow Primary School</p> <p>The Clerk had previously emailed full Council with a report which was duly noted:</p> <p>On Tuesday 15 October the Parish Clerk met with Mrs Hockey the head of Hadlow Primary school to discuss issues with parents parking in the Old School Hall Car Park.</p> <p>Parking at drop off and pick up time within the Old School Hall Car Park had been an ongoing challenge for many years but with more and more local people choosing to drive their children to and fro rather than walk, the risk of injury or accident had increased.</p> <p>It was agreed that without parental participation the problem would not be resolved and both the School and Parish Council would continue to advertise in newsletters for local families to get involved in the proposed ‘Walking Bus’ programme.</p> <p>In attempting to resolve the matter consideration was also given to perhaps an ‘in and out’ access to the school so that parents had another alternative which would then leave the Old School Hall Car Park free for its true purpose of supporting parking for the Old School Hall users, Medical Centre staff/patients and the Preschool. It was however noted that structural changes to the school grounds would be necessary and the school would be unable to financially support such a scheme through its current budget; the matter was therefore taken to Kent County Council for consideration and guidance.</p> <p>A meeting was set up with Mr Peter Doel (Area Planning & Development Office – Mid Kent) School Capital and Premises Development Unit, Mr Ian McGrath (KCC Mid Kent Contracts Manager, Mrs Hockey and myself on</p>	

	<p>Tuesday 19 November at 3pm , which gave the members of KCC the opportunity to see first- hand just how chaotic the car park became when children were picked up from school.</p> <p>It was noted that parents often arrived well ahead of the end of school day simply to get a parking spot. During this period several parents approached the consulting group and expressed their views which highlighted how contentious and emotive the issue of parking was within the community. The group discussed options within the car park such as; using the barrier to restrict unauthorised vehicles (difficult to operate and identify authorised users and labour intensive), Parking meters and general use (not part of the original agreement). It was evident that all options with regards to the car park had previously been exhausted. Therefore the group moved on to alternatives within the school grounds.</p> <p>New highway laws, it was felt restricted the access proposed via Maidstone Road directly into the school between residential housing and although there was probably enough land to fundamentally set up a drive through system the costs could not be met by the school budget and even if the drive was constructed it may well alleviate strain on the Old School Car park but perhaps infer the same safety issues into the school grounds.</p> <p>In conclusion it was agreed that all alternatives considered were fraught with difficulties and Mr Doel would discuss the matter further with Consultant Company, Mouchel, and ascertain costs involved in appointing them to do a feasibility report on the use of the school premises for temporary parking and arrange an informal consultation with KCC Planners on the issues.</p>	
2875	<p>Non Planning Issues</p> <ul style="list-style-type: none"> • <u>Williams Field – Phase 2 Skate Park/Play Area Update and General Matters</u> <p>(i) Phase 2: The Clerk continued to gain quotations for the play area works. The Woodland Trust application for free trees had been submitted by Cllr Mrs Bright and funding towards helmets for skate users had also been applied for via KCC Councillor Membership Funds</p> <p>(ii) It had been reported once again that one of the lights at the Ballcourt was being turned towards the skate park and shining into a residential property. Ditton Electrical would be asked to encase the fixture to stop the rotation and also to seek costs for installation of additional lights for the skate park to be sited in locations that would not affect the houses on the boundary.</p> <p>(iii) Litter Picks – Cllr Morley was thanked for his continued assistance in keeping the area litter free.</p> <ul style="list-style-type: none"> • <u>Hy-Arts Centre & Village Hall – Update</u> <p>Cllr Carey had not been aware of any meeting of the Hy-Arts Centre. The Village Hall Chairman had responded to communication about the broken windows and alarm issues at the Village Hall. Repairs were imminent.</p> <ul style="list-style-type: none"> • <u>Allotments</u> <p>These were generally in good condition.</p>	<p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • <u>Signpost Field</u> Nothing to report. • <u>Cemetery & Proposed Extension</u> An article in ‘The Clerk Magazine’ explained that a cemetery extension was a long-term project with most of the land being left empty for a about thirty five years, therefore an interim use of the land which provided a service to the community was needed to ensure the asset was not considered Wednesbury unreasonable and therefore illegal. It was agreed that a seating and contemplation area would fulfil the requirements. • <u>Old School Hall</u> The roof guttering had been cleared and inspected although further works to the drainage near the fire exit was needed. The mould on the kitchen wall and drips from ceiling vent needed further investigation. • <u>Preschool</u> At a meeting with Hadlow College the Annual Agreement had been signed. Discussions on the future of the preschool in its current site and structure had taken place and further investigations would be addressed by the Finance & General Purposes Committee. • <u>St Mary’s Churchyard</u> A replacement tree for the Yew which was removed in the summer was progressing. Members were made aware of the problem the Church had with general nuisance caused by some younger members of the community; it was noted that the police had been informed of such incidences. • <u>Footpaths</u> Access Trail – repairs to the pathway had been completed by Public Rights of Way (PROW). St Mary’s Foothpath to The Forstal – TMBC had been notified of Dog fouling on this path. • <u>KCC Library – Community Asset</u> The Community Right to Bid application had been completed and acknowledged; the result was awaited in due course. An email about the future of libraries from KCC indicating the possibility of libraries being run by private industry on behalf of the Council was noted. 	Clerk
2876	<p>Correspondence For Consideration and Response:</p> <p>A letter to the Chairman about cemetery regulations related to grave sizes had highlighted the need to ensure that clear guidance was included in the Hadlow Cemetery Information and Regulations and as a result changes had been agreed at the November HPC meeting. The Chairman would write and inform the resident of the amendments.</p>	

2877	<p>Questions From Members/Any Other Business:</p> <p>CCTV – Cllr Morley reiterated his intention of sourcing further information on the system used at East Peckham.</p> <p>Golden Green Parking – Reports of Tonbridge Hire trucks being parked at Signpost Field would be looked into by Cllr Collins.</p> <p>Laxton Farm, Common Road – Members had heard unofficially that the appeal with regards to the caravan sited on the farm had apparently been ‘approved’; however, no official confirmation had been received at the parish office.</p> <p>Volunteer Snow Wardens Programme – The Clerk confirmed that there had been a good response and the system was in the process of being finalised for the winter season.</p>	
	<p>There being no further business the meeting closed at 21.30 Date of next meeting: Tuesday 28 January 2014 at 7.30pm, Old School Hall.</p> <p>Signed Date.....</p>	