

**HADLOW PARISH COUNCIL  
PLANNING & ENVIRONMENT  
Minutes of the Meeting of Tuesday 23 June 2015**

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**Committee Members Present:** Cllrs J Massy (Chairman), E Bright, L Bright, P Jones, J Newman

**Also in attendance:** Melanie Stepkowski (Parish Clerk), Cllr S Richardson

		Action
3047	<b>Apologies For Absence Accepted:</b> Cllr D Carey (holiday), Cllr N Collins (work commitment)	
3048	<b>Minutes of the Meeting of Tuesday 19 May 2015</b> These were confirmed and signed as a correct record. Proposed Cllr J Massy, Seconded Cllr E Bright and carried unanimously.	
3049	<b>Declarations Of Interest</b> – Cllr J Massy declared an interest as an allotment tenant and member of St Mary’s Church administrative staff.	
3050	<b>Matters Arising from the Minutes of 19 May 2015:</b> <u>Minute 3040 “We’re Watching You” Dog Campaign</u> – The Dog Warden had arranged a day in July to do a ‘bag & flag’ session which would involve the primary school.	
3051	<b>New Applications, Amended Applications And Plans for Comment (List ‘B’s)</b> <ul style="list-style-type: none"> <li>• <b>TM/15/00514/FL</b> –Relocation of vehicle access. Robin House, Ashes Lane, Hadlow, TN11 9QU. <b>HPC Agreed to the relocation of vehicle access but objected to materials used with lack of drainage and possible flooding issues. The current plan is not complementary to rural aspect.</b></li> <li>• <b>TM/15/01777/FL</b> – Variation of conditions 1 &amp; 6 to planning permission TM/14/02774/FL (Demolition of goat shed and siting of two new temporary buildings onsite, move proposed school fence south into Faulkners Farm courtyard (amended scheme to that previously approved under planning permission TM/14/00114/FL). Faulkners Farm, Ashes Lane, Hadlow, TN11 9QU. <b>HPC object and original comments for TM/14/00114/FL stand.</b></li> <li>• <b>TM/15/01524/FL</b> – Replacement of dilapidated greenhouses with single Victorian-style glass house. 1 The Coach House, Hadlow Place, Three Elm Lane, Golden Green, TN11 0BW. <b>HPC Agreed.</b> <i>(Details available at Parish Office or <a href="http://publicaccess2.tmbc.gov.uk/online-applications/">http://publicaccess2.tmbc.gov.uk/online-applications/</a>)</i></li> </ul>	
3052	<b>Planning Applications: Results (List D’s), Planning Enforcements &amp; Out of Area/Comment not required Applications</b> <ul style="list-style-type: none"> <li>• List D’s noted</li> </ul>	

	<ul style="list-style-type: none"> <li>• Tree Preservation Order: No2 2015- - 12 Great Elms, Hadlow. Noted.</li> <li>• Planning Enforcement – Land South of Hoath Cottage, Carpenters Lane, Hadlow. The investigation had found no breach of planning control.</li> </ul>	
<b>3053</b>	<p><b>TMBC Area Planning Committees</b></p> <p>Nothing to report.</p>	
<b>3054</b>	<p><b>KCC Highways</b></p> <p>The Clerk had met with the local Highways Steward and discussed the following:</p> <ol style="list-style-type: none"> <li>1. <u>Grass cutting in Village Square</u> – the area by Walnut Cottage and the bus stop was overgrown and had already been reported but not completed to date. The Highways Steward would chase.</li> <li>2. <u>Pot Holes</u> – Repairs continued in the Hope Avenue area.</li> <li>3. <u>Pond on Maidstone Road</u> – The pond was owned by the Dumbreck family; the rail fencing it was believed had been installed by KCC with the land owner’s permission. The Highway Steward would source the details of the agreement as rail repairs were needed.</li> <li>4. <u>Parking in the Square</u> – Fines had been issued within the square in respect to contraventions for “parking more than 50cm from the edge of carriageway”. The Clerk continued to liaise with the TMBC Parking Manager over the matter.</li> </ol>	
<b>3055</b>	<p><b>Non Planning Issues</b></p> <ul style="list-style-type: none"> <li>• <u>Williams Field</u> – There had been further delays in the installation of new play equipment. One of the ramps on the Wheeled Sports Facility had been damaged and a panel removed. Evolution had confirmed the ramp was still safe to use and the metal covering was only to reduce wear and tear of the joins between the two wood surfaces.</li> <li>• <u>Hy-Arts Centre</u> – A deep clean had been completed. Portable Appliance testing had also been done bar the equipment in the office which remained locked until the Hadlow Youth Club computers and data could be removed.</li> <li>• <u>Village Hall</u> – The AGM had been set for Tuesday 14 July. The Clerk would write and inform the village hall committee that a date would be scheduled in the near future for a buildings survey to be completed. The letter would also include notification of other necessary repairs needed to be completed by the tenant.</li> <li>• <u>Old School Hall</u> – Bookings remained constant. The roof survey was still to be completed.</li> <li>• <u>Allotments</u> – Vacant plot 5B had now been allocated. The spare piece of allotment land by the shed was still being considered for tenancy by a neighbouring resident.</li> <li>• <u>Cemetery</u> – Memorial inspections to be organised. A site inspection had been completed by members ahead of the meeting and it was agreed the cemetery overall was in good condition.</li> </ul>	

	<p>St Mary's Churchyard – grounds maintenance would ensure grass was cut ahead of the summer fun day on 12 July.</p> <ul style="list-style-type: none"> <li>• <u>Cemetery Extension</u> – The Clerk had met with the contractor BdR Civil &amp; Structural Engineering to go over preliminary details related to the cemetery extension development. The contractor would liaise with TMBC Planning department to ensure plans remained compliant and start dates were acceptable. Proposed drawings would be provided to Council in due course for consideration.</li> <li>• <u>Annexe</u> – No matters to discuss.</li> <li>• <u>Signpost Field</u> – The fete had been a great success and members were pleased to hear that the triangle at the junction of Three Elm Lane and Hartlake Road had been cut by KCC ahead of the function.</li> <li>• <u>Footpaths</u> – The Warden had been working on clearing Valley Drive and the Cricket Club footpaths in preparation for the upcoming fair. The path near Victoria Road had been done. The allotments were in need of path cutting and it was on the schedule but they had already had a cut and other paths would have to take priority.</li> <li>• <u>Hadlow Cricket Club – Country Fair</u> – Posters advertising the event had been erected, KMFM were now advertising the event and it was on the parish council website. Parking had been secured for the day and stall holders emailed with instructions for the day. The Clerk would complete a rota for the BBQ and Hog Roast. There would be four managers on the day to answer any queries. Tables from Old School Hall would be available for local groups who had requested them ahead of time.</li> </ul>	
3056	<p><b>Correspondence For Consideration and Response:</b></p> <p>a) KCC “Drainage and Local Flood Risk Policy Statement”. It was agreed that the Clerk would liaise with the Council Chairman and draft a response.</p> <p>b) Applause – The Autumn 2015 menu of activities was noted. Members would watch their performance at the cricket fair with interest.</p>	
3057	<p><b>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).</b></p> <p>No members of the public were present.</p>	
3058	<p><b>Parish Buildings and Land:</b></p> <p>a) Annexe – the draft Memorandum Agreement between the Parish Council and Hadlow College for the term 1 September terminating 31 July 2016 was noted. Cllr Richardson as Chair of Finance &amp; General Purposes would review and check information ahead of it being approved by Council.</p> <p>b) HOS Carpark – Fees would be payable upon completion of the Deed release.</p> <p>c) Williams Field Football Pitch – Two quotes had been received for the top dressing. The works would cost between £6,000.00 and £8,000.00.</p>	

	The treatment would greatly benefit the pitch but would be a matter for discussion at Finance & General Purposes.	
	<p><b>There being no further business the meeting closed at 20.43</b>  <b>Date of next meeting: Tuesday 21 July 2015 at 7.30pm, Old School Hall.</b></p> <p><b>Signed .....</b> <b>Date.....</b></p>	