

HADLOW PARISH COUNCIL

Councillors E Bright, L Bright, N Collins, M Harvey, J Massy, S Richardson, R Smith are hereby summoned to attend the October F&GP Meeting as detailed below:

**Public Notice: I hereby give notice that a Meeting of
Finance & General Purposes will take place on
Wednesday 3 October 2018 at 7.30pm at Old School Hall**

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA

1. To elect a Chairman to committee
2. To receive and approve apologies and reasons for absence.
3. To agree Terms of Reference
4. To receive declarations of interests.
5. To resolve that the minutes of the F&GP meeting held on 9 May 2018 are a correct record.
6. To receive an update about progress of resolutions from the last meeting of the F&GP on 9 May 2018
7. Accounts for September (Receipts, Payments, Bank Reconciliation, Actual against Budget 2018, 2nd quarter report) for recommendation to full Council.
8. To authorize cheque payments and bank payments including wages.
9. To recommend to Council:
Cemetery extension:
 - Payment of retention fee to T Loughman & Co, £1,841.82 in respect of final and balancing payment. (ref15402. (Completion Certificate received).
 - To pay T Loughman & Co retention fee of £1,841.82 by bank transferTree Works
 - Payment of Down To Earth quotation 6529 & 6125 to include option A for T1 dying Lombardy Poplar at allotments. Payment total £1912.50 net to complete all tree works addressed in the De Silva Tree Inspection Report of August 2018.
10. To consider results of Old School Hall roof inspection and made recommendations thereon.
11. To review first draft budget 2019-20 including;
 - Recommendation from Staffing Committee with regards to staff pay & other matters.
 - Grounds maintenance contract
 - IT Support
 - Projects;
Community safety – traffic calming
Access Trail – path improvements
Any other projects

M Stepkowski

M Stepkowski – Parish Clerk

date 26/09/2018

cc: Cllrs C Barbary, D Carey, C Hyams, R Morley, J Newman, E Wilkins