

HADLOW PARISH COUNCIL
FINANCE & GENERAL PURPOSE COMMITTEE
Minutes of the Meeting of Wednesday 08 November 2017

Present: Cllrs S Richardson (Chairman), N Collins, E Bright, L Bright, L Barbary

In Attendance: M Stepkowski (Parish Clerk) & E Battain (Admin Assistant)

		Action
FGP770	Apologies and approval of absence Cllrs Smith & Hyams – absence approved.	
FGP771	To receive declarations of interest Cllrs Richardson, E & L Bright – members of Hadlow Tower Visitor Centre Association (HTVCA)	
FGP772	To resolve the Minutes of the meeting held on 6 September 2017 as a correct record Resolved to approve the Minutes. Proposed Cllr E Bright, seconded Cllr N Collins and carried unanimously.	
FGP773	To receive an update on progress of resolutions from the last meeting of F&GP 6 September 2017 Resolutions noted as completed.	
FGP774	Accounts for October 2017 (receipts, payments, bank reconciliation & actual against budget) for recommendation to full Council. Recommend acceptance of October Accounts to full Council. Proposed Cllr Richardson seconded Cllr L Bright and carried unanimously.	
FGP775	To authorize cheque payments Recommend acceptance of cheque payments to full Council. Proposed Cllr Richardson seconded Cllr N Collins and carried unanimously.	
FGP776	To consider recommendation from Staffing Committee on staff pay Recommend acceptance of the following increases in staff pay with effect from 1 st April 2018; Clerk to progress to pay scale L3/39 (contract to be amended accordingly), Warden hourly rate £9.50 and Admin Assistant £11. Proposed Cllr L Bright seconded Cllr N Collins and carried unanimously.	
FGP777	To consider budget income and expenditure items for all cost centres (stage 1) & Reserves for the year 2018/19 The various budget papers sent to Cllrs ahead of the meeting were discussed and it was resolved to recommend the precept figure to be requested of £111,385 representing a small increase of almost 1%. Proposed Cllr Richardson, seconded Cllr Collins and carried unanimously. (At the present time the tax base has still to be confirmed by TMBC). In regards to Reserves, whilst it was acknowledged figures	

	for individual earmarked reserves cannot be agreed until the end of the year, Cllr Richardson recommended an earmarked reserve be established towards the cost of refurbishment of the Hy-Arts Centre and Cllr Barbary requested a small Community projects reserve be considered in due course.	
FGP778	To consider the unmetered streetlight supply The Clerk confirmed that of the two remaining lights on unmetered supply; one is in on the KCC asset register and UK supply networks would be informed to enable it to be removed from the EDF unmetered supply bill and the other in Lone Wood Way is very much required by the residents and will therefore remain. A letter of thanks will be sent to those living in Lone Wood Way for their responses to the Parish Office.	
FGP779	To consider future projects In addition to the projects for earmarked reserve already discussed under reserves, i.e. HOS buildings and car park refurbishment, Tree works, the Hy-Arts Centre and Community project reserve, the Clerk also mentioned the lighting in the HOS car park which needs attention including lighting the new parking area.	
FGP780	Motion to exclude the press and public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature) Hadlow Tower – for noting; a draft letter addressed to HTVCA was passed to Cllrs Collins and Barbary for their consideration. The Clerk will raise this at HPC meeting on Monday 13 th November.	
	There being no further business the meeting closed at 20:29 hrs Date of next meeting scheduled: Wednesday 6 December 2017 at Old School Hall. Signed Date.....	