

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 08 October 2018 at 7.30pm at Golden Green Mission Hall

Present: Cllrs N Collins (Chairman), C Barbary, E Bright, L Bright, D Carey, M Harvey, C Hyams, J Massy, R Morley, J Newman, S Richardson, R Smith, E Wilkins

Also in Attendance: M Stepkowski (Parish Clerk), TMBC Cllr Sergison, S Edmonds (Community Warden), A Hughes (KM reporter) and four members of the public including Hadlow Park Association representative.

3921	<p>To receive apologies, reasons and approval of absences</p> <p>Apologies and reasons for absence received and approved by Council: None. Other apologies noted: TMBC Cllr's Anderson & Rogers, KCC Cllr Balfour (other meetings)</p>	
3922	<p>To receive declarations of members' interests</p> <p>Planning Applications:</p> <ul style="list-style-type: none"> • TM/18/02166/FL – Cllr's Harvey, Morley, Massy (friendship); abstained from comment. • TM/18/02249/FL – Cllr Barbary (employment); abstained from comment. 	
3923	<p>To resolve that the Minutes of 10 September 2018 as a correct record:</p> <p>RESOLVED to approve Council Minutes of 10 September 2018. Proposed Cllr Barbary, seconded Cllr Hyams and carried unanimously.</p>	
3924	<p>To receive an update on progress of resolutions & matters from the last full Council meeting – updates only on matters not currently on agenda</p> <p>Minute 3898 HOS refurbishment quotes – DMP had reviewed the initial quote for roof works and would now seek additional quotations on Council's behalf.</p>	
3925	<p>To receive Chairman's report</p> <p>No report.</p>	
3926	<p>To receive oral reports from TMBC & KCC Councillors</p> <p>Community Resilience Workshop - TMBC Cllr Sergison & Cllr Wilkins had attended. It was suggested that Parishes should have a Flood Warden & Resilience Committee comprised of both Councillors and members of the public. Cllr Sergison noted Cllr Wilkins report on the event. She also noted that one Parish had its own road closure signs which she felt could be beneficial for Hadlow</p> <p>Local Plan – residents encouraged to take part in the public consultation.</p>	
3927	<p>To receive presentation on possible nature reserve at Stonecastle Farm Quarry</p> <p>Mr Miller provided a brief presentation on the proposed nature reserve which would be on about 150 acres of reclaimed land after quarrying. It was suggested that there may be historical footpath and bridleways through this land which could be re-established. The proposal included a parking area, educational tours and possible cycle route.</p>	
3928	<p>Public time & parish matters</p>	

	<p><u>The Great War 1914- to 1918 – Hadlow Remembers</u>: Exhibition of Hadlow memorabilia to be exhibited at the Old School Hall Friday, Saturday & Sunday 26-28 October. The community asked to support.</p> <p><u>Update on traffic calming measures</u>: to Councils knowledge KCC had to date taken no further action in response to the speed petition of 2016 produced by Golden Green residents. A proposal had been made by Cllr Balfour for a speed indicator device to be shared with East Peckham but not actioned to date.</p>																												
3929	<p>To consider planning applications</p> <ul style="list-style-type: none"> • TM/18/02166/FL – Single storey front extension: 19 Great Elms, Hadlow, TN11 0HS. HPC Agreed. • TM/18/02249/FL – New cold store, being an alternative to that approved under TM/15/01517/AGN: Boormans Farm, Court Lane, Hadlow, TN11 0JT. HPC objected to the proposed position of the cold store due to further encroachment into Green Belt. 																												
3930	<p>To approve use of the Parish Council Seal for completion of Exclusive Rights of Burial (EROB)</p> <p>RESOLVED to approve the use of the Parish Council Seal for EROB’s 01/18-C11/C4 & 02/18 – C11/C5. Proposed Cllr Harvey, seconded Cllr Barbary and carried unanimously.</p>																												
3931	<p>TMBC Local Plan</p> <ul style="list-style-type: none"> • Update on meeting held with TMBC Planners & Local Councils (4/10/18): Cllrs Harvey and Massy attended; little additional information gathered. However it had been stressed that the consultation would not influence the draft plan that would be submitted by TMBC to the Secretary of State, but responses would be taken into account by the inspector who will look into the plan. It was suggested members looked at Gravesham response as it was considered a ‘good model’. • Update on meeting held at Kent Association of Local Councils (4/10/18): Cllr Collins attended. Minutes would be available at Parish Office. <p>Meeting reminded that any responses to the Local Plan consultation must be based on the three principles the Inspector will use and guidance was available on the TMBC website.</p> <p><i>(Community Warden was excused from the meeting to continue with duties)</i></p>																												
3932	<p>Finance</p> <p>Cllr Richardson as Chair of Finance proposed the following items be approved:</p> <p>a) To authorise cheque and bank transfer payments. RESOLVED to approve cheque and bank transfer payments as given in schedule below. Seconded Cllr L Bright and carried unanimously.</p> <table> <tbody> <tr> <td>7362</td> <td>West Kent YMCA - donation to trips for youth club</td> <td>124.31</td> </tr> <tr> <td>7363</td> <td>Tonbridge Fencing Ltd - cemetery gates balance owing inv 64214</td> <td>1190.54</td> </tr> <tr> <td>7364</td> <td>Travis Perkins - materials for cemetery path repairs</td> <td>102.53</td> </tr> <tr> <td>7365</td> <td>Kent County Playing Fields Assoc - annual membership</td> <td>20.00</td> </tr> <tr> <td>7366</td> <td>King & Sons Kent Ltd - skip Hire</td> <td>500.00</td> </tr> <tr> <td>7367</td> <td>Came & Co - insurance Oct 18-Sept 30 2019</td> <td>5313.82</td> </tr> <tr> <td>7368</td> <td>Oakland Roofing - prelim works to HOS roof</td> <td>582.00</td> </tr> <tr> <td>7369</td> <td>The Stone Shop (maidstone) Ltd - clean war memorial</td> <td>744.00</td> </tr> <tr> <td>7370</td> <td>DMP - consultancy fees re HOS roof and refurb works</td> <td>679.48</td> </tr> </tbody> </table>	7362	West Kent YMCA - donation to trips for youth club	124.31	7363	Tonbridge Fencing Ltd - cemetery gates balance owing inv 64214	1190.54	7364	Travis Perkins - materials for cemetery path repairs	102.53	7365	Kent County Playing Fields Assoc - annual membership	20.00	7366	King & Sons Kent Ltd - skip Hire	500.00	7367	Came & Co - insurance Oct 18-Sept 30 2019	5313.82	7368	Oakland Roofing - prelim works to HOS roof	582.00	7369	The Stone Shop (maidstone) Ltd - clean war memorial	744.00	7370	DMP - consultancy fees re HOS roof and refurb works	679.48	
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	<p>7371 The Play Inspection Co - play area inspections ROSPA 234.00</p> <p style="text-align: right;">9490.68</p> <p>Payments made by Bank transfer</p> <p>Clerk - Phone upgrade 154.27</p> <p>HMRC - Period 6 Wk28 Paye 1108.16</p> <p>British Gas Services - Medical centre new boiler & installation 3690.42</p> <p>Clerks wages - week 28 2102.96</p> <p>Admin assistant wages - week 28 455.50</p> <p>Wardens wages - week 28 1164.56</p> <p>Window Cleaning - Sept 55.00</p> <p>Zest - HOS and Hyarts cleaning September 390.00</p> <p>Kent Grassland Services - Inv2113 Sept grounds maint 861.60</p> <p style="text-align: right;">9982.47</p> <hr/> <p>Grand Total 19473.15</p> <p>b) To resolve August accounts (receipts, payments, bank reconciliation, actual against budget). RESOLVED to approve September accounts (receipts, payments, bank reconciliation, actual against budget, half year report). Seconded Cllr Harvey and carried unanimously.</p> <p>c) To document approval of the donation paid to YMCA towards summer trip expenditure related to Hadlow youth in the sum of £124.31. RESOLVED to document approval of donation to YMCA in the sum of £123.31, seconded Cllr Newman and carried unanimously.</p> <p>d) To receive report from Cllr Collins and to consider purchase of SID (Speed Indicator Device) Consideration was given to purchasing and locating a SID in Golden Green. It was agreed to carry out the initial site survey in order that a specific quotation could be provided.</p>	
3933	<p>To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:</p> <p><u>Planning & Environment Committee (P&E):</u> - Cllr E Bright proposed the following:</p> <p>To approve Committee Terms of Reference – completed at meeting 10/9/18 so noted.</p> <p>To approve P&E Minutes 25/09/2018.</p> <p>RESOLVED to approve P&E Minutes of 25/09/2018. Seconded Cllr Massy and carried.</p> <p>To receive update on TMBC Planning Committee Meeting with reference to Stonecastle Farm Quarry TM/00/1599/R3 (KCC/TM/0418/2018). Meeting due on 10/10/2018, Cllr Harvey to attend.</p> <p>Cllr E Bright reported on the last meeting; he expressed continued concerns about the Borough proposal to charge for green vegetation waste disposal and the possibility of increased fly tipping as a result. He also confirmed the cemetery gates had now been re-installed and payment completed.</p> <p><u>Staffing Committee</u></p> <p>The following recommendations made by Chair of Staffing Committee Cllr L Bright:</p>	

	<p>a) To approve correction of HPC Minute 3886 (14/5/2018) with regards to Staffing Committee. Delete Hyams and replace with L Bright (Clerk typing error). RESOLVED to accept correction of HPC Minute 3886, deleting Hyams and replacing with L Bright. Seconded Cllr Massy.</p> <p>b) To approve Staffing Minutes 25/9/18 RESOLVED to approve Staffing Minutes of 25/9/2018. Seconded Cllr Massy and carried.</p> <p>c) To approve Terms of Reference for Staffing Committee RESOLVED to approve Terms of Reference for Staffing Committee. Seconded Cllr Collins and carried.</p> <p><u>F&GP:</u> Cllr Richardson proposed the following:</p> <p>a) To approve F&GP Minutes 03/10/18 – Minutes not completed.</p> <p>b) To approve Terms of Reference of Finance & General Purposes Committee RESOLVED to approve Terms of Reference for Finance & General Purposes Committee. Seconded Cllr E Bright and carried.</p> <p>c) To approve costs related to cemetery extension, tree works RESOLVED to approve T Loughman invoice 10919 in the sum of £1841.82 by bank transfer. Seconded Cllr Hyams and carried unanimously. RESOLVED to approve Down To Earth quotes 6529 & 6125 totalling £1912.50 to complete all works recommended by Silva Arboriculture Visual Tree Inspection. Seconded Cllr Smith and carried unanimously.</p> <p><u>KALC (Tonbridge & Malling Area)</u> – Minutes available at parish office.</p> <p><u>TMBC Parish Partnership Panel:</u> Meeting in November.</p> <p><u>TMBC Joint Transportation Board:</u> Hadlow Village Transport Representative: No report.</p>	
<p>39</p>	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects would be of a confidential and financial nature).</p> <p>No motion required.</p>	
	<p>There being no further business the meeting closed at 20.51 Date of next meeting: Monday 12 November 2018 at 7.30pm at Old School Hall.</p> <p>SignedDate.....</p>	