

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 9 November 2015 at 7.30pm at Old School Hall

Present: Cllrs D Carey (Chairman), E Bright, N Collins, P Jones, J Newman, R Morley
Also in Attendance: Melanie Stepkowski – Parish Clerk, KCC Cllr M Balfour, TMBC Cllrs H Rogers, PCSO's Kim Hockey & Toni Matthew, A Hughes (Reporter), T Griffiths (Member of Hadlow Park Association), 3 other members of the public.

3421	<p>Apologies for Absence</p> <p>Apologies for absence received and approved by Council: Cllr J Massy (other commitment), L Bright (illness), S Richardson (business), Other Apologies Noted: TMBC Cllrs Janet Sergison & Jill Anderson,</p>	
3422	<p>Minutes of the Meeting of 12 October 2015 for approval</p> <p>These were confirmed and signed as correct after noting that PCSO Hockey had not attended the meeting, therefore should have been deleted from attendance line. Proposed Cllr Carey, seconded Cllr Bright and carried unanimously.</p>	
3423	<p>Matters Arising from the Minutes</p>	
3424	<p>Declarations of Members' Interests</p> <p>Cllr Jones declared an interest as a member of the Village Hall Management Committee and allotment holder. Cllr Carey declared an interest as part time employed by Hadlow College and left the room whilst planning application TM/15/03295/RD was discussed.</p>	
3425	<p>Chairman's Announcements</p> <p><u>Road Closures</u> –</p> <ol style="list-style-type: none"> 1. Cuckoo Lane from 14 December for up to 3 days. 2. Victoria Road from 30 November for up to 5 days (BT Openreach to erect telegraph poles) <p><u>Carpenters Lane Junction with A26</u> – KCC Highways have decided to change the junction to a 'stop' configuration and will then continue to monitor for a further period, should there still be a problem at the junction subsequent steps may include interactive sign(s).</p> <p>The Chairman acknowledged the passing of two ex Councillors Mrs Janice Boatwright and Mrs Marjorie Green.</p> <p><u>Service Tree</u> – this would be planted in January as part of the cemetery extension hedgerow and a plaque unveiled in collaboration with the proposed Street Party to celebrate the Queen's 90th Birthday. The proposed wording on the plaque was 'This true service tree was planted with the support of the Kent Heritage Trees project in December 2015 to celebrate our deep gratitude for the true service of Her Majesty the Queen to her people'. The Chair was open to any changes in wording but none were offered.</p>	

3426	<p>TMBC Councillors Report</p> <p>Cllr Rogers confirmed that the funeral of the late Mrs Janice Boatwright (formerly Mrs Freeman), who had served as a Borough Councillor, would be held at the Kent & Sussex Crematorium on 12 November.</p> <p>The next Borough Surgery would be held at St Mary's vestry on 14 November.</p> <p>Alan's Hectare – TMBC Area 1 committee had met to discuss the application and it was agreed that the original refusal decision still stood and this would be TMBC evidence submitted to the Predetermination Appeal.</p>	
3427	<p>KCC Councillors Report</p> <p>Budgets – KCC continued to draft the budget taking into account the need for reduced expenditure in some areas.</p> <p>Winter Salt – KCC had offered the annual salt/sand mix for the Parish owned salt bins which was respectfully declined as the Parish Council still had a good supply of pure salt for this purpose, however other salt bins owned by KCC within the Parish would be filled.</p> <p><i>[KCC Cllr Balfour was excused from the meeting to attend to other duties]</i></p>	
3428	<p>Report from PCSO</p> <p>The September report was read: 2 x Criminal Damage other than Dwelling (Village Hall & other out building), 1 x Theft from Property, 1 x Anti-Social Behaviour call. The PCSO's reported that there were ongoing issues at the Village Hall but that they were working with the Clerk on the matter and viewing CCTV.</p> <p><i>[PCSO's were excused from meeting to attend to other duties]</i></p>	
3429	<p>Clerk's Report</p> <p>ROSPA – The play areas had been inspected and reports received. Remedial repairs would be prioritised.</p> <p>Memorial Inspections – these had been completed at both the Hadlow Cemetery and St Mary's Churchyard and the Parish Office were now taking steps to ensure repair works completed where possible and or memorials removed for safety. With regards to the May Vault in St Mary's Churchyard the Clerk would contact Historic England to discuss possible repair works and funding. Tracing 'May' descendants to date had been difficult but Anne Hughes from the Historical Society would assist the Parish Office.</p>	
3430	<p>Public Time</p> <p>The grids set in the pavement in the Village Square were reported as blocked and needing clearance. Other lighting issues mentioned had already been reported.</p>	
3431	<p>Parish Matters</p> <p>Community Right to Bid – Hadlow Tower</p> <p>The following response and clarification had been brought to the attention of the Parish Council from the Director of Central Services at TMBC: 'a legal issue which will affect the degree to which the Tower, if accepted as an AOCV, would then be protected.</p> <p>As the Vivat Trust is now in liquidation, any future disposal of the property pursuant to</p>	

	<p>insolvency proceedings (as defined by Rule 13.7 of the Insolvency Rules 1986) is not deemed to be a 'relevant disposal' for the purposes of the Regulations governing Assets of Community Value.</p> <p>In more simple terms, this would mean that if the liquidators were to dispose of the Tower, we could not be able to impose a moratorium on that disposal (if you were to request one) and that disposal could proceed unhindered.</p> <p>This somewhat undermines the benefit of seeking to nominate the Tower as an AOCV.'</p> <p>Taking the above into consideration the Clerk was asked to enquire as to whether if the Tower was sold and then a second sale intended would it be feasible to then apply for the Tower to be entered as a Community Asset.</p>	
3432	<p>Correspondence Hadlow Square Crime Protection – resident’s letter. The following was read to the meeting:</p> <p>Dear Mr Carey,</p> <p>Many thanks for your email. As we do not feel there is any chance of influencing a decision over CCTV in the Square (due mainly to Local Government constraints on funding and 'red tape' associated with CCTV cameras in public places as you have helpfully explained) we do not intend to attend the meeting on Monday but would like the following points to at least be noted:</p> <p>a) We totally agree with the extract of a previous advisory document to Parish Councils that "The Council uses CCTV cameras to improve public safety and to assist in the prevention and detection of crime and disorder". <u>That sounds absolutely right</u>. However nowadays apparently hard to apply, partly cost related but also the repercussions both in terms of public intrusion and people with a minor scrape with their car in Hadlow Square could be asking the Parish Council for evidence!</p> <p>b) Modern CCTV cameras with IP rather than Analogue technology seem to be a lot more cost effective to run without minimal transmission charges (e.g. as there is not the need for cables).</p> <p>c) If CCTV's are being monitored for the Village Hall, then it would seem they could also be monitored for the Village Square.</p> <p>d) Regrettably it seems CCTV cameras will not be considered a priority until someone gets killed in the Square as so much seems led by historical incidents rather than being preventative. Unfortunately, we are sure not all incidents are reported as we nearly did not on the basis of there being no chance of the Police resources being able to catch the driver who drove off without stopping, although the driver must have been aware of his or her actions.</p> <p>e) We see the current Code of Practice suggests that alternative means of resolving a problem are considered when CCTV cameras may be considered too intrusive and so please can there at least not be a more prominent sign and/or periodic strict monitoring by the local police with regard to parking at the bus stop in the Square. Just the current road lines clearly do not work.</p> <p>f) From Mr Carey's considerate and constructive reply to our email, as well as the number of people who tried to help at the time of the accident and afterwards, it is good to know that Hadlow is still generally a very caring community. So thank you to all who</p>	DC

	<p>read this for what you voluntarily do for Hadlow.</p> <p>The Chair expressed the Council’s concern about the incident above and reminded those present that it was an offence to park in a bus stop as was ‘hit and run’ and such incidents should be reported to the TMBC Civil Enforcement Team (bus stop parking) and the secondary to the police.</p>																																					
3433	<p>Planning Applications</p> <ul style="list-style-type: none"> • TM/15/03309/TPOC & Additional Information – Remove Oak Tree. Aran, 1 Hadlow Park, Hadlow, TN11 0HY. HPC Object as no clear justification for the removal of the tree. • TM/15/03226/LB & 03225/FL – Listed Building Application: Demolition of existing workshops & construction of a single bed annex to main dwelling including refurbishment of existing garage. Chancel House, Church Street, Hadlow, TN11 0DB. HPC Agreed; a concern was expressed about the particular materials being appropriate for the context of this conservation area and any external lighting. (TMBC made aware that the buildings may about the listed wall of St Mary’s Church and precautions be necessary) • TM/15/03295/RD – Details of landscaping submitted pursuant to condition 3 of planning permission 12/01213/FL (Demolition of 3 no. existing cattle shed cubicle buildings and replacement with 1 no. cubicle building, demolition of existing above ground slurry tank and replacement with below ground slurry lagoon, installation of pedestrian access between Tonbridge Road and Blackman’s Farm). Hadlow College, Blackmans Farm, Blackmans Lane, Hadlow, TN11 0AX. HPC Agreed; minimum 3m height. 																																					
3434	<p>To receive reports from representatives of the following committees and pass such Resolutions thereon as may be necessary:</p> <p><u>1. Finance & General Purpose Committee</u></p> <p>a) Recommendation from finance to approve October Accounts (Receipts, Payments, Bank Reconciliation, Actual against Budget) RESOLVED to approve October accounts in their entirety. Proposed Cllr Collins, seconded Cllr Jones and carried unanimously.</p> <p>b) To Approve Authorisation of Cheque Payments</p> <table> <tbody> <tr> <td>6642</td> <td>Petty Cash</td> <td>149.74</td> </tr> <tr> <td>6643</td> <td>Evolution skatepark repair - Full Circle Leisure Ltd</td> <td>464.40</td> </tr> <tr> <td>6644</td> <td>Warden Wages - week 28</td> <td>1,104.12</td> </tr> <tr> <td>6645</td> <td>BdR - Cemetery Extension stage 1 initial feasibility</td> <td>1,836.00</td> </tr> <tr> <td>6646</td> <td>Came & Company Insurance - 01/10/2015 - 30/09/2016</td> <td>6,176.47</td> </tr> <tr> <td>6647</td> <td>Stocksigns - various fire safety signs</td> <td>67.50</td> </tr> <tr> <td>6648</td> <td>Zest cleaning - August</td> <td>270.00</td> </tr> <tr> <td>6649</td> <td>Drainage & Groundwork Williams Field play area</td> <td>576.00</td> </tr> <tr> <td>6650</td> <td>Drainage & Goundwork Williams field playing fields</td> <td>9,600.00</td> </tr> <tr> <td>6651</td> <td>Stocksigns - cigarette bin sign</td> <td>22.69</td> </tr> <tr> <td>6652</td> <td>Kings Hill Garage - Truck rental Oct - Dec 2015</td> <td>1,026.00</td> </tr> <tr> <td>6653</td> <td>Admin assistant Wages week 28</td> <td>523.70</td> </tr> </tbody> </table>	6642	Petty Cash	149.74	6643	Evolution skatepark repair - Full Circle Leisure Ltd	464.40	6644	Warden Wages - week 28	1,104.12	6645	BdR - Cemetery Extension stage 1 initial feasibility	1,836.00	6646	Came & Company Insurance - 01/10/2015 - 30/09/2016	6,176.47	6647	Stocksigns - various fire safety signs	67.50	6648	Zest cleaning - August	270.00	6649	Drainage & Groundwork Williams Field play area	576.00	6650	Drainage & Goundwork Williams field playing fields	9,600.00	6651	Stocksigns - cigarette bin sign	22.69	6652	Kings Hill Garage - Truck rental Oct - Dec 2015	1,026.00	6653	Admin assistant Wages week 28	523.70	
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6654	Clerk wages - week 28	1,698.44
6655	PAYE week 28 (period 6)	949.25
6656	Southern Water	320.57
6657	PKF - Annual Return	720.00
6658	Village Hall Donation	1,000.00
6659	KCC preschool cleaning supplies	127.01
6660	Maint drainage and guttering - HOS	550.00
6721	KCC Fire Extinguisher maintenance - Hy-Arts	36.00
6722	Travis Perkins - general maintenance supplies	19.01
6723	The Stone Shop - Memorial Inspection	240.00
6724	Glasdon - Litter bin fixing kit	23.86
6725	Glasdon - Litter bin for Williams Field Playground	219.08
6726	KCC - Legal fee HOS Carpark release covenant	1,697.00
6727	Clerk - reimburse expenses for training	164.00
6728	Daryl Evans - September 2015	55.00
6729	Principal Cloud - Qtrly network support	645.80
6730	Zest cleaning - September 2015	307.50
6731	King & Sons Kent Ltd - Allotments	252.00
6732	KCC Fire risk assessments - Hy-Arts & Village hall	432.00
6733	Playdale Playgrounds - 2nd payment	17,205.19
6734	SJ King - cricket club repair	530.00
6735	RM Electrical - wiring inspection & report HY-Arts	368.00
6736	RBS - Accounts training clerk & Admin Asst	408.00
6737	Gilbert & Stamper - Repair of lights in OSH	169.08
6738	Clerk wages - week 32	1,698.24
6739	Warden wages - week 32	1,103.92
6740	admin wages - week 32	515.65
6741	Post office - PAYE period 7	947.45
6742	Playdale Playgrounds - 3rd & last payment	9,074.81
6743	KCC Cleaning Supplies	160.67
6744	R M Electrical - Electrical work VH	115.00
6745	BdR Engineering -Cem Ext Final Pay Stage 1 Feasibility	204.00
6746	Mediatek - Stationery Lever Arch Folders	58.18
6747	RG Networks - CCTV Repair & MntnceW/F & HyArts	1,582.80
6748	The Play Inspection Co - W/F & Signpost Play Equ Inspc	225.00
6749	Principal Cloud - IT Support Nov-Feb 2016	645.80
6750	S W Mowers - Equipment Servicing Chainsaw	249.68
6751	Royal British Legion - poppy wreath and donation	50.00
6752	Zest Commercial cleaning - October 2015	307.50
6753	SW Mowers - Equipment service & repair	94.30
6754	British Gas - Boilers annual care plan	860.50
6755	Gel Creative - website maintenance June to Oct 2015	850.00
6756	Golden Green Mission hall hire 12 October 2015	20.00
6757	Petty Cash	148.00
<p>RESOLVED to approve Cheque Payments. Proposed Cllr Collins, seconded Cllr Bright and carried unanimously.</p>		
<p>c) 2016/17 Budget Process – First draft had been viewed and members agreed it would be a constrained budget with a majority of Reserves already committed to projects.</p>		

Planning & Environment Committee: - Minutes available and no questions were put forward.

Staffing Committee – No meeting.

Community Safety Committee - Nothing to report.

Hadlow Village Hall: The Chair impressed the importance of community support for the Village Hall to ensure its longevity. It was also noted that the anti-climb paint had now been purchased and ready for use.

Hadlow Hy-Arts Centre & Youth Club: The Chair was due to attend a Hadlow Youth Club meeting on Tuesday and hoped they would open at their earliest convenience.

Golden Green Village Hall: No meeting but the Clerk to liaise with regards to installation of Christmas lights.

KALC: Report read by Cllr Newman in absence of Cllr Massy the Parish Council representative:

Report from meeting on Tuesday 22 October 2015

Attended by Janice Massy for Hadlow Parish Council

Motion to require that KALC exec members see advanced copies NALC main meetings

KALC members had been dismayed that NALC (National Association of Local Councils) had proposed a 20% increase in subscriptions from county associations. (NALC executive is apparently dominated by northern councils). It was noted that this comes at a time when TMBC is required to reduce costs by 20% – and the pain is inevitably being shared by parish councils. It was felt that if county associations had seen this 20% hike coming, they could have ensured their representatives were better prepared to argue against it. The above motion will be debated at the KALC AGM on 21 November.

Anti-Social Behaviour

The meeting had been asked by West Malling council (not present) for members' experiences of reporting ASB and how effectively complaints were dealt with. Members were advised that local residents be urged to telephone 101 (the non-emergency number) for all cases of ASB, as it is important that the police get a clear picture of trends so that they know where to direct policing.

TMBC decision re abolishing 3 area planning committees

Borough Councillor Martin Coffin who was present at KALC's meeting confirmed that, given the strength of feeling by the majority of TMBC members, the proposal had been kicked into the long grass. He stressed that the recommendation by the Scrutiny & Overview Committee to create just one borough-wide planning committee had not been an attempt to reduce democracy. He pointed out that TMBC is unusual in having more than one planning committee, and the council will have to look at how it continues to perform such roles from the point of view of both effectiveness and cost. KALC members argued that there should have been some form of consultation by TMBC with Parish and Town Councils before it considered such a major change.

Highway obstructions

Plaxtol PC had raised the issue of inconsiderate parking of vehicles – particularly contractors' vans and cement lorries associated with building works – which frequently

	<p>block the narrow main street and impede buses and other traffic. It was pointed out that obstruction of the Queen’s highway is unlawful and local residents and vehicle drivers should ring 101 every time there is an obstruction.</p> <p>Matters to be raised at PPP:</p> <p>Previous reference by the Scrutiny & Overview Committee to the potential abolition of the PPP. proposed to ask what the S&O committee are considering. It was felt that it is important to retain the PPP as an opportunity for parishes to exchange views with the borough council.</p> <p>Next meeting: 14 January 2016</p> <p><u>TMBC Parish Partnership Panel:</u> Meeting due.</p> <p><u>TMBC Joint Transportation Board:</u> Meeting on 28 November.</p> <p><u>TMBC Crime Prevention Panel:</u> Next meeting due.</p> <p>Any other meetings or visits that may require a report></p> <p>TMBC Cllr Sergison as Chair of The Joint Standards Committee had notified members of a meeting in October to consider allegations about a Councillor in the Ward of Borough Green & Long Mill. The panel’s recommendations were taken to Tonbridge & Malling Borough Council meeting on Tuesday 3 November and they had imposed sanctions on the Councillor in question for bringing the reputation of the Borough Council into disrepute.</p> <p>The Chairman in conclusion of the information reminded Councillors that all we say and do reflects on Council.</p>	
	<p>There being no further business the meeting closed at 8.50pm Date of next meeting: Monday 14 December 2015 at 7.30pm at Old School Hall</p> <p>SignedDate.....</p>	