

# HADLOW PARISH COUNCIL

*Councillors Richardson, Collins, Carey, E Bright, L Bright, J Massy are hereby summoned to attend the December F&GP Meeting as detailed below:*

**Public Notice: I hereby give notice that a Meeting of  
Finance & General Purposes will take place on  
Wednesday 7 December 2016 at 7.30pm at Old School Hall**

*(Members are reminded to make any declarations of interests prior to the appropriate agenda item)*

## AGENDA

1. Apologies and approval of absences
2. To receive declarations of interests.
3. To resolve that the minutes of the F&GP meeting held on 7 September 2016 are a correct record.
4. To receive an update about progress of resolutions from the last meeting of the F&GP on 7 September 2016.
5. Accounts for November (Receipts, Payments, Bank Reconciliation, Actual against Budget 2016,) for recommendation to full Council.
6. To authorize cheque payments
7. Cemetery Extension – Additional Cost for noting (Construction (Design & Management) Regulations 2015
8. To review fees, rents, contracts, leases, other agreements and commitments
9. Review Chairman Allowance
10. Staff Pay – Recommendation from Staffing Committee
11. Future Costs Review – Open spaces, buildings, other assets
12. 2017/18 Budget & Precept Requirement – Recommendation to Council to approve budget & precept in principle (subject to amendment once Tax Base figure provided by TMBC)
13. Parish Council Risk Assessments – To ensure all areas are complete and any necessary actions scheduled
14. Tree Policy – Draft for approval
15. Social Media – Consideration of Twitter and Facebook for Council business
16. Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).  
Land & Buildings
  - a) Annexe – 6 month timeline and action plan for approval
  - b) Cemetery Extension – update

*M Stepkowski*

M Stepkowski – Parish Clerk

date 30/11/2016