

## HADLOW PARISH COUNCIL

### Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 09 January 2017 at 7.30pm at Golden Green Village Hall

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**Present:** Cllrs N Collins (Chairman), C Barbary, E Bright, D Carey, J Newman, J Massy, S Richardson

**Also in Attendance:** Melanie Stepkowski (Parish Clerk), TMBC Cllrs J Anderson, J Sergison, H Rogers, KCC Cllr M Balfour, PCSO K Hockey, A Hughes (KM Reporter), B Hughes, Representative for Hadlow Park Association

<b>3625</b>	<p><b>Apologies for Absence</b></p> <p>Apologies for absence received and approved by Council: Cllr's Morley (holiday), L Bright (personal).</p>	
<b>3626</b>	<p><b>To Resolve that the Minutes of the Parish Council meeting held on 12 December 2016 were a correct record.</b></p> <p><b>RESOLVED</b> to approve as a correct record. Proposed Cllr Carey, seconded Cllr Richardson and carried unanimously.</p>	
<b>3627</b>	<p><b>Matters Arising from the Minutes of 12 December 2016 – updates only on matters not currently on agenda</b></p> <p><u>Minute 3611 Public Toilets</u> – No volunteer to date. TMBC aware of the situation.</p> <p><u>Minute 3611 Emergency Plan</u> – Due to be distributed.</p>	
<b>3628</b>	<p><b>Declarations of Members' Interests</b></p> <p>Cllr Newman declared an interest in planning application TM/16/03732/FL as a neighbour.</p>	
<b>3629</b>	<p><b>Chairman's Announcement - none</b></p>	
<b>3630</b>	<p><b>Report from TMBC Councillor</b></p> <p>TMBC continued with the budget process in preparation for the February deadline. <i>(Cllr Rogers entered the meeting; he had been delayed by other business and apologised.)</i></p> <p>Cllr Rogers confirmed that there was to be a revised protocol with respect to TMBC Planning committee's site inspections at which parish council and neighbours would not be invited by default to attend. However, he re-assured members that on significant applications where local views were beneficial invitations to attend would continue to be applicable.</p>	
<b>3631</b>	<p><b>Report from KCC Councillor</b></p> <p>Concerns were raised as to the road layout on Cannon Lane, Tonbridge which seemed to be hazardous due to the increase in retail outlets opening over the last couple of months. Cllr Balfour confirmed he would look into the situation.</p> <p>The West Kent devolution was progressing positively and was supported by Cllr Balfour. Information related to the Apprenticeship programme and subsequent tax levies was available on the KCC website.</p>	<b>Clerk</b>

	Prince Michael International Road Safety Award had been awarded to Kent County Council for reduction in the accident rate and road safety improvements on A227.	
3632	<p><b>Report from PCSO</b></p> <p>Monthly crime report: 2 x theft, 1 x damage to vehicle, 2 x attempt burglary other than dwelling, 1 x burglary other than dwelling. There had been several reports of nuisance motorbikes around The Paddock, Marshall Gardens and Williams Field.</p> <p>The recent court case against a Hadlow youth for multiple vandalism incidents at Williams Field had come to a close. The youth had pleaded guilty and ordered to pay to the Parish Council via the police compensation in the sum of two hundred pounds. He would also serve a six month referral order. PCSO Hockey also reported that since the case was started the youth had found part time employment and no further issues involving him had been reported. It was seen as a positive result all round.</p>	
3633	<p><b>Report from Parish Clerk</b></p> <p>The Clerk noted that Karen Steward had been appointed the new Anti-social Behaviour Officer for Tonbridge &amp; Malling Borough Council. Her role was to provide help and advice with issues such as problems with neighbours, groups of youths causing problems, persistent intimidation and harassment or vehicle related nuisance. Contact details were 01732 876149 or email <a href="mailto:csp@tmbc.gov.uk">csp@tmbc.gov.uk</a></p> <p>Speedwatch – The three man volunteer team was thanked for their continual service to the community and liaising regularly with the police to ensure joint collaboration.</p>	
3634	<b>Public Time</b> - None.	
3635	<p><b>Parish Matters</b></p> <p>Removal of Telephone Box, Ashes Lane, Hadlow – BT proposal to remove the phone box had been acknowledged. The Parish Council had received no letters of concern and would notify TMBC accordingly.</p>	<b>Clerk</b>
3636	<p><b>Correspondence</b></p> <p>1. Y2 Crew Scheme Donation Request &amp; update on other 2017 Holiday Activity Schemes:</p> <p>It was noted that TMBC no longer directly provided Easter and Summer ACTIVATE programmes or Summer Playscheme. However they continued to work with Premier Education Group, who operated their own Summer Playscheme in the borough, offering discounted places for Leisure Pass holders. In addition the Council would produce the Easter and Summer Holiday Activity brochure promoting a wide range of leisure activities being run by other providers during the school holidays.</p> <p>With regards to the Y2 Crew Scheme, which was specifically for vulnerable 11 to 18 years olds, both the Borough Council and Kent County Council were keen to continue with the programme and as in previously years requested a contribution from the Parish Council.</p> <p><b>RESOLVED to contribute £500 towards the Y2 Crew Scheme in principle and to be paid if and when confirmation was received that Hadlow residents would be attending and or events held within Hadlow parish.</b></p>	

3637	<p><b>Planning Applications</b></p> <ul style="list-style-type: none"> <li>• <b>TM/16/03750/TNCA:</b> T1 Weeping ash to reduce tree down to approximately 5 metres to suitable growing point, tree has failed limb at 9 metres and large defect. T2 Sycamore to remove major deadwood within the crown. Ash stem near tomb to reduce height to approximately 4 metres to live secondary growth. St Mary's Churchyard, Church Street, Hadlow, TN11 0DB. <b>HPC Agreed</b></li> <li>• <b>TM/16/03732/FL &amp; TM/16/03733/LB:</b> Demolition of stable block and construction of new annexe. Bourneside Farm, Blackmans Lane, Hadlow , TN11 0AX. <b>HPC Objected</b></li> </ul> <p><i>(TMBC &amp; KCC Cllrs &amp; PCSO were excused from the meeting to attend to other commitments)</i></p>																																																				
3638	<p><b>To receive reports from representatives of the following committees and pass such Resolutions thereon as may be necessary:</b></p> <p><u>Finance &amp; General Purposes Committee</u> – In the absence of a meeting the F&amp;GP Chair proposed:</p> <p>a) To Approve December Accounts, (Income, expenditure &amp; bank reconciliation,). <b>RESOLVED to approve December Accounts.</b> Proposed Cllr Richardson, seconded Cllr Bright and carried unanimously.</p> <p>b) To Approve Cheque Payments to date. <b>RESOLVED to approve cheque payments in the sum of 7559.27</b> Proposed Cllr Richardson, seconded Cllr Massy and carried unanimously.</p> <p><b>List of cheque payments for approval HPC 9/01/2017</b></p> <table border="0"> <tr><td>6991</td><td>Petty Cash</td><td>126.54</td></tr> <tr><td>6992</td><td>Clerk Wages Wk 40</td><td>1877.36</td></tr> <tr><td>6993</td><td>Warden Wages Wk40</td><td>1097.94</td></tr> <tr><td>6994</td><td>Admin Wages Wk40</td><td>311.90</td></tr> <tr><td>6995</td><td>Post Office PAYE P9</td><td>1041.79</td></tr> <tr><td>6996</td><td>Chairmans Allowance</td><td>130.88</td></tr> <tr><td>6997</td><td>Claygate Inv 0848 Hy-Arts Boiler</td><td>742.81</td></tr> <tr><td>6998</td><td>J Gallie - Walk Leaflets Editor Ed3</td><td>60.00</td></tr> <tr><td>6999</td><td>Silver Arboriculture - Inv1847 Tree Insp</td><td>425.00</td></tr> <tr><td>7000</td><td>D Evans - Window Cleaning Dec</td><td>55.00</td></tr> <tr><td>7001</td><td>KCC - Inv7360 Clean/Stat Materials</td><td>64.32</td></tr> <tr><td>7002</td><td>Mediatek - Inv117599 Emerg Plan Print</td><td>176.40</td></tr> <tr><td>7003</td><td>Travis Perkins - AHC413 Grouting - Repair</td><td>7.38</td></tr> <tr><td>7004</td><td>TMBC - Inv51165 St Light Struct Test</td><td>11.94</td></tr> <tr><td>7005</td><td>C Cleaning - Hyarts</td><td>30.00</td></tr> <tr><td>7006</td><td>R G Media &amp; IT Svs - Inv0742 CCTV Anl M</td><td>1296.00</td></tr> <tr><td>7007</td><td>Petty Cash - Impress</td><td>104.01</td></tr> </table>	6991	Petty Cash	126.54	6992	Clerk Wages Wk 40	1877.36	6993	Warden Wages Wk40	1097.94	6994	Admin Wages Wk40	311.90	6995	Post Office PAYE P9	1041.79	6996	Chairmans Allowance	130.88	6997	Claygate Inv 0848 Hy-Arts Boiler	742.81	6998	J Gallie - Walk Leaflets Editor Ed3	60.00	6999	Silver Arboriculture - Inv1847 Tree Insp	425.00	7000	D Evans - Window Cleaning Dec	55.00	7001	KCC - Inv7360 Clean/Stat Materials	64.32	7002	Mediatek - Inv117599 Emerg Plan Print	176.40	7003	Travis Perkins - AHC413 Grouting - Repair	7.38	7004	TMBC - Inv51165 St Light Struct Test	11.94	7005	C Cleaning - Hyarts	30.00	7006	R G Media & IT Svs - Inv0742 CCTV Anl M	1296.00	7007	Petty Cash - Impress	104.01	
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	<p><u>Planning &amp; Environment Committee</u>: - Cllr Bright summarised the meeting.</p> <p><u>Staffing Committee</u> – No report.</p> <p><u>KALC (Tonbridge &amp; Malling Area)</u> – Meeting due Thursday 12 January.</p> <p><u>TMBC Parish Partnership Panel</u>: Meeting due in February.</p> <p><u>TMBC Joint Transportation Board – Hadlow Village Transport Representative</u>: Recent meetings had clashed with HPC meetings therefore no representative sent.</p> <p><u>Any other meetings or visits that may require a report.</u> – None</p>	
3639	<p><b>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).</b></p> <p><b>RESOLVED to exclude the Press and Public to enable Council to consider items on the agenda in which significant aspects will be of a confidential and financial nature.</b></p> <p>Proposed Cllr Collins, seconded Cllr Massy and carried unanimously.</p> <p>Land and Buildings:</p> <p><u>Cemetery Extension</u> – The tenders were significantly in excess of the costs anticipated by BdR Civil &amp; Structural Engineering and for this reason Council have decided that the project should be re-tendered.</p> <p>Proposed Cllr Richardson, seconded Cllr Massy and carried unanimously.</p> <p><u>Annexe</u> – The Refurbishment &amp; Demolition Survey had been scheduled.</p> <p><u>Shared Access</u> – Recommendation to approve the Site Location Plan and Photomontage.</p> <p><b>RESOLVED to approve the Site Location Plan and Photomontage.</b> Proposed Cllr Newman, seconded Cllr Carey and carried</p>	
	<p>There being no further business the meeting closed at 21.00</p> <p>Date of next meeting: Monday 13 February 2017 at 7.30pm at Old School Hall.</p> <p>Signed .....Date.....</p>	