

**HADLOW PARISH COUNCIL
FINANCE & GENERAL PURPOSE**

Minutes of the Meeting of Wednesday 7 January 2015

Present: Cllrs S Richardson (Chairman), D Carey, N Collins, D Hammond, K Terry, Mrs J Massy,

In Attendance: Melanie Stepkowski (Parish Clerk)

| | | Action |
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| FGP581 | Apologies for Absence Approved: Cllr Mrs Bright (unwell). Absent: Cllrs Mr & Mrs Shaw | |
| FGP582 | Declarations of Interest - None. | |
| FGP583 | Minutes of the Meeting of 3 December 2015 These were approved as a correct record. Proposed Cllr Richardson, seconded Cllr Carey and carried unanimously. | |
| FGP584 | Matters Arising From Minutes of 5 November 2014 <u>Minute 574- Other Projects</u> Speed awareness and traffic calming equipment was still on the agenda for investigation. <u>Minute 575 – Trees</u> The removal of trees at the cemetery in preparation for the path to the cemetery extension had been completed and other works were scheduled. It was agreed that pollarding on the West boundary of St Mary’s Churchyard would also be organised hopefully for completion before year end; paid for via Reserves if necessary. Proposed Cllr Carey, seconded Cllr Richardson and carried unanimously. <u>Minute 576 – Christmas Decorations</u> The new lights and tree had been well received by residents. The lights had been turned off on 6 January and were scheduled to be dismantled within one week. | Clerk/SR |
| FGP585 | Accounts (Receipts, Payments, Bank Reconciliation, Actual Against Budget – December 2014) December Accounts and third quarter finance report were approved and would be recommended to full Council. Proposed Cllr Richardson, seconded Cllr Mrs Massy and carried unanimously. | |
| FGP586 | Cheque Payments for Authorization These were approved and would be recommended to full Council. The Clerk confirmed that the hanging baskets financed by the ‘Traders Fund’ had arrived late and a discounted invoice requested. Proposed Cllr Richardson, seconded Cllr Collins and carried unanimously. | Clerk |

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| FGP587 | <p>HPC Budget & Precept</p> <p>Members reviewed the papers and the following would be recommended to full Council:</p> <p>Precept requirement: £76,764.00</p> <p>Earmarked Reserves:</p> <table border="0"> <tr> <td>a) Cemetery Extension</td> <td>£30,000.00</td> </tr> <tr> <td>b) Hall Refurbishment</td> <td>£ 5, 585.11</td> </tr> <tr> <td>c) Buildings & Land</td> <td>£10,000.00</td> </tr> <tr> <td>d) Hadlow Rangers Donation</td> <td>£ 8,570.00</td> </tr> <tr> <td>e) Open Spaces & Play Areas</td> <td>£40,000.00</td> </tr> </table> <p>Proposed Cllr Richardson, seconded Cllr Terry and carried unanimously.</p> <p><i>(Cemetery Extension Reserve – to finance the continued works required to prepare the land for burial.</i></p> <p><i>Hall Refurbishment Reserve – to finance in part decorating of parish office, possible Velux window replacement and other structural works as needed.</i></p> <p><i>Buildings and Land Reserve would be used in part to finance possible improvements to the patio area outside the village hall once the new lease was in affect and to build cover for the potential removal of the annex building at Old School Hall.</i></p> <p><i>Open Spaces & Play Areas Reserve in addition to Hadlow Rangers Donation would be used towards replacement play equipment with the balance of required funds being sourced through funding opportunities.)</i></p> | a) Cemetery Extension | £30,000.00 | b) Hall Refurbishment | £ 5, 585.11 | c) Buildings & Land | £10,000.00 | d) Hadlow Rangers Donation | £ 8,570.00 | e) Open Spaces & Play Areas | £40,000.00 | |
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| e) Open Spaces & Play Areas | £40,000.00 | | | | | | | | | | | |
| FGP588 | <p>Walking Leaflets</p> <p>Recommendation to Council to approve the following:</p> <p>500 copies x 4 leaflets printed on 150gsm silk £840.00</p> <p>Costs for folding £90.00</p> <p>Restructuring of the 4 leaflets including amendments for online purposes and text amendments for the reprints £200.00</p> <p>Proposed Cllr Hammond, seconded Cllr Richardson and carried unanimously.</p> <p><i>It was noted that the printing costs were originally for 250 of each leaflet at £420.00 therefore the Clerk would see whether there was any possibility of reduced printing costs for 500 of each. The leaflets had been extremely popular and there was still a demand for copies.</i></p> | Clerk | | | | | | | | | | |
| FGP589 | <p>Donation Requests</p> <p>a) To recommend a donation of £300.00 to Hadlow Bowls Club in connection with the purchase and installation of the new fence and other necessary equipment. Proposed Cllr Hammond, seconded Cllr Carey and carried.</p> <p>b) To recommend a donation of £100 to the Samaritans under Section 137. Proposed Cllr Mrs Massy, seconded Cllr Collins and carried.</p> | Clerk | | | | | | | | | | |

