

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 12 September 2016 at 7.30pm at Hadlow Old School Hall

Present: Cllrs N Collins (Chairman), D Carey, J Newman, S Richardson, J Massy, R Morley
Also in Attendance: Elaine Battain – Parish Admin Assistant, PCSO Hockey, KCC Cllr M Balfour, Cllr J Sergison TMBC, A Hughes (KM Reporter), representative for Hadlow Park Association, 2 members of the public

3559	<p>Apologies for Absence</p> <p>Apologies for absence received and approved by Council: Cllrs E Bright & L Bright on holiday. Also noted apologies for absence from PCSO Hockey TMBC Cllr J Anderson.</p>	
3560	<p>Minutes of the Meeting of 11 July 2016 for approval</p> <p>These were confirmed and will be signed as a correct record subject to correction of 3557 p.874 (Resolution regarding Hadlow Village Hall car park white lines was not unanimous & minutes to be amended accordingly). Proposed Cllr Newman, seconded Cllr Carey and carried unanimously.</p>	
3561	<p>Matters Arising from the Minutes of 11 July 2016 – updates only on matters not currently on agenda</p> <p>Minute 3556 Remedial safety works to trees at Williams field to be reviewed soon by Cllr Carey. 3552 Veolia – Parish Office will remind Veolia for requested work schedule.</p>	
3562	<p>Declarations of Members’ Interests</p> <p>None.</p>	
3563	<p>Chairman’s Announcement</p> <p>The Chair announced with regret the resignation of Cllr Phil Jones and thanked him for his contribution to Council. TMBC Cllr Sergison suggested consideration be given to contacting previously unsuccessful applicants when looking for new Councillors.</p>	
3564	<p>Report from TMBC Councillor</p> <p>Cllr Sergison reported on the following: Parish Partnership meeting also attended by Cllrs Collins, L & E Bright. Perceived lack of Police response/action in regard to drug use issues and speed watch. Hadlow College pedestrian crossing is not in place yet (Cllr M Balfour to find out why not) and complaint from Ashes Lane resident regarding speeding.</p>	
3565	<p>Report from KCC Councillor</p> <p>Cllr Balfour reported on the following: Speed watch; KCC looking at options such as a police speeding ‘flying squad’ to target specific problem areas and a reorganisation of the safety camera partnership. College crossing & speed sign will hopefully be in place very soon. Lower Thames Crossing – important for Council to respond to consultation process as could have traffic implications through Hadlow. Gatwick – keeping a watching brief.</p>	

	<p>Potholes – repair programme progressing well – urge members of the public to report. Weeds – there will be an extra weed-spray this year in response to rapid growth. Having finished his report Cllr Balfour left the meeting.</p>	
3566	<p>Report from PCSO</p> <p>Crimes monthly update: 1 x BOTD (Burglary other than dwelling), 1 x Attempted robbery, 1 x criminal damage, 1 x bogus caller. <i>(PCSO excused from the meeting to continue her duties)</i></p>	
3567	<p>Report from Parish Clerk</p> <p>Nothing to report as Clerk on annual leave.</p>	
3568	<p>Public Time</p> <p><u>Overgrown Vegetation</u> – Concerns raised by members of the public concerning overgrown grass verges along the main road between Cuckoo Lane and Ashes Lane and the danger to members of the public walking along the stretch from the farm shop into the village. The Clerk will raise concerns with the KCC Highways Steward.</p> <p><u>Gents public toilet</u> – Currently closed due to damage – public request to find out when it is likely to be repaired and reopened.</p> <p><u>Littlefields TV aerial</u> – a resident asked the Parish Council to contact the housing association on behalf of the many elderly residents who have been without TV reception now for a number of weeks. The Parish office will investigate.</p>	
3569	<p>Parish Matters</p> <p>Developer for Harrow Pub site not present at the meeting. Cllr Massy asked whether the tree planted by the WI at the bottom of Carpenters Lane Cul-de-sac could be trimmed of some branches overhanging the pavement – Cllr Carey as tree warden will prune. Cllr Morley reported on progress of works at the Church where the scaffolding has now been removed & clock face repainted. Cllr Massy thanked all those involved in raising funds for the repairs.</p>	
3570	<p>Correspondence</p> <p>Hadlow Country Fair team email advising they will not be organising the event next year and inviting other organisations to consider doing something similar in the Village. Noted. Hadlow Castle Gateway – invitation by a Hadlow Castle resident for HPC to be associated in some capacity, either as a patron, a director or a supporter with a proposed project to restore the gateway. Noted. Tom Tugendhat T&M MP – Letter offering to contribute to local newsletters and magazines. Noted and will pass to Hamlet and Hadlow Newsletter.</p>	
3571	<p>Planning Applications</p> <ul style="list-style-type: none"> • TM/16/02057/FL: Erection of detached building to form cheese manufacturing plant, Park Farm, Matthews Lane, Hadlow TN11 0JG. HPC Agreed. 	

	<ul style="list-style-type: none"> • TM/16/02675/PDVAR – prior notification: Change of use of the existing agricultural building and land within its curtilage into one residential dwelling house (part 3 class Q). Golden Green nurseries, three Elm Lane, Golden Green, TN11 0LH. HPC Noted. 																			
3572	<p>To receive reports from representatives of the following committees and pass such Resolutions thereon as may be necessary:</p> <p><u>Finance & General Purposes Committee</u></p> <p>a) To Approve Authorisation of July & August Accounts, Payments, Receipts & Bank Reconciliation. RESOLVED to approve July & August Accounts. Proposed Cllr Richardson, seconded Cllr Morley and carried unanimously.</p> <p>b) Cheque Payments for Council acknowledgement RESOLVED to approve cheque payments in the sum of £1,935.44 Proposed Cllr Richardson, seconded Cllr Carey and carried unanimously.</p> <table border="0" data-bbox="331 788 1252 1025"> <tr> <td>6936</td> <td>KCC – cleaning materials Annex and HOS</td> <td>145.44</td> </tr> <tr> <td>6937</td> <td>R Mardell – LED lighting for HOS</td> <td>620.00</td> </tr> <tr> <td>6938</td> <td>PKF Littlejohn – External Audit fee</td> <td>720.00</td> </tr> <tr> <td>6939</td> <td>Unused</td> <td>0.00</td> </tr> <tr> <td>6940</td> <td>SLCC – CILCA resubmission</td> <td>50.00</td> </tr> <tr> <td>6941</td> <td>New Enterprise – Donation to Primary School trip</td> <td>400.00</td> </tr> </table> <p>c) Notice of conclusion of Audit 2015-16 - F&GP are pleased to report sign off by the external auditors with no matters raised. Thanks to the Clerk and Assistant for achieving this result.</p> <p>d) To approve a donation request from Victim Support in the sum of £50. RESOLVED to approve. Proposed Cllr Newman, seconded Cllr Morley and carried unanimously.</p> <p><u>Planning & Environment Committee:</u> - Chair of committee Cllr E Bright absent so no report.</p> <p><u>Staffing Committee</u> – Chair of committee Cllr L Bright absent so no report.</p> <p><u>Community Safety</u> - No meeting.</p> <p><u>Hadlow Village Hall:</u> At the request of the Village Hall Management Committee, Cllr Richardson will no longer attend committee meetings. Cllr Collins confirmed the proposed reply from HPC to the letter from the Management Committee dated 19th August 2016 incorporated most of the suggested changes, was discussed and agreed at F&GP, then amended as regards invoicing. A copy of the final version to be sent to all Councillors.</p> <p><u>Hadlow Hy-Arts Centre</u> – The existing two day booking for respite care continues as does the youth boxing resuming on Monday evenings from 19th September, Sure Start Children’s Centre on Tuesday mornings, Beat Project for youth on Wednesday evenings.</p> <p><u>Golden Green Village Hall:</u> Nothing to report.</p> <p><u>Old School Hall:</u> Nothing to report except the ventilation remains an outstanding matter.</p> <p><u>Annexe</u> – Cllrs Richardson and Carey outlined the position as regards the Annex building currently used as a preschool by Hadlow College. When this building is no longer fit for purpose, one option the Council is exploring would be to demolish it and use the land for additional parking/storage etc. Cllrs Richardson & L Bright have begun to look at this and were asked by F&GP to continue to investigate and look to accurately cost the project.</p>	6936	KCC – cleaning materials Annex and HOS	145.44	6937	R Mardell – LED lighting for HOS	620.00	6938	PKF Littlejohn – External Audit fee	720.00	6939	Unused	0.00	6940	SLCC – CILCA resubmission	50.00	6941	New Enterprise – Donation to Primary School trip	400.00	
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	<p><u>Footpaths</u> – Access Trail – nettles noted in places including near Victoria Road.</p> <p><u>Cemetery Extension</u> – Will be on P&E agenda for follow up.</p> <p><u>KALC (Tonbridge & Malling Area)</u> – No report.</p> <p><u>TMBC Parish Partnership Panel</u>: Cllrs Collins, L & E Bright attended meeting in September. Cllr Collins reported areas discussed included: changes to council tax reduction grant and local plan update.</p> <p><u>TMBC Joint Transportation Board – Hadlow Village Transport Representative</u>: No report.</p> <p><u>TMBC Crime Prevention Panel</u>: Committee now closed so no report.</p> <p>No other meetings or visits to report.</p>	
3573	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will of a confidential and financial nature).</p> <p>RESOLVED to exclude the Press and Public to enable Council to consider items on the agenda in which significant aspects were of a confidential and financial nature. Proposed Cllr Carey, seconded Cllr Morley and carried unanimously.</p> <p>Cllr Richardson reminded Councillors of the need to consider the budget for next year particularly in regard to Christmas lights, trees (ash die back), the Annex and to consider whether there are any other areas or future projects that may need to be taken into consideration.</p> <p>Cllr Massy commented on the forthcoming auction of the land at the Freehold and erecting a historical origins sign on the section of land owned by HPC.</p> <p>Cllr Morley mentioned some fencing at Williams Field that may require attention and also asked that the CCTV policy be reconsidered as regards who can access data.</p>	
	<p>There being no further business the meeting closed at 21.11</p> <p>Date of next meeting: Monday 10 October 2016 at 7.30pm at Golden Green Hall</p> <p>SignedDate.....</p>	