

**HADLOW PARISH COUNCIL
PLANNING & ENVIRONMENT
Minutes of the Meeting of Tuesday 22 September 2015**

Committee Members Present: Cllrs J Massy (Chairman), E Bright, D Carey, N Collins, P Jones, J Newman

Also in attendance: Melanie Stepkowski (Parish Clerk)

		Action
3084	Apologies For Absence Accepted: Cllr's L Bright (personal), R Morley (holiday), S Richardson (Business)	
3085	Minutes of the Meeting of Tuesday 25 August 2015 These were confirmed and signed as a correct record. Proposed Cllr Massy, Seconded Cllr Collins and carried unanimously.	
3086	Declarations Of Interest – Cllr J Massy declared an interest as an allotment tenant. Cllr Jones declared an interest as a member of the Hadlow Village Hall Committee.	
3087	Matters Arising from the Minutes of 25 August 2015: <u>Minute 3079 TM/14/02960/FL Stonecastle Quarry, Hartlake Road</u> – KCC Highways Officers had met with the developers to discuss remedial works to be completed on the Hartlake Road which included clearing the verges, ditches/drains. <u>Minute 3080 Hoppers Memorial</u> – Replacement of stolen memorial to be done. Golden Green residents to liaise with land owner about possible memorial of some kind on the actual disaster site.	
3088	New Applications, Amended Applications And Plans for Comment (List 'B's) <ul style="list-style-type: none">• TM/15/02752/FL – Conversion of existing Oast building to create two 5 bedroom semi-detached dwellings with separate gated access and parking areas (Resubmission of TM/12/03261/FL). Oasthouse And Granary, 50 yards North East of Goose Green Farmhouse, Maidstone Road, Hadlow. HPC Agreed. <i>(Details available at Parish Office or http://publicaccess2.tmbc.gov.uk/online-applications/)</i>	
3089	Planning Applications: Results (List D's), Planning Enforcements & Out of Area/Comment not required Applications <ul style="list-style-type: none">• List D's noted	
3090	TMBC Area Planning Committees Area 2 Planning Committee - meeting noted.	

<p>3091</p>	<p>KCC Highways</p> <p>TM/14/02960/FL – Stonecastle Quarry: There had been no reinstatement noted to date by the farm after completion of the development. The grass verges needed to be attended too ahead of winter. Concerns over low manhole covers in the area were also noted and the Clerk would liaise with Highway Steward.</p> <p>Three Elm Lane – Dangerous Bend Signage: In April 2014 the parish office liaised with KCC Traffic engineers on behalf of some Golden Green residents about installation of warning signs between Honeycroft Farm and Hayes Cottages due to numerous accidents. After consultation with the police, KCC confirmed the new warning signage was on their yearly programme; to date no signage had been installed and the Clerk would chase.</p>	<p>Clerk</p>
<p>3092</p>	<p>Non Planning Issues</p> <ul style="list-style-type: none"> ● <u>Williams Field</u> – Verti draining of football pitch completed as was the new drainage behind the village hall. The goal posts had been installed and left permanently up and youth/football teams had expressed their gratitude. ● Williams Field Play Area – Playdale had been chased for the ROSPA report which should have been completed after all repairs done; the parish office had made it clear to Playdale that until the ROSPA report was received and all works approved the site was still under their responsibility. A new bin had been purchased for the site. ● <u>Hy-Arts Centre</u> – Fire Risk Assessment Report was still awaited but a verbal report provided and works actioned. A new fire alarm had been scheduled for installation as had fire extinguishers and signage. The Clerk had designed a hire agreement for voluntary groups, completed a risk assessment and would complete fire evacuation policy. Other works continued to ensure the building was safe and abiding by health and safety regulations including the removal of bbq gas cylinders. The Warden was aware that a grill was needed over a small pipe extending from the cladding and would schedule work immediately. <p>The Lighthouse Youth Group would be opening as of Thursday 24 September 2015. No date for the start of Hadlow Youth Club had been received and a letter would be sent requesting a firm date to ensure the hall remained available for those dates/times.</p> <ul style="list-style-type: none"> ● <u>Village Hall</u> – Bookings were good and all was progressing well. ● <u>Old School Hall</u> – Gutters & drains were in the process of being cleaned, as was all other parish owned buildings, however weather had been hampering the process. Metcalfe & Briggs were still to do roof survey. ● <u>Allotments</u> – Tenants invoiced for 2015-16 terms. ● <u>Cemetery</u> – Memorial inspection had been completed by Mr Newton from the Stone Shop. All old graves were viewed and any unsafe memorials laid down. The report would be received in due course. ● <u>Cemetery Extension</u> – The draft plans had been received and were 	

	<p>available for viewing at the parish office; estimated costs for completion of the whole area was £90,000.00 but work could be phased and members agreed to do works in 2 stages and this would be recommended to full Council. Phase 1 works were agreed in principle and members were happy for BDR to initiate tender process ahead of the next full Council meeting if necessary where a presentation was proposed and would provide residents an opportunity to ask questions and put forward views.</p> <p>With regards to the plans, members felt it was important to highlight the areas which would be part of phase 1 for public convenience. A list of questions would be drawn up for Council consideration including layout of headstones, future grounds maintenance costs, consecration and changes of period relating to Exclusive Rights of Burial from 99 years to 30 years, burial costs, when to plough.</p> <p>Commemorative Tree: As an opportunity had arisen to receive a free tree from Kent Heritage it was agreed that a True Service Tree would be ordered for the cemetery extension in honour of the Queen's 90th birthday. It was agreed to plant the tree in March and officially name it in June to coincide with the proposed celebrations being held locally to celebrate the event. Proposed Cllr Carey, seconded Cllr Massy and carried unanimously.</p> <p>New Hedge Row – the spirals protecting the new hedgerow were now too small and the rabbits had started to eat the vegetation. It was agreed that larger spirals would need to be purchased and a volunteer day arranged to change them. The gun club would also be contacted to see whether they were now available to assist in the control of rabbits that were currently using thistle growth as fodder and protection from predators.</p> <ul style="list-style-type: none"> • <u>Annexe</u> – Hadlow College had acknowledged Council's letter in July and confirmed they would be in touch to arrange a meeting; awaited. • <u>Signpost Field</u> – nothing to report. • <u>Footpaths</u> – Ftpth 141 opposite Blackmans Diary still needed the path cut; Clerk to notify Public Rights of Way. Ftpth 132 before 133 and after 131 would have stone laid to improve stability; PROW would provide the material and the Village Warden would complete the works. • <u>Community Right to Bid</u> – Hadlow Tower application to be actioned. 	
3093	<p>Correspondence For Consideration and Response:</p> <ol style="list-style-type: none"> 1. Harvest Celebrations – Sunday 4 October. Members agreed to send a collective hamper. 2. Modifications to the Kent Minerals & Waste Local Plan 2013-2030 Noted. 3. Variance of The Kent Permit Scheme – noted. 4. Dr Margaret Marshall – Members agreed with Mrs M Green that a memorial plaque should be erected on the wall of the surgery in recognition of the late Dr Margaret Marshall's dedication to the parish. Proposed Cllr Massy, seconded Cllr Carey, carried unanimously. 	

3094	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).</p> <p>No members of the public were present.</p>	
3095	<p>Parish Buildings and Land:</p> <p>a) Parish Buildings & Land – no items were discussed.</p>	
	<p>There being no further business the meeting closed at 21.17 Date of next meeting: Tuesday 20 October 2015 at 7.30pm, Old School Hall.</p> <p>Signed Date.....</p>	