

**HADLOW PARISH COUNCIL
PLANNING & ENVIRONMENT COMMITTEE
Minutes of the Meeting of Tuesday 28 January 2014**

Present: Cllrs D Carey (Chairman), E Bright, Mrs L Bright, Mrs J Massy,

In attendance: Melanie Stepkowski (Parish Clerk), Philip Jones

		Action
2878	<p>Apologies For Absence Accepted:</p> <p>Cllrs Hammond (business), R Morley (previous engagement), N Collins (personal) & TMBC Cllr Jill Anderson (Overview & Scrutiny Committee Meeting)</p>	
2879	<p>Minutes of the Meeting of Tuesday 26 November 2013</p> <p>These were confirmed and signed as a correct record. Proposed Cllr Carey, Seconded Cllr Mrs Bright and carried unanimously.</p>	
2880	<p>Declarations Of Interest</p> <p>None.</p>	
2881	<p>Matters Arising from the Minutes of 26 November 2013:</p> <p><u>Minute 2872 Road Works, Victoria Road</u> - These had been extended until around April due to bad weather conditions hampering work.</p> <p><u>Minute 2877 CCTV</u> – The hard drive for Parish Office CCTV had been ordered.</p>	
2882	<p>New Applications</p> <ul style="list-style-type: none"> • TM/13/03912/FL - Replacement garage on existing footprint and new storage building. The Bull Lodges, 3 Pierce Mill Lane, Hadlow, TN11 0LA. HPC Object, inappropriate development within Green Belt. • TM/13/03942/FL - Garage conversion and single storey extension to rear. 2 Smithers Close, Hadlow, TN11 0LU. HPC Agreed. • TM/14/00028/FL & TM/14/00029/LB - Dining room extension to east elevation (re-submission of TM/13/02300/FL). Stable Cottage, 4 North Frith Park, Hadlow, TN11 9QW. HPC Agreed. • TM/14/00113/FL - Single storey side and rear extension and front elevation dormer window. 12 Great Elms, Hadlow, TN11 0HT. HPC Agreed but concerned about the increased footprint. 	
2883	<p>Planning Application Results & Planning Enforcements</p> <p>Planning Application Results Noted.</p> <p><u>Appeals and Enforcements:</u></p> <p>Walnut Tree Cottage (Gingerbread Gallery & Teashop). No Planning</p>	

	<p>permission required at present.</p> <p>Laxton Farm Caravan – Appeal decision of 06/2013 confirmed the caravan is currently used for agricultural purposes and therefore enforcement quashed.</p> <p>TM/13/02729/FL – 1&2 New Cottages, Puttenden Road, Shipbourne has gone to Appeal.</p>	
2884	<p>TMBC Area Planning Committees & List Bs</p> <p>List B – noted.</p> <p>No Area Committees to report.</p>	
2885	<p>KCC Highways</p> <p>The following street lights were not working and were reported to Highways:</p> <p>JBDM004 – Brookfields JEF008 – Twyford Road JHDQ207 – School Lane</p> <p>Ashes Lane – The road would be closed for a short period in the near future in order that Highways could repair pot holes.</p>	
2886	<p>Non Planning Issues</p> <ul style="list-style-type: none"> • <u>Williams Field – Phase 2 Skate Park/Play Area</u> <ol style="list-style-type: none"> 1. The new skate park sign had been erected. 2. The ball court light fixed in order that the light could no longer be rotated to face the skate park. 3. Swing Set and play area surface – KCC Cllr Balfour had supported our successful grant application for £1000.00 towards the resurfacing and the Parish Office was progressing with the project. 4. Queen Elizabeth II Fields In Trust plaque was still to be suitably located at Williams Field. 5. Fish & Chips Van & Kebab Van – Councillors had consulted with TMBC about the mobile units; no planning permission was required. Councillors had agreed to the Fish & Chips van using Williams Field three days a week for short periods on the condition that it provided its customers with a bin for rubbish; if however there was an increase in litter as a result of the usage then the agreement would be terminated. With regards to the Kebab van parking near the Rose & Crown, the owner would also be asked to provide a litter bin for his customers use and Highways would be consulted to ensure that parking near a junction was not considered an obstruction. • <u>Hy-Arts Centre & Village Hall – Update</u> <p>No meetings to date.</p> <ul style="list-style-type: none"> • <u>Allotments</u> <p>There were no current vacant plots and one person on the waiting list.</p> <p>The Hadlow Growers Group had requested a temporary gate be put in</p>	<p>Clerk</p> <p>Clerk</p>

<p>along the boundary with Hadlow College land in order that they could cross to their allotments two fields over whilst awaiting the College repairs to the bridge.</p> <p>Councillors considered the request but it was felt that this could potentially be a safeguarding issue as the gate would be used as an unofficial short cut by students. Particular safety concerns were noted as the college was responsible for under eighteen student accommodation. It was also noted that the fence belonged to Hadlow College.</p> <ul style="list-style-type: none"> • <u>Signpost Field</u> <p>Nothing to report.</p> <ul style="list-style-type: none"> • <u>Cemetery & Proposed Extension</u> <p>Land Extension: Council had via email further considered the request for, no more than six single plots to be reserved for the land owners' family, as part of the land purchase agreement to extend the cemetery. This was agreed and Grants of Exclusive Right of Burials for a period of fifty years would be issued.</p> <p>Cemetery Bins: Members agreed to the Wardens request that the current open bins be replaced with 4 of fire resistant Glasdon Metal Guppy Bins, a quote at net £1073.04 had been put forward and would be recommended to full Council for acceptance. Proposed Cllr Mrs Bright, seconded Cllr Carey and carried unanimously.</p> <ul style="list-style-type: none"> • <u>Old School Hall</u> <ol style="list-style-type: none"> 1. Windows: Replacement quotes were still awaited. 2. Floor: Nutwood Flooring would complete short term repairs during February and a quote to sand, reseal the floor during the summer was awaited. <ul style="list-style-type: none"> • <u>Preschool</u> <p>The Parish Office continued to review cleaning costs and reduce wherever possible.</p> <ul style="list-style-type: none"> • <u>St Mary's Churchyard</u> <p>Elder Tree – A resident from The Forstal had requested the tree be felled as it could affect the wall structure and or to have permission to cut back branches overgrowing his property. The Voluntary Tree Warden had viewed the area noting it was within the Conservation area and referred to the 2010 Tree Audit in which no safety issue had been highlighted with regards to this particular tree, in conclusion he felt there to be no urgent requirement to complete any works on the tree, however the Council would consult with the TMBC Tree Officer to see if other works were deemed necessary in the longer term.</p> <ul style="list-style-type: none"> • <u>Footpaths</u> <p>Damaged Yew Tree – School Lane: A report of a possible dead Yew Tree situated on the back far side of a house along Hailstone Close had been brought to the attention of Public Rights of Way who would do a site visit and if necessary contact land owner to remove the tree.</p>	Clerk
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	<p>Damaged footbridge over culvert leading to the River Bourne on footpath MT135, Blackmans Lane on Bourneside Oast Boundary – Public Rights of Way would liaise with resident of Bourneside Oast with regards to repair/replacement of the bridge.</p> <ul style="list-style-type: none"> • <u>Courses for Councillors</u> <ol style="list-style-type: none"> a) Resilience and Reassurance For Local Councils – This would be attended by Cllr Mrs Bright b) Introduction to Planning for Local Councillors – This would be open to Cllr Jones as a new member of Council. 	
2887	<p>Correspondence For Consideration and Response:</p> <ol style="list-style-type: none"> 1) Road Casualty Reduction Strategy for Kent Draft Response – Cllr Mrs Bright would complete on behalf of Council. 2) Gala Christmas Lights Sale – The Clerk would email all information to full Council for consideration in the light of the damage done to old lights during the bad weather. 	
2888	<p>Questions From Members/Any Other Business:</p> <p>The recent wet weather and controversy over flood management was being addressed by the Environment Agency and other official departments. The Chairman confirmed that he had recently attended a meeting at which a local biodiversity officer had spoken about various flood defence processes.</p> <p>With regards to the River Bourne and other local rivers he felt it was important that the Parish Council encouraged residents, landowners and other interested parties including neighbouring parishes to work with the government bodies dealing with flood and river matters to consider and improve wherever possible small scale eco defences as well as larger plans. He particularly highlighted the Middle Medway Project which aimed to improve the River Bourne status from ‘moderate’ to ‘good’.</p> <p>The Chair said there were many sources of information on this issue and one such site was called ‘upstream thinking’.</p>	
	<p>There being no further business the meeting closed at 21.05 Date of next meeting: Tuesday 25 February 2014 at 7.30pm, Old School Hall.</p> <p>Signed Date.....</p>	