

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 12 June 2017 at 7.30pm at Hadlow Old School Hall

Present: Cllrs N Collins (Chairman), E Bright, L Bright, D Carey, C Hyams, J Massy, J Newman.

Also in Attendance: TMBC Cllrs J Anderson, H Rogers, KCC Cllr M Balfour, PCSO T Matthew, Hockey, A Hughes (KM Reporter), Representative for Hadlow Park Association, S Rhodes, + applicants

3707	<p>Apologies for Absence</p> <p>Apologies for absence received and approved by Council: Cllrs Morley, Richardson, Smith.</p> <p>Other apologies noted: TMBC Cllr J Sergison.</p>	
3708	<p>To Resolve that the Minutes of the Parish Council meeting held on 8 May 2017 were a correct record.</p> <p>RESOLVED to approve as a correct record. Proposed Cllr E Bright, seconded Cllr L Bright and carried unanimously.</p>	
3709	<p>Matters Arising from the Minutes of 08 May 2017 – updates only on matters not currently on agenda</p> <p>None.</p>	
3710	<p>Declarations of Members’ Interests</p> <p>Cllr Hyams declared an interest as a member of the Village Hall committee.</p>	
3711	<p>Chairman’s Announcement - none</p>	
3712	<p>Report from TMBC Councillors</p> <p>There had been no meetings of TMBC because of the impending elections. Cllr Anderson reported that a resident had complained about smoke from bonfires at the allotments which had affected her enjoyment of her garden. The Borough Council Waste Services team are to leaflet every household in the borough to highlight the problem of fly tipping and huge cost of clearing fly tips. The leaflet reminds householders that they are responsible for ensuring their waste is disposed of legally, and can be fined for illegal dumping or for using unlicensed contractors who dispose of their waste illegally.</p> <p><i>(Cllr Rogers entered the meeting; he had been delayed by other business and apologised.)</i></p> <p>Cllr Rogers reported that a number of residents had raised concerns over recent development activity at Alan’s Hectare. However, he assured members that the planning enforcement team were keeping an eye on the situation.</p>	
3713	<p>Report from KCC Councillor</p> <p>Cllr Balfour reported that the Kent Highways blitz on potholes had been relatively successful; he was pushing KCC for the road repair budget to be increased. Concerns were raised about the pavement repairs in Carpenters Lane where water continues to puddle due to the uneven surface. Cllr Balfour undertook to look into the problem.</p> <p><i>(KCC Cllr was excused from the meeting to attend to other commitments)</i></p>	

3714	<p>Report from PCSO</p> <p>Monthly crime report: 1 x criminal damage, 1 x burglary other than dwelling, 1 x burglary other than dwelling. The police and housing association were aware of recent nuisance activity around Williams Field and the Village Hall and were working together to tackle the problem. Letters were being sent to the culprits' parents reminding them of their responsibilities and possible consequences if the nuisance continues. (The PCSO was excused from the meeting to attend to other commitments)</p>													
3715	<p>Public Time None.</p>													
3716	<p>Parish Matters</p> <p>Vegetation was encroaching on a section of the access trail between The Forstal and where the College path crosses the trail. The trees by the ball court has been removed successfully and the area looks tidier. It was noted that rubbish in Three Elm Lane and Blackman's Lane had increased substantially since the 24 hour McDonald's had opened in Tonbridge. Cllr Anderson advised that reporting the car registration numbers of offenders, with the location and time of the littering can result in fines for offenders.</p>													
3717	<p>Correspondence</p> <p>Cllr Collins had received a letter from the newly-elected chairman of the KALC Tonbridge and Malling Committee reminding HPC of the benefits of attending the quarterly KALC area committee meetings. Such letters had been sent to all those parish councils that had not been attending KALC meetings in recent times. Cllr Collins had replied that HPC does, indeed, attend their meetings when possible and also supported their training days.</p>													
3718	<p>Planning Applications</p> <ul style="list-style-type: none"> • TM/17/01320/LDE – Residential curtilage associated was indicated on the site plan. Green Acres, High House Lane, Hadlow, TN11 9RD HPC noted • TM/17/01267/LB – Removal of internal stud walls and doors, as indicated by the submitted plans. 17 The Maltings, Carpenters Lane, Hadlow, TN11 0DQ HPC Agreed 													
3719	<p>To receive reports from representatives of the following committees and pass such Resolutions thereon as may be necessary:</p> <p><u>Finance & General Purposes Committee</u> – The committee had met on Wednesday 7 June 2017. In the absence of F&GP Chair, Cllr L Bright summarised the meeting and proposed:</p> <ol style="list-style-type: none"> a) RESOLVED to approve May accounts (income, expenditure & bank reconciliation), seconded Cllr E Bright b) RESOLVED to approve cheque payments to date, seconded Cllr E Bright <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">7100</td> <td style="width: 60%;">Hire station - turf cutter for allotments</td> <td style="width: 100px; text-align: right;">146.26</td> </tr> <tr> <td>7101</td> <td>King and sons Kent - Skip hire</td> <td style="text-align: right;">262.00</td> </tr> <tr> <td>7102</td> <td>Petty cash</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>7103</td> <td>Kent county playing fields association - subscription</td> <td style="text-align: right;">20.00</td> </tr> </table>	7100	Hire station - turf cutter for allotments	146.26	7101	King and sons Kent - Skip hire	262.00	7102	Petty cash	150.00	7103	Kent county playing fields association - subscription	20.00	
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7104	Getmapping - Parish online 2017/18 subscription	67.20
7105	Auditing Solutions Ltd - internal audit fee	504.00
7106	Gala Lights - Xmas lights Golden Green 01/12/2016	552.00
7107	SW Mowers - open spaces equip repair - inv 24560	49.90
7108	Window cleaning - May	55.00
7109	Rialtas Business Solutions - Alpha software maintenance	139.20
7110	Stocksigns - fire stickers for HOS	34.30
7111	KALC - 10 good councillors guides 2017	29.90
7112	Commercial services - winter works grds main	2292.55
7113	Unipar services - speedwatch equip battery	138.00
7114	SW Mowers - open spaces equip repair - inv 3574	146.91
7115	Zest commercial cleaning - May 2017	307.50
7116	Clerks wages - week 12	2001.39
7117	Admin Assistant - wages week 12	781.30
7118	wardens wages - week 12	1136.10
7119	KCC (KCS) - cleaning materials inv I2880246	99.72

c) **RESOLVED to approve J P Glass quotations #008431 (£9243.20 vat included for atrium window & framework replacements in aluminium) and #008433 (UPVC replacement windows in the Old School Hall, £1475.75 vat included),** seconded Cllr Carey.

d) **RESOLVED to approve a maximum of one thousand pounds for the purchase of existing fencing at the Annexe,** seconded Cllr Massy.

e) To approve Media Policy – deferred until F&GP Committee agree the wording.

The committee had discussed the maintenance of the Golden Green Hall boiler and recommended to HPC that it establish a service contract involving annual inspections.

RESOLVED to add the Golden Green Hall boiler service contract to Council payments. Proposed Cllr Collins, seconded Cllr E Bright and carried.

The committee had also discussed a proposal by a resident to establish a baseball team in Hadlow and installing a baseball pitch at Williams Field. Costs and details were being investigated.

Planning & Environment Committee: - in the absence of the chair at the meeting on Tuesday 23 May, the report is deferred until the next HPC meeting.

Staffing Committee – Cllr L Bright reported that at the meeting on Wednesday 7 June, the committee’s terms of reference were reviewed and approved. The office administration was found to be working well and the staff were happy with the way current working arrangements. A new job description for the warden had been produced. Opportunities for further training for staff and councillors continued to be considered.

KALC (Tonbridge & Malling Area) – Cllr Collins reported that at its AGM on Thursday 11 May, members had elected a new Chair and Vice Chair and representatives to outside bodies. The meeting had also discussed progress – or lack thereof – of stablishing east facing slip roads in the vicinity of junction 5 of the M25.

TMBC Parish Partnership Panel: No meeting.

	<p><u>TMBC Joint Transportation Board – Hadlow Village Transport Representative: 12 June meeting had been cancelled.</u></p> <p><u>Any other meetings or visits that may require a report.</u> – None</p>	
3720	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and/or financial nature).</p> <p>RESOLVED to exclude the Press and Public to enable Council to interview candidates with regards to Parish Councillor vacancies..</p> <p>Proposed Cllr Collins, seconded Cllr Massy and carried unanimously.</p> <p>RESOLVED to accept applicants Mr Simon Phillips and Mr Denis Turner as Co-opted Councillors. Proposed Cllr Collins, seconded Cllr Massy and carried.</p>	
	<p>There being no further business the meeting closed at 20.20 Date of next meeting: Monday 10 July 2017 at 7.30pm at Golden Green Hall.</p> <p>SignedDate.....</p>	