

## HADLOW PARISH COUNCIL

### Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 11 December 2017 at 7.30pm at Old School Hall

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**Present:** Cllrs N Collins (Chairman), C Barbary, E Bright, L Bright, D Carey, C Hyams, J Massy, J Newman, S Phillips, S Richardson, D Turner.

**Also in Attendance:** M Stepkowski (Parish Clerk), TMBC Cllr Sergison, A Hughes (Kent Messenger reporter), R Prince (Hadlow Park representative).

<b>3789</b>	<p><b>Apologies, reasons and approval of absences</b></p> <p>Apologies and reasons for absence received and approved by Council: Cllrs R Smith, R Morley.</p> <p>Other apologies noted: TMBC Cllrs J Anderson, H Rogers, KCC Cllr M Balfour</p>	
<b>3790</b>	<p><b>Declarations of members' interests</b></p> <p>Cllrs E &amp; L Bright (members of Hadlow Tower Visitors Centre Association), J Massy (allotment holder).</p>	
<b>3791</b>	<p><b>To resolve minutes of the parish council meeting held on 13 November 2017 were a correct record.</b></p> <p><b>RESOLVED to approve the minutes of 13/11/2017 as a correct record.</b> Proposed Cllr Massy, seconded Cllr E Bright and carried unanimously.</p>	
<b>3792</b>	<p><b>Matters arising from the Minutes of 13/11/2017</b> – updates only on matters not currently on agenda</p> <p><u>Minute 3781 Kent Men of the Trees award</u> – it was agreed the voucher would be used to purchase a tree to be planted within the cemetery extension.</p>	
<b>3793</b>	<p><b>Chairman's announcement</b></p> <p>The local PCSO was on a leave of absence and members of the public were encouraged to use the 101 line.</p> <p>Christmas Lights – members of the public encouraged to donate towards the Christmas lights in the square and Golden Green to which TMBC will match fund up to £1088.</p>	
<b>3794</b>	<p><b>Report from TMBC &amp; KCC Councillors</b></p> <p>No report.</p>	
<b>3795</b>	<p><b>Report from PCSO</b></p> <p>No report.</p>	
<b>3796</b>	<p><b>Clerks report</b></p> <p>Cancellation of Winter Snow Clearance Programme: Clerk confirmed that due to lack of available volunteers the Parish Council would not be running the snow clearance programme over the 2017/18 winter. Notices had been placed on all those paths originally designated for snow/ice clearance notifying the public that the scheme was not in operation. Additional notices had been placed on parish council noticeboards, council social media forums and parish newsletter.</p>	

	Parish Office holiday closure: closed from midday on Thursday 21 December and to re-open to the public on Tuesday 2 January at 9.30am. In the event of a parish council related emergency Cllr E Bright was on call.													
<b>3797</b>	<p><b>Public time &amp; parish matters</b></p> <p>The church thanked everyone for their support at the December fair.</p> <p>Ashes Lane – Highways to be contacted about flooding and an enquiry made as to whether development on land where the greenhouses had been demolished should have some form of drainage system installed to prevent the water flow into the lane.</p> <p>Laxton Farm, Common Road – TMBC Cllr Sergison asked to chase planning enforcement for an update with regards to possible unauthorised development.</p> <p>KCC bus route plans – There was continuing confusion with regards to the plan and any foreseeable route closures. Members would continue to monitor the situation.</p>													
<b>3798</b>	<p><b>Correspondence</b></p> <p>None.</p>													
<b>3799</b>	<p><b>Planning Applications</b></p> <ul style="list-style-type: none"> <li>• <b>TM/17/03215/FL</b> – Demolition of sleeper wall silage clamp. Erection of covered silage clamp. Blackmans Farm, Blackmans Lane, Hadlow. <b>HPC Agreed.</b></li> <li>• <b>TM/17/03214/FL</b> – Demolition of cow yard. Erection of covered yard. Blackmans Farm, Blackmans Lane, Hadlow. <b>HPC Agreed, but concerned about the misleading supporting information in the application. The information supplied was incorrect in stating that the Farm is outside any Nitrate Vulnerable Zone (NVZ) and the Farm Waste Management plan supplied is thereby entirely incorrect in relation to the current Good Agricultural Practice that we have been informed that the Farm is actually using. The applicant may wish to review the supporting information supplied by the agent used for this application.</b></li> </ul>													
<b>3800</b>	<p><b>Consultations:</b> Review of Gypsy &amp; Traveller Service Allocation Policy (KCC) Members had no additional comment to the proposals by KCC.</p>													
<b>3801</b>	<p><b>Financial recommendations for approval</b>– Cllr Richardson proposed the following resolutions:</p> <ul style="list-style-type: none"> <li>• <b>Approval of November accounts</b> (income, expenditure, bank reconciliation, actual against budget). <b>RESOLVED to approve November accounts</b> (income, expenditure, bank reconciliation, actual against budget), seconded Cllr Hyams and carried unanimously.</li> <li>• <b>RESOLVED to approve cheque payments to date</b>, seconded Cllr Hyams and carried unanimously</li> </ul> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">7224</td> <td style="width: 70%;">Warden wages - week 36</td> <td style="width: 20%; text-align: right;">1135.90</td> </tr> <tr> <td>7225</td> <td>Admin assistant wages - week 36</td> <td style="text-align: right;">713.92</td> </tr> <tr> <td>7226</td> <td>Clerk's wages - week 36</td> <td style="text-align: right;">2001.39</td> </tr> <tr> <td>7227</td> <td>Hire Station - demolition temp fencing preschool</td> <td style="text-align: right;">151.20</td> </tr> </table>	7224	Warden wages - week 36	1135.90	7225	Admin assistant wages - week 36	713.92	7226	Clerk's wages - week 36	2001.39	7227	Hire Station - demolition temp fencing preschool	151.20	
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	<p>7228 T Loughman - bal payment cemetery wks inv10760 26831.03</p> <p>7229 Window cleaning Nov 55.00</p> <p>7230 Pleskam Ltd - first aid equip 55.06</p> <p>7231 S W Mowers - equip maintenance 105.40</p> <p>7232 King &amp; Sons - skip hire 262.00</p> <p>7233 NKM - fire alarm repairs Hy-Arts 597.60</p> <p>7234 KCC - winter salt, clean products, paper 192.60</p> <p>7235 Down To Earth - Inv1394 W/F dog area branch removal 177.60</p> <p>7236 Impress 150.00</p> <p>7237 Clerk Wages Wk40 2001.39</p> <p>7238 Admin Wages Wk40 602.00</p> <p style="text-align: right;">1136.10</p> <p style="text-align: right;"><b>36168.19</b></p> <p><b>Payments made by Bank transfer</b></p> <p>PAYE (November Payment, P8) 1120.39</p> <p>Advance to Can you dig it - fencing 200.00</p> <p>PAYE (December payment, P9) 1095.01</p> <ul style="list-style-type: none"> <li>• To approve Grounds Maintenance contract for 2018</li> </ul> <p><b>RESOLVED to approve in principle grounds maintenance contract for 2018 with Kent Grassland Services. The Clerk to liaise with them with regards to cost allocation to ensure both parties are satisfied before final approval can be made.</b> Seconded Cllr Massy and carried unanimously.</p> <ul style="list-style-type: none"> <li>• To approve fees and annual rents</li> </ul> <p><b>RESOLVED to approve the fees and rents at the current values with the exception of Williams Field football pitches which were currently unused; however Council resolved to be able to consider a pitch rental fee throughout the year if there was a call for use.</b> Seconded Cllr Collins and carried unanimously. <li>• To approve Statement of Internal Control with amendments to incorporate bank transfer</li> <p><b>RESOLVED to approve the Internal Statement of Control.</b> Seconded Cllr L Bright and carried unanimously.</p> </p>	
3802	<p>To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:</p> <p><u>Planning &amp; Environment Committee:</u> - Cllr E Bright summarised the meeting and proposed the following resolutions:</p> <ul style="list-style-type: none"> <li>• Recommend Kent Buccaneers be permitted to install pitcher's mound, bases and backstop at Williams Field.</li> </ul> <p><b>RESOLVED to permit Kent Buccaneers to install pitcher's mound, base and backstop at Williams Field.</b> Seconded Cllr Newman and carried with 2 objections: Cllr Carey and Richardson.</p> <ul style="list-style-type: none"> <li>• Recommend use of Williams Field by Kent Buccaneers for games and practices at no</li> </ul>	

	<p>charge for the 2018 season.</p> <p><b>RESOLVED to permit Kent Buccaneers to use Williams Field at no charge for games and practices during the 2018 season.</b> Seconded Cllr Massy and carried with one objection from Cllr Carey.</p> <p><u>KALC (Tonbridge &amp; Malling Area) – Meeting in January.</u></p> <p><u>TMBC Parish Partnership Panel:</u> Minutes available at parish office, there had been two items of particular interest on the agenda: The TMBC future Waste Recycling programme was discussed and Cllr L Bright confirmed that Council had written with its concerns over the draft proposals; TMBC had responded to the enquiry and members now monitor the programmes progress.</p> <p>TMBC Local Plan – Government had altered the calculations for housing development within the country with an increase demand which meant that the TMBC draft Local Plan had been negated and additional sites and planning would be required. As a result therefore, the February public consultation period had been deferred whilst the plan was re-drafted to incorporate the governments’ new calculations.</p> <p><u>TMBC Joint Transportation Board: Hadlow Village Transport Representative:</u> Minutes available at the parish office.</p>	
3803	<p><b>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and/or financial nature).</b></p> <p>No motion.</p>	
	<p>There being no further business the meeting closed at 20.37 Date of next meeting: Monday 8 January 2018 at 7.30pm at Golden Green Village Hall</p> <p>Signed .....Date.....</p>	