

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 9 July 2018 at 7.30pm at Golden Green Mission Hall

Present: Cllrs N Collins (Chairman), C Barbary, E Bright, L Bright, D Carey, M Harvey, C Hyams, J Massy, J Newman, S Richardson.

Also in Attendance: M Stepkowski (Parish Clerk), E Wilkins (co-opt applicant), J Wynne (Hadlow Park Association representative).

3889	<p>To receive apologies, reasons and approval of absences</p> <p>Apologies and reasons for absence received and approved by Council: Cllrs R Morley & R Smith. Proposed Cllr Collins, seconded Cllr Massy and carried.</p> <p>Other apologies noted: TMBC Cllrs Anderson, Sergison, Rogers & KCC Cllr Balfour (meeting), Community Warden, PCSO Toni Matthew & A Hughes.</p>	
3890	<p>To receive declarations of members' interests</p> <p>Cllr Barbary declared a personal friendship with the E Wilkins and would therefore not vote on the co-option vacancy.</p> <p>TM/18/01373/FL - Cllr Barbary declared an interest in planning application as an employee of the applicant's agent and refrained from comment on the application.</p> <p>TM/18/01373/FL – Cllr Harvey declared an interest due to volunteer work connection with a neighbour and refrained from comment on the application.</p>	
3891	<p>To resolve Minutes of 11 June 2018 as a correct record:</p> <p>RESOLVED to approve Council Minutes of 11 June 2018. Proposed Cllr Massy, seconded Cllr Barbary and carried unanimously.</p> <p>It was noted that since the draft minutes had been distributed an error in cheque payment 7314 had been identified and amended to read £504.00 on the Minutes prepared for approval and signing.</p>	
3892	<p>To receive an update on progress of resolutions & matters from the last full Council meeting – updates only on matters not currently on agenda</p> <p>No matters addressed.</p>	
3893	<p>To receive Chairman's report</p> <ul style="list-style-type: none"> • Members were notified of the recent deaths of two ex Councillors, Nadine Jane who had chaired Council between May 1986 to April 1989 and Janice Bowden. Both ladies had been involved in many local groups and had been a great asset to their community. • The Chair confirmed that Cllr Mike Harvey had read his Declaration of Acceptance of Office to the Parish Clerk and welcomed him to Council. • KCC Operation Stack – The current consultation was drawn to the meetings attention and the Chair asked people to respond as private individuals. 	
3894	<p>To receive oral reports from TMBC & KCC Councillors</p> <p>No report.</p>	

<p>3895</p>	<p>To receive Clerks report</p> <p><u>Security Measures</u> - In light of recent unauthorised encampments additional security had been installed at the entrance to Signpost Field and the cemetery extension with additional gates to be installed at the cemetery extension in the coming month.</p> <p><u>Baseball</u> – Kent Buccaneers had worked on finishing initial ground works at the Williams Field baseball pitch and Re-Gen had in a voluntary capacity completed the works by compacting the top surface. A letter of gratitude would be sent to Re-Gen for their assistance. Kent Buccaneers would be holding a ceremony on Sunday 22 July at which both teams would be playing in addition to celebrating the completion of first stage ground works.</p> <p><u>Hy-Arts</u> – Both Active Tots and Slimming World had stopped hall hire due to not reaching sufficient numbers of participants. The Parish Office continued to encourage hall use by other groups.</p> <p><u>Williams Field Football</u> – Negotiations with a prospective team continued.</p>	<p>Clerk</p>
<p>3896</p>	<p>Public time & parish matters</p> <p><u>TMBC Local Plan</u> – Chair confirmed that Council have not officially been sent any updated draft plan; however information is available on the TMBC website https://www.tmbc.gov.uk/services/planning-and-development/planning/planning-local-plans/local-plan-evidence</p> <p><u>Pot holes</u> – Three Elm Lane: Cllr E Bright to report the fault.</p> <p><u>Bake Off – St Marys</u>: Sunday 22 July 2-4pm. Entry forms available at the church and on the St Marys Church website.</p> <p><u>Overgrown vegetation & obscured signs</u> – Depending on location it can be the responsibility of land owner or Kent County Council.</p> <p><u>Footpaths</u> – Hadlow Place location had two paths requiring cutting (stone area of Access Trail through the wood) & another on Three Elm Lane.</p> <p><u>KCC Join the big conversation</u> – Cllr Newman had attended a meeting for parish councils to discuss the consultation. It seemed that the only bus to be affected by the proposed changes in our parishes we think is the 208 which travels through Golden Green. Several options are to be considered by KCC such as a smaller bus being used in rural areas to transfer commuters to bus stops at which larger buses could be caught/ online day before taxi service/ call centre bookings. Cllr Newman highlighted the fact that a lot of older residents in particular did not have access to the internet and computers so would find some of the alternatives impossible to use.</p> <p>With regards to the public consultations it was suggested that door to door consultation would be a productive option.</p> <p>The public consultation continued until 8 August 2018. An online survey can be completed www.kent.gov.uk/bigconversation.</p>	
<p>3897</p>	<p>To consider planning applications</p> <ul style="list-style-type: none"> • TM/18/01379/TPOC: G1 – 3xOak and 1xYew to reduce Oak trees by approximately 2-3m, remove dead and damaged branches. T2 Yew to prune lateral branches by 1-2m. Dalema, 28 Hadlow Park, TN11 0HY. HPC Agreed • TM/18/01464/FL: Retrospective planning application for a built cart barn. Pitts Cottage, Matthews Lane, TN11 0JG. HPC Agreed 	

	<ul style="list-style-type: none"> • TM/18/01373/FL: Proposed single storey rear extension, terrace and steps and a detached garden store. 55 Carpenters Lane, TN11 0EL. HPC Agreed • TM/18/01434/FL: 350mm extension to front of garage, proposed new glazed doors to home gym and formation of utility room and entrance/seating area under part of the existing covered area. Leavers Farm Barn, Stanford Lane, TN11 0JN. HPC Agreed 																																																																			
3898	To consider HOS refurbishment quotations – An additional survey was to be completed as no definite solution had been received with regards to condensation within the hall ceiling.																																																																			
3899	<p>Finance</p> <p>Cllr Richardson as Chair of Finance proposed the following items be approved:</p> <p>a) To authorise cheque and bank transfer payments. RESOLVED to approve cheque and bank transfer payments as given in schedule below. Seconded Cllr L Bright and carried unanimously.</p> <table> <tr> <td>7320</td> <td>4th Platform Ltd (formerly Principal Cloud) - Qtrly IT support</td> <td>685.12</td> </tr> <tr> <td>7321</td> <td>Spy Alarms Ltd - medical centre alarm repairs inv 489683</td> <td>120.00</td> </tr> <tr> <td>7322</td> <td>Travis Perkins - Cemetery supplies (sand & shingle)</td> <td>69.34</td> </tr> <tr> <td>7323</td> <td>Gelcreative- 5 months website admin Jan -May 2018</td> <td>850.00</td> </tr> <tr> <td>7324</td> <td>Godfreys - new open spaces equipment (h/cutter,sprayer,b/cutter)</td> <td>1032.20</td> </tr> <tr> <td>7325</td> <td>Travis Perkins - bench installation parts & Cemetery supplies</td> <td>266.57</td> </tr> <tr> <td>7326</td> <td>Citizens Advice in North & west Kent - donation HPC approved</td> <td>50.00</td> </tr> <tr> <td>7327</td> <td>Kent, surrey, sussex air ambulance - donation HPC approved</td> <td>50.00</td> </tr> <tr> <td>7328</td> <td>Tate fencing - allotment gate repair</td> <td>114.00</td> </tr> <tr> <td>7329</td> <td>Godfreys - nozzles for new sprayer</td> <td>12.50</td> </tr> <tr> <td>7330</td> <td>TMBC - new litter bin in Williams field play area</td> <td>352.82</td> </tr> <tr> <td>7331</td> <td>TMBC - dog bin</td> <td>297.68</td> </tr> <tr> <td>7332</td> <td>Pierce Farms - Container</td> <td>1248.00</td> </tr> <tr> <td>7333</td> <td>Petty Cash</td> <td>150.00</td> </tr> <tr> <td>7334</td> <td>KCC - PEAT testing & Clean Materials</td> <td>146.81</td> </tr> <tr> <td>7335</td> <td>NKM Fire Protection - fire alarm/emerg light annl fee</td> <td>613.84</td> </tr> <tr> <td>7336</td> <td>Flash Mobile Welding Svs Ltd - O/Spaces security enforc</td> <td>1638.00</td> </tr> <tr> <td></td> <td></td> <td>7696.88</td> </tr> </table> <p>Payments made by Bank transfer</p> <table> <tr> <td></td> <td>Window cleaning - May (paid 15/05/2018)</td> <td>55.00</td> </tr> <tr> <td></td> <td>Window cleaning - June</td> <td>55.00</td> </tr> <tr> <td></td> <td>Zest Cleaning - June cleaning</td> <td>420.00</td> </tr> <tr> <td></td> <td>Kent Grassland services - June grounds maintenance</td> <td>1399.20</td> </tr> </table> <p>b) To resolve June accounts (receipts, payments, bank reconciliation, actual against budget). The Clerk provided a first quarter report which was noted. RESOLVED to approve June accounts in their entirety. Seconded Cllr L Bright and carried unanimously.</p> <p>c) To approve costs related to local walking leaflets RESOLVED to approve the costs related to amendments and artwork up to £300, £175 to design, photo shop & artwork £175.00, and printing of five leaflets £1100.00.</p>	7320	4th Platform Ltd (formerly Principal Cloud) - Qtrly IT support	685.12	7321	Spy Alarms Ltd - medical centre alarm repairs inv 489683	120.00	7322	Travis Perkins - Cemetery supplies (sand & shingle)	69.34	7323	Gelcreative- 5 months website admin Jan -May 2018	850.00	7324	Godfreys - new open spaces equipment (h/cutter,sprayer,b/cutter)	1032.20	7325	Travis Perkins - bench installation parts & Cemetery supplies	266.57	7326	Citizens Advice in North & west Kent - donation HPC approved	50.00	7327	Kent, surrey, sussex air ambulance - donation HPC approved	50.00	7328	Tate fencing - allotment gate repair	114.00	7329	Godfreys - nozzles for new sprayer	12.50	7330	TMBC - new litter bin in Williams field play area	352.82	7331	TMBC - dog bin	297.68	7332	Pierce Farms - Container	1248.00	7333	Petty Cash	150.00	7334	KCC - PEAT testing & Clean Materials	146.81	7335	NKM Fire Protection - fire alarm/emerg light annl fee	613.84	7336	Flash Mobile Welding Svs Ltd - O/Spaces security enforc	1638.00			7696.88		Window cleaning - May (paid 15/05/2018)	55.00		Window cleaning - June	55.00		Zest Cleaning - June cleaning	420.00		Kent Grassland services - June grounds maintenance	1399.20	
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	<p>Seconded Cllr Carey and carried unanimously.</p> <p>d) To approve costs related to purchase of new cemetery extension gates. RESOLVED to approve the new cemetery extension gates £1638.00 gross. Seconded Cllr E Bright.</p>	
3900	<p>To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:</p> <p><u>Planning & Environment Committee (P&E):</u> - Cllr E Bright proposed approval of the P&E Minutes 26/06/2018. RESOLVED to approve P&E Minutes of 26/06/2018. Seconded Cllr Newman and carried.</p> <p>The Chair recommended approval of Silva Arboriculture Survey in the sum of £985 for inspection of Parish Council owned sites. RESOLVED to approve the quotation from Silva Arboriculture in the sum of £985. Seconded Cllr Richardson and carried unanimously.</p> <p><u>KALC (Tonbridge & Malling Area)</u> – no meeting.</p> <p><u>TMBC Parish Partnership Panel:</u> The draft minutes had been made available and a slight discrepancy noted on an issue related to the Local Plan. Cllr Collins confirmed that he had asked for the correction to be made ahead of authorisation.</p> <p><u>TMBC Joint Transportation Board: Hadlow Village Transport Representative:</u> No report.</p>	
3901	<p>To receive presentation from Councillor co-option applicant and to vote whether to co-opt.</p> <p>Majority vote to co-opt Elizabeth Wilkins on to Council.</p>	
	<p>There being no further business the meeting closed at 20.41 Date of next meeting: Monday 10 September 2018 at 7.30pm at Old School Hall</p> <p>SignedDate.....</p>	