

**HADLOW PARISH COUNCIL**  
**FINANCE & GENERAL PURPOSE COMMITTEE**  
**Minutes of the Meeting of Wednesday 05 April 2017**

**Present:** Cllrs S Richardson (Chairman), N Collins, J Massy, D Carey

**In Attendance:** Elaine Battain (Administration Assistant)

		Action
<b>FGP736</b>	<b>Apologies and approval of absence</b> Cllrs L & E Bright (personal) – absence approved. Apologies from Clerk on annual leave.	
<b>FGP737</b>	<b>To receive declarations of interest</b> Cllr Carey – Hadlow College employee & Cllr Massy – allotment holder.	
<b>FGP738</b>	<b>To resolve the Minutes of the meeting held on 7 December 2016 as a correct record</b> Resolved to approve the finalised Minutes. Proposed Cllr Richardson, seconded Cllr Collins and carried unanimously.	
<b>FGP739</b>	<b>To receive an update on progress of resolutions from the last meeting of F&amp;GP on 7 December 2016</b> FGP730 - Hy-Arts Centre: Clarification of title of ownership would need clarification ahead of any future significant expenditure. Cllr Carey queried the need for clarification. Further discussion resulted and concluded the position remains unclear.	
<b>FGP740</b>	<b>Accounts for March 2017 (receipts, payments, bank reconciliation, actual against budget 2016) For Recommendation to Full Council.</b> Recommend acceptance of March Accounts to full Council. Proposed Cllr Richardson seconded Cllr Collins and carried unanimously.	
<b>FGP741</b>	<b>To Authorize Cheque Payments</b> Recommend acceptance of cheque payments in the sum of £9,117.44 to full Council. Proposed Cllr Richardson seconded Cllr J Massy and carried unanimously.	
<b>FGP742</b>	<b>To Approve Write off of Allotment Fees – four allotments</b> Recommend write off of allotment fees for four allotments totalling £110. Proposed Cllr Richardson seconded Cllr Collins carried unanimously. An allotment inspection was proposed ahead of the next convenient P & E meeting.	
<b>FGP743</b>	<b>To Approve reviewed Asset Register and Policy:</b> Cllr Carey expressed concern as to the insurance values of the buildings; namely Hy-Arts possibly underinsured, Cricket pavilion valuation high and query as to whether an HPC asset. It was agreed that valuations	

	<p>should be revisited before next insurance renewal in September.</p> <p>Recommend the following method of asset valuation to be adopted and approved by Hadlow Parish Council: Buildings valued in accordance with sum insured by insurance company, other fixed assets valued at acquisition cost (as recommended by external auditors.) Proposed Cllr Richardson, seconded Cllr Collins and carried.</p>	
<b>FGP744</b>	<p><b>Annual Governance Statement for Approval As Part of the Annual Return.</b></p> <p>Statement read and approved for recommendation to Council, proposed Cllr Richardson, seconded Cllr Collins and carried unanimously.</p>	
<b>FGP745</b>	<p><b>Reserves – Future considerations and Policy</b></p> <p>Policy recommended for approval, proposed Cllr Richardson, seconded Cllr Massy</p>	
<b>FGP746</b>	<p><b>Motion to exclude the press and public (to enable Council to consider items on the agenda in which significant aspects will be of a confidential and/or financial nature)</b></p> <p>Proposed Cllr Richardson, seconded Cllr Massy and carried unanimously.</p> <p><b>Land and buildings</b></p> <p>a) May vault – Down to Earth have sprayed and plugged growth and vegetation on top of the vault. Once this has died back further opinions/cost estimates will be sought from stone masons as to what can be done and the costs involved to make the structure safe.</p> <p>b) Cemetery Extension – The Clerk attended a recent meeting between BdR and the contractors, Loughman. Work on phase 1b should start end of April beginning of May.</p>	
	<p>There being no further business the meeting closed at 20.40 hrs Date of next meeting scheduled: Wednesday 7 June 2017 at Old School Hall.</p> <p>Signed ..... Date.....</p>	