

## HADLOW PARISH COUNCIL

### Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 8 April at 7.30pm in Golden Green Mission Hall

**Present:** Cllrs N Collins (Chairman), C Barbary, E Bright, L Bright, D Carey, M Harvey, C Hyams, J Massy, R Morley, J Newman, S Richardson, E Wilkins

**Also in Attendance:** TMBC Cllrs J Anderson & H Rogers and two members of the public.

<b>3982</b>	<p><b>To receive apologies, reasons and approval of absences</b></p> <p>Apologies and reasons for absence received and approved by Council: None.</p> <p>Other apologies noted: M Stepkowski – Parish Clerk (other commitment), KCC Cllr M Balfour (other meeting), TMBC Cllr J Sergison (other meeting), PCSO &amp; Community Warden.</p>	
<b>3983</b>	<p><b>To receive declarations of members' interests</b></p> <p>Cllr's J Massy &amp; M Harvey - May Vault in Churchyard.</p>	
<b>3984</b>	<p><b>To resolve the Minutes of 11 March 2019 as a correct record:</b></p> <p><b>RESOLVED to approve Council Minutes of 11 March 2019.</b> Proposed Cllr N Collins seconded Cllr L Bright and carried unanimously.</p>	
<b>3985</b>	<p><b>To receive an update on progress of resolutions &amp; matters from the last full Council meeting</b> – updates only on matters not currently on agenda</p> <p>No matters.</p>	
<b>3986</b>	<p><b>To receive oral reports from TMBC &amp; KCC Councillors</b></p> <p>TMBC Cllr Anderson thanked the Parish Council for the Community Breakfast on 7 April; and urged members to make it a regular event as it promoted contact and understanding between village residents and the Parish Council. She also commended the success of the Litter Pick at which at least 70 people of all ages joined in.</p> <p>TMBC Cllr Rogers reported that the Golden Green Litter Pick on 6 April also went well.</p> <p>He reported that TMBC officers are aware of issues at Bourne Park urged that residents should contact the police if they experience any threatening behaviour by the new owners.</p> <p>He also noted that a recent report in the Times of Tonbridge about the local plan was factually incorrect.</p>	
<b>3987</b>	<p><b>To receive Clerk's report:</b></p> <p>No report.</p>	
<b>3988</b>	<p><b>Public time &amp; parish matters</b></p> <p><u>MT135:</u> Cllr Newman reported a broken sign and stinging nettles on footpath MT135 and advised the owner (Bournside Oast) be notified to take action.</p> <p><u>Dene Park:</u> Cllr Carey reported that Shipbourne and Hadlow parish councils had been contacted by the Medway Valley Partnership to look into work to maintain the woods at Dene Park. A group is being set up and will meet on 25 May.</p> <p><u>Dog Fouling:</u> Cllr Hyams reported that a complaint had been received regarding dog mess in the walking area at Williams Field on the north-west (left-hand) side. Cllr Morley added that although there is a notice urging dog walker to use the dog exercise area, it is vague as to which area is for dog exercise. He also noted that brambles were becoming a nuisance over the</p>	

	<p>right-hand side of Williams Field and asked whether the pay-back team could clear it. Regarding footpath MT125, Cllr Morley understood that there are funds to repair the bridge over the ditch and it would be left to PROW and the landowner to progress. Cllr Richardson reported that he and Cllr Harvey had attended another “Twenty’s Plenty” meeting and had drafted a further letter to KCC Cllr Balfour and Highways.</p>																																					
3989	<p><b>Correspondence</b> – <i>available for inspection by Members before or after the meeting. Members of the public are free to view correspondence at the discretion of the Clerk or Chairman</i></p> <p>No correspondence.</p>																																					
3990	<p><b>Finance</b></p> <p>Cllr Richardson proposed the following resolutions:</p> <p>a) <b>To authorise payments.</b>  <b>RESOLVED</b> to approve cheque and bank transfer payments as below, seconded Cllr L Bright carried unanimously.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>Cheque payments</b></td> </tr> <tr> <td>7424 EON Seasonal illuminations</td> <td style="text-align: right;">35.66</td> </tr> <tr> <td>7425 Impress</td> <td style="text-align: right;">142.17</td> </tr> <tr> <td>7426 Keoghs - VAT invoice 9842350</td> <td style="text-align: right;">546.83</td> </tr> <tr> <td>7427 KALC - annual subscription - inv 7216</td> <td style="text-align: right;">1,223.88</td> </tr> <tr> <td>7428 Stackhouse Poland Ltd - truck insurance</td> <td></td> </tr> <tr> <td>7428 chq CANCELLED</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;"><u>1,948.54</u></td> </tr> <tr> <td colspan="2"><b>Payments made by Bank transfer</b></td> </tr> <tr> <td>21/03/19 Spy Alarms - Medical Centre Intrud Alarm</td> <td style="text-align: right;">216.00</td> </tr> <tr> <td>21/03/19 Parish Clerk - Reimb kitch equip</td> <td style="text-align: right;">39.99</td> </tr> <tr> <td>03/04/19 KCC - cleaning/equipment supplies</td> <td style="text-align: right;">85.61</td> </tr> <tr> <td>03/04/19 Zest commercial cleaning - March 2019</td> <td style="text-align: right;">420.00</td> </tr> <tr> <td>03/04/19 Window cleaning - April 2019</td> <td style="text-align: right;">55.00</td> </tr> <tr> <td>03/04/19 4th Platform - Quarterly IT support</td> <td style="text-align: right;">531.34</td> </tr> <tr> <td>05/04/19 Stackhouse Poland - truck insurance</td> <td style="text-align: right;"><u>511.56</u></td> </tr> <tr> <td></td> <td style="text-align: right;"><u>1,859.50</u></td> </tr> </tbody> </table> <p>b) <b>To approve March accounts.</b>  <b>RESOLVED to approve March accounts in their entirety.</b> seconded Cllr C Hyams and carried unanimously.</p> <p>c) To review and approve Statement of Internal Control  <b>RESOLVED to approve Statement of Internal Control.</b> seconded Cllr N Collins and carried unanimously.</p> <p>d) <b>Donation Request</b>  The council considered a request for a donation towards the Y2 Crew summer scheme which is targeted at young people who would not otherwise have the opportunity to experience the activities on offer. In 2018 72 people from Tonbridge and Malling took part, including 9 from Hadlow.  <b>RESOLVED to approve donation of £100 to Y2 Crew summer scheme.</b> Proposed Cllr Newman, seconded Cllr Hyams and carried unanimously.</p>		£	<b>Cheque payments</b>		7424 EON Seasonal illuminations	35.66	7425 Impress	142.17	7426 Keoghs - VAT invoice 9842350	546.83	7427 KALC - annual subscription - inv 7216	1,223.88	7428 Stackhouse Poland Ltd - truck insurance		7428 chq CANCELLED			<u>1,948.54</u>	<b>Payments made by Bank transfer</b>		21/03/19 Spy Alarms - Medical Centre Intrud Alarm	216.00	21/03/19 Parish Clerk - Reimb kitch equip	39.99	03/04/19 KCC - cleaning/equipment supplies	85.61	03/04/19 Zest commercial cleaning - March 2019	420.00	03/04/19 Window cleaning - April 2019	55.00	03/04/19 4th Platform - Quarterly IT support	531.34	05/04/19 Stackhouse Poland - truck insurance	<u>511.56</u>		<u>1,859.50</u>	
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<p><b>3991</b></p>	<p><b>To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:</b></p> <p><u>Planning &amp; Environment Committee (P&amp;E)</u>: Cllr E Bright reported on the last meeting: Williams Field: the baseball fence had a minor defect; Tonbridge Fencing had confirmed it to be a manufacturer issue and would liaise with them and resolve the matter as soon as possible. There were two baseball teams and games were held at the field on a weekly basis and were well attended.</p> <p><b>Trees</b>: quotations still awaited.</p> <p><b>Old School Hall roof</b>: Cllr Harvey updated members; still waiting for KCC agreement to the revised quotation for roof works in line with the surveyor’s recommendations.</p> <p>a) <b>To Resolve</b> and sign the Minutes of the meeting held Tuesday 26 March 2019.</p> <p><b>RESOLVED to approve and sign the Minutes of P&amp;E dated 26 March 2019.</b> Seconded Cllr Newman and carried unanimously.</p> <p><b>S106 monies</b>: still waiting for TMBC to approve items proposed for purchase under S106 monies.</p> <p><b>May Vault</b>: a TMBC planning officer is to look at it with a specialist from Tunbridge Wells District Council who has experience with listed buildings to see if anything can be reasonably done.</p> <p><b>Community Bus project</b> – members were updated on project; secured funds for one minibus and working on the possibility of additional minibus.</p> <p><u>KALC (Tonbridge &amp; Malling Area)</u> – No meeting, but noted that T&amp;M area of KALC are seeking a new chairperson.</p> <p><u>TMBC Parish Partnership Panel</u>: No meeting.</p> <p><u>TMBC Joint Transportation Board</u>:: No meeting.</p>	
<p><b>3992</b></p>	<p><b>Motion to Exclude the Press and Public</b> (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).</p> <p><b>There were no items for discussion.</b></p>	
	<p>There being no further business the meeting closed at 20.20</p> <p><b>Date of next meeting: Annual Parish Council Meeting, Monday 13 May at 7.30pm at Old School Hall.</b></p> <p>Signed .....Date.....</p>	