

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 08 December 2014 at 7.30pm at Old School Hall

Present: Cllrs D Hammond (Chairman), E Bright, Mrs Bright, D Carey, N Collins, P Jones, Mrs Massy, , K Terry, F Shaw, Mrs Shaw,

Absent: R Morley, S Richardson (holidays), C Vernon (personal)

Also in Attendance: Melanie Stepkowski – Parish Clerk, KCC Cllr M Balfour, TMBC Cllr H Rogers, Janet Sergison, Jill Anderson and 15 members of the public

3251	Apologies for Absence Apologies noted by Clerk: None.	
3252	Minutes of the Parish Council Meeting of 10 November 2014 Minutes signed as a correct record subject to alteration of the work ‘been’ to ‘being’ in Minute 3250. Proposed Cllr Hammond, seconded Cllr Mrs Massy and carried unanimously.	
3253	Matters Arising from the Minutes of 10 November 2014 None.	
3254	Declaration of Interest None.	
3255	Chairman’s Announcements The Chairman introduced Mr Richard Mernagh from the Hadlow Cricket Club who was responsible for organising the Hadlow Community Fair due to take place on Sunday 28 th June 2015. Mr Mernagh then provided a summary of what he envisaged the fair being like and its purpose which was to raise the Cricket Clubs and the communities profile as a whole. It was hoped that the event would take place not only at the Cricket Field but along Common Lane with members of the public being encouraged to walk to the event rather than drive. The Clerk would assist in investigating whether or not the road could be closed for the event and also to set up a small organising committee. Many groups had already expressed an interest in the community fair including St Mary’s, the Primary School. The Chairman thanked Richard and asked those present at the meeting whether they would support the event and it was agreed unanimously to support the fair. TMBC Safety Partnership newsletter : The Chair then moved on reminding everyone that this was available at the parish office which provided information on completing a few simple measures that could deter thieves and prevent crime over the festive season. Christmas Light Donations: The lights were now up and running for the holidays and donations towards their running costs could be made at several shops in the Square and at the parish office. The two broken columns would be repaired in due course. It was agreed that the lights this year were lovely particularly the new coloured ones on the tree which was bigger and better than last year.	

3256	<p>TMBC Councillors Reports</p> <p>Parking, Carpenters Lane – A resident expressed concern about parking on both sides of the road near the bend and Moneypenny Close which narrowed the road making it both difficult for public transport, emergency services and public vehicles to pass through safely. In response Cllr Jill Anderson said that the Hadlow was next but one on the Parking Plan review and Parish Council representation would be appreciated.</p> <p>New Crossing by College: The Chair confirmed that the student recently hit by a car on the A26 was not severely injured but it had resulted in the new crossing becoming a priority and no longer only part of the free school application.</p> <p>The Bell Public House, Golden Green: Cllr Rogers said that the pub had been taken over by a new brewery and remained open. However concern within the village had been raised as to the long term sustainability of the pub and to ensure the residents had the opportunity to keep it in the future a Right To Bid application had been made and accepted.</p> <p>Over grown vegetation: Cllr Jill Anderson would assist the clerk in communicating with Public Rights of Way to ensure streetlights were clear of trees and to ensure that the correct person/body was contacted to remove overgrown vegetation around the street light by #12 Carpenters Lane.</p>	Clerk /JA
3257	<p>KCC Councillors Report</p> <p>Leigh Barrier: Cllr Balfour re-iterated KCC’s support for the Leigh Barrier scheme and would source the £17million promised to match government funding to ensure the project came to fruition. He stated that various funding avenues would be investigated and suggested parish assistance.</p> <p>Black Poplar junction Carpenters Lane & A26: He confirmed this had now been pollarded and that the other replacement tree had been organised for the border. He was looking at the possibility of a safety speed camera being installed along the road and once he had the costs would inform the parish council. The Clerk was asked to see whether there was a statutory power that could be used in order that the parish council could make a financial contribution to the project.</p>	Clerk Clerk
3258	<p>Public Time</p> <p>Reports about dog mess and street lights were noted.</p> <p>Buses – people continued to park in the bus bays which meant buses were not stopping, however it was also noted that the bus drivers often did not use the bus lanes resulting in traffic disruption.</p> <p>Dr Jawaid Departure – The Patients Participation Group expressed their vote of thanks to Dr Jawaid for his services to the community and wished him luck in his new venture.</p> <p>Crime Figures – 1 theft, 1 theft from vehicle.</p> <p>PCSO Toni Matthews reported that issues with underage children drinking alcohol along School Lane was being dealt with and patrols at times when incidents are known to occur scheduled. The Licensing officer was also aware of the problem.</p>	
3259	<p>Parish Clerk Report</p> <p>Play Equipment : The Parish Office had started looking at funding sources for play equipment and as a result of public survey would be asking the three favoured companies to produce</p>	Clerk

	<p>designs for both Williams Field and Golden Green play areas. The Clerk expressed her thanks to those members of the public who had taken the time to complete the surveys.</p> <p>Street Lights: faults continued to be reported to KCC and residents thanked for keeping the parish office informed. The KCC Report A Fault system required both the location and preferably column numbers as well as details of fault e.g. day burning.</p> <p>Snow Wardens: it was noted there were only a few volunteers to date and with the weather set to be cold and likely hood of snow residents were asked to consider joining the team; information available at the parish office.</p>	
3260	<p>Parish Matters</p> <p><u>Black Poplar, Junction Carpenters Lane</u>: A group of residents had sent a letter to KCC John Burr about safety concerns related to the tree and the A26. Noted.</p> <p><u>Annual Parish Meeting</u>: The public and members attending the meeting all agreed they enjoyed the meeting last year with local groups exhibiting. It was agreed that the same format would be followed this year with the emphasis being on the June Community Fair.</p> <p><u>St Mary's Fete</u>: Cllr Mrs Shaw announced that the event had been a great success with a good turnout and around £900 made. The Parish Council was thanked for lending tables to the stall holders.</p> <p><u>Cemetery</u>: Cllr Terry had noted that the entrance path was rutted and wished improvements to this to be considered as part of the spec for the cemetery extension. Raking the pebbles on the existing paths was to be scheduled.</p>	<p>Clerk</p> <p>Clerk Ward</p>
3261	<p>Correspondence</p> <ul style="list-style-type: none"> • Citizens Advice had sent a letter of thanks for the donation. Noted. 	
3262	<p>Planning Applications</p> <ul style="list-style-type: none"> • TM/14/03862/FL - Revision to planning permission TM/14/01255/FL (Demolition of the existing dwellinghouse and residential outbuilding and greenhouse and construction of replacement two-torey dwellinghouse and detached triple bay garage and log store, detached stable block and formation of revised pedestrian and vehicular access) including the re-positioning and enlargement of the approved garage and re-positioning of stable block. Pear Tree Farm, Matthews Lane, Hadlow, TN11 0JG. HPC Agreed but remain concerned about any future developments or change of use. • TM/14/03945/FL - Loft conversion with dormers and velux roof windows. Sorrento, Maidstone Road, Hadlow, TN11 0JA. HPC Agreed. • TM/14/03980/FL - Garage extended forward and partially converted to form a study. 1 Chapel Place, Three Elm Lane, Golden Green, TN11 0BE HPC Agreed. • TM/14/03890/FL - Demolition of part of existing rustic building retaining an existing row of 8 no hoppers ovens for inclusion within replacement single storey mono pitched roof building for employment use – category B1(a). The Hoppers, Goblands Farm, Cemetery Lane, Hadlow. TN11 0DU. HPC Agreed. • TM/14/03877/RD - Details of cross-section access road and construction management plan pursuant to conditions 2 & 6 of planning permission TM/14/02960/FL (Proposed temporary use of an existing 	

access/egress from Hartlake Road and associated temporary access road to serve proposed Solar Park).

HPC Agreed.

Cllr Terry noted that there had been quite a few applications on the last few HPC meetings and wondered whether it would be advisable to return to having two planning meetings a month. This was considered by Council and it was agreed it would be a matter for consideration after the May elections. However the Chair pointed out that although applications were now looked at once a month by Planning and the additional applications referred to full Council, meetings were well structured and a majority of council meetings did not extend past 1.5 hours.

3263 To receive reports from representatives of the following committees and pass such resolutions thereon as may be necessary

- Finance & General Purposes Committee

1. To recommend approval of Accounts for November to include Payments & Receipts, Bank Reconciliation, Actual against Budget.

RESOLVED to approve November Payments & Receipts, Bank Reconciliation, Actual against Budget in their entirety. Proposed Cllr Richardson, seconded Cllr Mrs Bright and carried unanimously.

2. To recommend approval of cheque payments listed for November,

6505	British Gas - Boiler careplan	835.44
6506	Warden Wages	1,071.82
6507	Admin Wages	479.52
6508	Clerk Wages	1,615.73
6509	PAYE	879.88
6510	Petty Cash	133.38
6511	Chairmans allowance	350.00
6512	Zest Cleaning - November	259.20
6513	R Rose window cleaning - 2 Dec	35.00
6514	Swift alarms - med cent repair	429.60
6515	J C White Geomatics - Cem Ex	1,014.00
6516	Kent County Council - Clean Pro	158.37
6517	J Gallie - Walk Leaflets Update	200.00

RESOLVED to approve cheque payments as listed: Proposed Cllr Richardson, seconded Cllr Terry and carried unanimously.

3. To recommend approval of 2015/16 Budget and Precept: to be addressed at the January meeting.

4. To recommend approval of Statement of Internal Control for 2014/15.

RESOLVED to accept the Statement of Internal Control for 2014/15. Proposed Cllr Collins, seconded Cllr Bright and carried unanimously.

5. To recommend approval of Health & Safety Policy and Procedure Review.

RESOLVED to accept the Health & Safety Policy and Procedure Review. Proposed Cllr Collins, seconded Cllr Mrs Bright and carried unanimously.

6. To recommend adding Golden Green Defibrillator to Council insurance.

RESOLVED to accept the Golden Green Defibrillator as an asset on Council insurance.

<p>Proposed Cllr Collins, seconded Cllr Jones and carried unanimously.</p> <p>Cllr Collins summarised the last meeting in the absence of the F&GP Chair. The following recommendations were also made to Council:</p> <p>CCTV – to recommend extending the current contract with RG Networks for and additional three years with an annual uplift of 2%. It was noted that our system is quite old and that the current contractor was familiar with the system.</p> <p>RESOLVED to accept a three year contract with RG Networks with an annual uplift of 2%. Proposed Cllr Collins, seconded Cllr Mrs Bright and carried unanimously.</p> <p>Down To Earth – to recommend acceptance of quotes C6287 & C6141 for works to be carried out in line with the 2014 Tree Audit in the sum of £3096.00.</p> <p>RESOLVED to accept the quotes C6287 & C6141 for tree works in line with the 2014 Tree Audit.</p> <p>Christmas Lights – to recommend purchase of 7 motifs in white & warm white in the sum of £1925 as quoted 21/11/2014 by Gala Lights to co-ordinate with existing displays, in addition to the purchase of Christmas tree lights and relative installation and take down costs.</p> <p>RESOLVED to accept the quotation for 7 motifs at a cost of £1925 excluding VAT and to pay all other costs as recommended above. Proposed Cllr Mrs Shaw, seconded Cllr Bright and carried unanimously.</p> <p><u>Planning & Environment Committee</u> – Cllr Carey summarised the last meeting; and asked for acceptance of the HPC Risk Management Summary & Detail for Snow & Ice Clearance.</p> <p>Proposed Cllr Carey, seconded Cllr Mrs Massey and carried unanimously.</p> <p>Emergency Plan – Cllr Mrs Bright continued to work with the Clerk on the plan which had now been sent to Mr Rob Wiles at the Emergency check for final checks. Members noted that in relation to recent flooding that the Environment Agency had cleared vegetation along the River Bourne and also a new footbridge had been installed.</p> <p><u>Staffing Committee</u> – No meeting.</p> <p><u>Community Safety Committee</u> – No meeting.</p> <p><u>Hadlow Village Hall</u> – AGM in the foreseeable future.</p> <p><u>Hadlow Youth Club</u> – No meeting.</p> <p><u>Golden Green Village Hall</u> – Meeting on 15 December 2014.</p> <p><u>KALC</u> – Nothing to report.</p> <p><u>TMBC Parish Partnership Panel</u> – Information was available at Old School Hall atrium about energy deal that TMBC was partnering. Residents were encouraged to register at no cost or obligation. Suppliers would then compete to provide the best deal, the more people registering in the same area the higher the benefit. Minutes of the meeting were available at the parish office.</p> <p><u>Hadlow Village Transport Representative (Joint Transportation Board)</u> – Issues regarding parking in Hadlow were known and was on the list of Parking Plan reviews.</p> <p><u>TMBC Crime Prevention Panel</u> –</p> <p><u>Any Other Meetings:</u></p> <p>1. Fracking – Cllr Collins reported on the meeting held at Hadlow College at which both the pros and cons of Fracking were identified and discussed. It was noted that no plans for</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk /LB</p>
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	<p>fracking in the Hadlow area had been made to date.</p> <p>2. Gatwick, Airport Commission – Cllr Collins had also attended this event at which KCC put forward their reasoning for no longer supporting the plan for an additional runway at Gatwick. Flight paths were discussed and explanations provided as to why trials had been taken place; Cllr Collins pointed out that although there had been a few additional flights over Hadlow we were not in direct line with the proposed flight path changes unlike areas such as Penshurst.</p> <p>3. KALC AGM – Cllr Mrs Massy had attended but there was no items of high importance that related to Hadlow.</p>	
3264	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects would be of a confidential and financial nature).</p> <p>No motion was taken as there were no further updates to discuss related to the Village Hall that required exclusion of the press or public and item 2 had been deferred to the January meeting.</p> <p>1. Village Hall – Lease updates.</p> <p>2. Annexe Building – Letter of Notice update and decision by</p>	
	<p>There being no further business the meeting closed at 21.00</p> <p>Date of next meeting: Monday 12 January 2015 at 7.30pm in Golden Green Village Hall</p> <p>Signed Date.....</p>	