

**HADLOW PARISH COUNCIL
FINANCE & GENERAL PURPOSE COMMITTEE
Minutes of the Meeting of Wednesday 06 September 2017**

Present: Cllrs S Richardson (Chairman), N Collins, E Bright, L Bright, J Massy,

In Attendance: Melanie Stepkowski (Parish Clerk)

		Action
FGP761	Apologies and approval of absence Cllrs Smith & Hyams – absence approved.	
FGP762	To receive declarations of interest None.	
FGP763	To resolve the Minutes of the meeting held on 7 June 2017 as a correct record Resolved to approve the Minutes. Proposed Cllr Richardson, seconded Cllr E Bright and carried unanimously.	
FGP764	To receive an update on progress of resolutions from the last meeting of F&GP 7 June 2017 Resolutions noted as completed.	
FGP765	Accounts for August 2017 (receipts, payments, bank reconciliation) for recommendation to full Council. Recommend acceptance of August Accounts to full Council. Proposed Cllr Richardson seconded Cllr Massy and carried unanimously. Clerk informed members that the second instalment of precept had just been received.	
FGP766	To authorize cheque payments Recommend acceptance of cheque payments full Council. Proposed Cllr Massy seconded Cllr L Bright and carried unanimously. Cemetery Extension: It was noted that the original cheque to Loughmans Ltd had been destroyed and an interim payment made as works were not yet complete. Final payment to be made once works were certified as completed. The accounts would be adjusted accordingly.	
FGP767	To approve reviewed and updated policies: Lone Working Policy & Procedures, Training & Development, Media Recommendation to Council to approve the three policies noted in heading. Proposed Cllr Collins, seconded Cllr L Bright.	
FGP768	To consider fencing & parking bays for surgery staff in annexe area Fencing quotes were still awaited. Consideration to safety barriers and signage would be addressed by the Clerk once the area had been fully surfaced. TMBC parking department information regarding size of parking bays and lining was noted.	

FGP769	<p>To review and recommend to Council approval of lighting installation & takedown 2017 quotation.</p> <p>Quotation from Gala Lights recommended for approval, proposed Cllr Richardson, seconded Cllr L Bright.</p>	
	<p>There being no further business the meeting closed at 20.17 hrs Date of next meeting scheduled: Wednesday 6 December 2017 at Old School Hall.</p> <p>Signed Date.....</p>	