

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 11 September 2017 at 7.30pm at Old School Hall

Present: Cllrs N Collins (Chairman), C Barbary, E Bright, L Bright, D Carey, C Hyams, J Massy, J Newman, S Phillips, S Richardson, R Smith, D Turner.

Also in Attendance: KCC Cllr M Balfour, TMBC Cllrs H Rogers & J Sergison, A Hughes (KM Reporter), K & B Rowe (Representative for Hadlow Park Association).

3745	<p>Apologies for absence</p> <p>Apologies for absence received and approved by Council: Cllr Morley.</p> <p>Other apologies noted: TMBC Cllr J Anderson.</p>	
3746	<p>Declarations of members' interests</p> <p>None.</p>	
3747	<p>To resolve minutes of the parish council meeting held on 10/07/2017 were a correct record.</p> <p>RESOLVED to approve the minutes of 10/07/17 as a correct record. Proposed Cllr Barbary, seconded Cllr Hyams and carried unanimously.</p>	
3748	<p>Matters arising from the Minutes of 10 July 2017 – updates only on matters not currently on agenda</p> <p>None.</p>	
3749	<p>Chairman's announcement – Harvest Celebrations on Sunday 1 October 2017 noted.</p>	
3750	<p>Report from TMBC & KCC Councillors</p> <p>KCC Cllr Balfour reported on aspects being considered as part of the KCC budget process, he explained there was limited government funding therefore additional strain on local government finances. The Highways budget was extremely tight and required additional funding to ensure roads remained at a reasonable standard, he did not anticipate changes within the library sector but public transport would come under scrutiny.</p> <p>TMBC Cllr Sergison reported that the September 2016 Council's Economic Regeneration Advisory Board approved the recommendation to proceed with a pilot project aimed at supporting village stores in partnership with Action With Communities in Rural Kent (ACRK). The initiative had been well received and as a result it had been agreed to extend the programme to a second phase in order that further village stores in the borough could benefit from the support on offer; Hadlow would be included in the additional phase.</p> <p>TMBC Cllr Rogers updated the meeting on the Local Plan; councillor and planning officers were to meet and consider the draft plan due to be in place around November with a public consultation to then be put in place with a target of twelve months to ratify the Plan. In response to Cllr Newman he recognised the importance of advertising to the public well in advance of exhibition dates. Cllr Carey re-iterated concerns that three</p>	

	<p>of the proposed sites for Hadlow Parish were within the existing Green Belt and asked whether the Local Plan would be extending the village boundaries to accommodate such proposals; Cllr Rogers noted the question.</p> <p>[Cllr R Smith entered the meeting]</p> <p>Cllr Rogers also confirmed that the waste collection contract with Veolia would end in eighteen months and the Borough Council were going through the re-tendering process. They aimed to increase kerb side collection of segregated recyclables but were also considering a charge for use of green bins for garden waste. It was suggested to him that smaller bins for paper etc were provided with lids.</p>	
3751	<p>Report from PCSO</p> <p>No report.</p>	
3752	<p>Clerks report</p> <p>The resurfacing of the annexe area was now complete and quotes for fencing, crash barriers, bay lining were awaited. Members of the public were enquiring as to renting parking bays but the Clerk confirmed such matters were not being considered at this time.</p>	
3753	<p>Public time & parish matters</p> <p>St Mary's Scarecrow event is in two weeks time and everyone encouraged to participate.</p>	
3754	<p>Correspondence</p> <p>None.</p>	
3755	<p>Planning Applications</p> <ul style="list-style-type: none"> • TM/17/02274/LB - Replacement of badly fitted garage doors with new wooden doors, identical in external form and appearance to existing, to make door weatherproof and to meet insurance requirements for locks. The Drays, Court Lane, Hadlow, TN11 0JU. HPC Agreed. • TM/17/02244/FL - Construction of 2 storey side/rear extension and front porch. Demolition of existing garage and construction of a new garage. 84 Carpenters Lane, Hadlow, TN11 0ER. HPC Agreed. • TM/17/02382/FL - Partial demolition and two storey side extension, existing dormer enlargement, new entrance and associated works. 4 Signpost Field, Three Elm Lane, Golden Green, TN11 0BH. HPC Agree but concerns over the size of the expansion. 	
3756	<p>Cemetery extension update</p> <p>Site meeting had been attended by Loughmans, BdR and Council. It was concluded that Loughman in conjunction with BdR would rectify the existing path subsidence with BdR completing additional test holes to ensure that this was only an isolated incident; if however the investigation found that the subsidence was more extensive then the matter would be reviewed again.</p>	

3757

To receive reports from representatives of the following committees and pass such Resolutions thereon as may be necessary:

- Finance & General Purposes Committee – Cllr Richardson summarised the accounts including the actual against budget report. He confirmed that full payment cheque 7151 to Loughman had been cancelled due to the ongoing subsidence issues still to be completed and an adjustment to the accounts required. A new cheque in the sum of £45k to Loughman had been issued as an interim payment after seeking Council solicitor’s advice. He then proposed the following for approval:

- a) **Approval of August Accounts** (income, expenditure, bank reconciliation, actual against budget).

RESOLVED to approve August accounts (income, expenditure, bank reconciliation, actual against budget), seconded Cllr Collins and carried unanimously.

- b) **RESOLVED to approve cheque payments to date**, seconded Cllr Massy

7161	Gel Creative	500.00
7162	Impress Sys	137.00
7163	J P Glass - Atrium/Hall Final Payment	5359.48
7164	King & Sons - Skip Hire Annexe inv 1394	262.00
7165	The Defib Pad - Rogers. Battery For Ggreen	232.08
7166	R G Media - Annexe CCTV removal/reset	537.60
7167	Zest - Hall Cleaning	270.00
7168	Ability - Annexe Isolation Water & Gas Bal.	419.40
7169	Wardens wages - week 24	1136.10
7170	Clerk's wages - week24	2001.39
7171	Admin Assistant wages - week 24	671.34
7172	P Allison - demolition	7512.00
7173	King & Sons - Skip Hire Annexe inv 1397	262.00
7174	King & Sons - Skip Hire Old school hall 1398	262.00
7175	Rialtas Business Solutions Ltd - y/e close	300.00
7176	Window cleaner - august cleaning	55.00
7177	Travis Perkins - annex surfacing AHP957	85.08
7178	Zest - Hall Cleaning Aug inv 003394	307.50
7179	Came & Co - insurance 17/18	6387.01
7180	Commercial services trading ltd - cem ext.	240.00
7181	KCS cleaning materials - inv I2946784	66.96
7182	Golden Green mission hall - 10th July hire	25.00
7183	Petty cash	139.70
7184	Loughman & Co Ltd - interim inv. 10760	45000.00

Payments made by Bank transfer

15/08/2017 PAYE (September) 1107.72

- c) To approve reviewed and updated policies: Lone Working Policy & Procedure, Training & Development, Media.

	<p>RESOLVED to approve Lone Working Policy, seconded Cllr Barbary and carried unanimously.</p> <p>RESOLVED to approve Training & Development Policy, seconded Cllr Massy and carried unanimously.</p> <p>RESOLVED to approve Media Policy, seconded Cllr E Bright and carried unanimously.</p> <p>RESOLVED to approve the F&GP Minutes of 6/09/2017. Proposed Cllr Richardson, seconded Cllr L Bright and carried.</p> <ul style="list-style-type: none"> • Planning & Environment Committee – to approve and sign Minutes of 22/08/2017 RESOLVED to approve P&E Minutes from 22/08/2017, proposed Cllr E Bright, seconded Cllr Newman and carried unanimously. <p><u>Planning & Environment Committee:</u> -</p> <ol style="list-style-type: none"> 1. Resolution to complete payment for surfacing of annexe area of HOS carpark. RESOLVED to pay Mackelden as per quotation for surfacing annexe area, proposed Cllr E Bright, seconded Cllr Carey and carried unanimously. <p><u>KALC (Tonbridge & Malling Area)</u> – Informative meeting and minutes & slides to be sent to Councillors.</p> <p><u>TMBC Parish Partnership Panel:</u> The Parish Charter was to be updated.</p> <p><u>TMBC Joint Transportation Board: Hadlow Village Transport Representative:</u> No report.</p>	
3758	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and/or financial nature).</p> <p>Motion not required.</p>	
	<p>There being no further business the meeting closed at 20.51 Date of next meeting: Monday 9 October 2017 at 7.30pm at Golden Green Village Hall</p> <p>SignedDate.....</p>	