

## HADLOW PARISH COUNCIL

### Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 10 June at 7.30pm in Old School Hall

**Present:** Cllrs N Collins (Chairman), M Barrett, E Bright, L Bright, D Carey, C Hyams, J Massy, J Newman,

**Also in Attendance:** TMBC Cllr H Rogers, Community Warden Sandra Edmonds, Hadlow Park Association representatives and one other member of the public.

<b>4006</b>	<p><b>To receive apologies, reasons and approval of absences</b></p> <p>Apologies and reasons for absence received and approved by Council: C Barbary, M Harvey, R Morley, S Richardson,</p> <p>Other apologies noted: KCC Cllr M Balfour (other meeting), TMBC Cllr's J Sergison &amp; Anderson (other meeting), PCSO.</p>	
<b>4007</b>	<p><b>To receive declarations of members' interests</b></p> <p>Cllr J Massy – allotment holder.</p>	
<b>4008</b>	<p><b>To resolve the Annual Council Minutes of 13 May 2019 as a correct record:</b></p> <p><b>RESOLVED to approve Annual Council Minutes of 13 May 2019.</b> Proposed Cllr L Bright seconded Cllr Barrett and carried unanimously.</p>	
<b>4009</b>	<p><b>To receive an update on progress of resolutions &amp; matters from the last full Council meeting</b> – updates only on matters not currently on agenda</p> <p>No matters.</p>	
<b>4010</b>	<p><b>To receive oral reports from TMBC &amp; KCC Councillors</b></p> <p>TMBC Cllr Rogers confirmed that the Joint Transportation Board meeting would have an update report on parking plans which would include parking restrictions being considered for Hadlow and Golden Green. A public consultation would be held in due course.</p> <p>He reported that at the Annual Borough meeting Jill Anderson was acknowledged as the new Mayor for Tonbridge &amp; Malling. The Mayor's schedule and commitments were such that Jill had had to come off several Borough committees whilst in Office.</p> <p>Cllr Rogers confirmed he no longer held a post in Cabinet but was the Chairman for Area 2 Planning Committee. Cllr J Sergison remained Chair of Overview and Scrutiny.</p> <p>In response to concerns over the condition of a union jack flag within the village, he offered to provide a new flag and the Clerk agreed to speak with the property owner.</p>	<b>Cllk</b>
<b>4011</b>	<p><b>To receive report from PCSO &amp; Community Warden</b></p> <p>The Harrow- Maidstone Road, Hadlow – Overnight break to building site; computers, washing machines, computers, CCTGV cameras taken.</p> <p>Hamptons Road, Hadlow - Attempted burglary. Shutter forced on one of the small buildings on the camp site.</p> <p>Burglary - Mill View – Hadlow. Window panel removed at rear of property.</p> <p>23<sup>rd</sup> Criminal Damage to vehicle parked on Twyford Road</p>	

	<p>Anti-social behaviour and other incidents of note: 12<sup>th</sup> 3 calls to nuisance bikes around Marshall Gardens. Vehicle has been identified.</p> <p><b>Items of Good Work</b></p> <ul style="list-style-type: none"> <li>• The Community Warden &amp; PCSO Coe were looking to set up a surgery first Wednesday of the month at Old School Hall.</li> <li>• Following reports of anti-social behaviour in Monypenny Close, visits paid to home addresses has seen no further calls to police.</li> <li>• On Wednesday 29<sup>th</sup> May the Community Safety unit held an “All out day”</li> </ul> <p>This was a day where all PCSO’s, police officers, the community policing team and the Anti-Social Behaviour officer (TMBC) were out in force to target hotspots on the T&amp;M district for nuisance youths on pedal cycles, nuisance youths at Snodland Cricket Pavilion and the research centre at East Malling to name a few. Double crew patrols were assigned different areas to maximise opportunity to prevent and deter. Tonbridge was also covered including the High Street, The Lock where youths like to swim, the park and the Hadlow area, all where ASB is reported.</p>	
4012	<p><b>To receive Clerk’s report:</b></p> <p>A Civic Service at St Mary’s Church on the 30 June would recognise Jill Anderson’s inauguration as Mayor of Tonbridge &amp; Malling.</p> <p>The storage container for Old School Hall was to be installed on Tuesday morning.</p>	
4013	<p><b>Public time &amp; parish matters</b></p> <p><u>MT136</u>: section up to the Victoria Road has been cut.</p> <p><u>Golden Green Village Fete</u> 30 June. A letter requesting use of Signpost Field had been received and approval sent. The Golden Green Association as organisers would cover the event under their insurance policy. A Risk Assessment would be completed.</p> <p><u>Parish Office</u> The Clerk had made good provisions for her absence and Cllr L Bright had assisted with public time but asked that other Councillors take the time to have a better understanding of office procedures.</p> <p><u>Proposed Housing South side of the Parish</u> – concerns were expressed as to possible plans to build extensively close to the Parish border. TMBC Cllr Rogers confirmed that the draft Tunbridge Wells Borough Plan did not currently include these proposed sites but that it was understood they would be included under Section 19 to which a public consultation would be forthcoming later in the year. In the meantime several action groups had been established.</p> <p>Restaurant in village – Union Jack flag – Clerk to contact owner and offer to replace.</p>	
4014	<p><b>Correspondence</b> – <i>available for inspection by Members before or after the meeting. Members of the public are free to view correspondence at the discretion of the Clerk or Chairman</i></p> <p><u>Hadlow Tower Visitor Centre Association of Stewards</u> had written to Council saying that it was clear that the Visitor Centre in the Tower would not be resurrected in its previous form so they had therefore decided to disperse the majority of their remaining funds. These were to be spread as widely as possible to organisations and groups in the Village as a way of repaying the communities loyalty and efforts during the long years of restoration of the Tower. They would be retaining a small amount of funds to install iPads and other information in the Old School Hall Atrium and Library. They had already installed two benches in the village at Hope Ave and Brookfields. Two Thousand Pounds from funds collected as income from the</p>	

	<p>Hadlow Tower Visitor Centre over the five years of its operation would be given to the Parish Council .</p> <p><u>YMCA</u> – a letter of thanks had been received for the £500 donation from Council which was to be used for youth services at Hy-Arts Centre.</p>																																																	
4015	<p><b>To consider planning applications:</b></p> <ul style="list-style-type: none"> <li>• <b>TM/19/01154/TPOC</b> – T1Oak and T2 &amp; T3 Horse Chestnuts – pollard all three trees reducing back secondary (lateral) branches to primary (scaffold) limbs and shortening scaffold limbs where necessary to suitable pruning points to balance the shape of the trees. Remove any epicormic growth. T4 Yew – canopy raise drive-side growth to match rest of the tree. The Spinney, 24 Hadlow Park, Hadlow TN11 0HY. <b>HPC Object looks like too excessive tree work.</b></li> <li>• <b>TM/19/01146/FL</b> – Residential extension of the barn and re-positioning of the woodburner flue and glazed opening. Honeycroft Farm, Three Elm Lane, Golden Green, Tonbridge, Kent, TN11 0BS. <b>HPC Object; our original comments on 12/01/2019 still stand.</b></li> <li>• <b>TM/19/01147/FL</b> – Erection of detached dwelling with associated hard and soft landscaping. Land Parcel K491841 West of Cinders Barn, Ashes Lane, Hadlow, Tonbridge Kent. <b>HPC Object: inappropriate development within the Green Belt as stated in our previous comment in January.</b></li> </ul>																																																	
4016	<p><b>To resolve Hadlow Library as asset of community value (previous nomination now expired)</b></p> <p><b>RESOLVED that Hadlow Library should remain an asset of the community.</b> Proposed Cllr Massy, seconded Cllr L Bright and carried unanimously.</p>																																																	
4017	<p><b>Finance</b></p> <p>a) <b>To authorise payments.</b> <b>RESOLVED</b> to approve cheque and bank transfer payments as below, proposed Cllr L Bright, seconded Cllr E Bright and carried unanimously.</p> <table> <tr> <td>7432</td> <td>Y2 donation to TMBC</td> <td>100.00</td> </tr> <tr> <td>7433</td> <td>Cash impress</td> <td>149.89</td> </tr> <tr> <td>7434</td> <td>YMCA - Hy-Arts youth groups donation</td> <td>500.00</td> </tr> <tr> <td>7435</td> <td>Golden Green mission hall hire</td> <td>25.00</td> </tr> <tr> <td>7436</td> <td>Travis Perkins - allotment taps parts</td> <td>12.26</td> </tr> <tr> <td>7437</td> <td>DMP - HOS roof project management</td> <td>210.00</td> </tr> <tr> <td>7438</td> <td>KCC - CS PEAT testing inv. 34426</td> <td>85.16</td> </tr> <tr> <td>7439</td> <td>Mackelden Civil eng. Carpark wks inv5107</td> <td>4890.00</td> </tr> <tr> <td>7440</td> <td>Commercial Services - Baseball mound</td> <td>1070.63</td> </tr> <tr> <td>7441</td> <td>Impress</td> <td>104.05</td> </tr> <tr> <td>7442</td> <td>Commercial Services - march&amp;ap grnds m</td> <td>3507.05</td> </tr> <tr> <td>7443</td> <td>Keoghs - vat inv9867846</td> <td>365.84</td> </tr> <tr> <td>7444</td> <td>KCC - CSPEAT testing 34427 hyarts</td> <td>45.30</td> </tr> <tr> <td colspan="3"><b>Payments made by Bank transfer</b></td> </tr> <tr> <td>21/5/19</td> <td>Full Circle Leisure Ltd - Skatepark repairs</td> <td>1916.78</td> </tr> <tr> <td>21/5/19</td> <td>Full Circle Leisure Ltd - Skatepark repairs</td> <td>264.00</td> </tr> </table>	7432	Y2 donation to TMBC	100.00	7433	Cash impress	149.89	7434	YMCA - Hy-Arts youth groups donation	500.00	7435	Golden Green mission hall hire	25.00	7436	Travis Perkins - allotment taps parts	12.26	7437	DMP - HOS roof project management	210.00	7438	KCC - CS PEAT testing inv. 34426	85.16	7439	Mackelden Civil eng. Carpark wks inv5107	4890.00	7440	Commercial Services - Baseball mound	1070.63	7441	Impress	104.05	7442	Commercial Services - march&ap grnds m	3507.05	7443	Keoghs - vat inv9867846	365.84	7444	KCC - CSPEAT testing 34427 hyarts	45.30	<b>Payments made by Bank transfer</b>			21/5/19	Full Circle Leisure Ltd - Skatepark repairs	1916.78	21/5/19	Full Circle Leisure Ltd - Skatepark repairs	264.00	
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	<p>21/5/19 Rialtus - Year end close down 789.72</p> <p>21/5/19 Auditing Solutions - Internal Audit 120.00</p> <p>21/5/19 R G Media - New camer instal W/F 6552.00</p> <p>21/5/19 Clerk reimbursed for May vault plan app 137.00</p> <p>7/6/19 Admin wages - week 12 533.50</p> <p>7/6/19 Warden wages - week 12 1224.08</p> <p>7/6/19 Clerk's wages - week 12 2201.10</p> <p>7/6/19 PAYE - period 3 1173.82</p> <p>7/6/19 SLCC - annual membership 247.00</p> <p>7/6/19 Flash mobile welding - inv5555 - Ballcourt 4200.00</p> <p>7/6/19 Golden Green mowers - inv37 - fuel 28.00</p> <p>7/6/19 Window cleaning - June 55.00</p> <p>10/6/19 Rialtus - Alpha software Mnt Annual 145.20</p> <p>10/6/19 kcc - Supplies Inv5605 63.78</p> <p>10/6/19 Zest Commercial Clean - May 505.08</p> <p style="text-align: right;"><b>Total Expenditure</b> <u><u>31221.24</u></u></p> <p>b) <b>To approve</b> May accounts.</p> <p><b>RESOLVED to approve May accounts in their entirety.</b> Proposed Cllr L Bright, seconded Cllr Hyams and carried unanimously.</p> <p>c) <b>Donation Requests</b></p> <p>West Kent Mediation &amp; Citizens Advice in North &amp; West Kent</p> <p><b>RESOLVED</b> to donate £50 to West Kent Mediation. Proposed Cllr E Bright, seconded Cllr Massy and carried unanimously.</p> <p><b>RESOLVED</b> to donate £50 to Citizens Advice in North &amp; West Kent for services provided within the local area. Proposed Cllr Newman, seconded Cllr E Bright and carried unanimously.</p>	
4018	<p><b>To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:</b></p> <p><u>Planning &amp; Environment Committee (P&amp;E):</u> Cllr E Bright reported on the last meeting:</p> <p><b>Stonecastle Quarry</b> - confirmed committee had agreed to variation except for working on a Sunday which they had objected to.</p> <p>a) To Resolve and sign the Minutes of meeting Tuesday 28 May 2019. <b>RESOLVED to approve and sign the Minutes of Tuesday 28 May 2019.</b> Proposed Cllr E Bright, seconded Cllr Massy and carried unanimously.</p> <p>b) <b>Tree works:</b> Recommendation to Council to accept Down To Earth Quotations as follows:</p> <ul style="list-style-type: none"> <li>• Quotation 7838 – Re-pollard 10 Lime trees flanking boundary at St Mary’s Church £915.00 net</li> <li>• Quotation 7840 – Fell all Ash trees flanking Tonbridge Road boundary of the Allotments £1805 net.</li> </ul> <p><b>RESOLVED to approve quotation 7838 in the sum of £915 net and quotation 7840 in the sum of £1805 net.</b> Proposed Cllr E Bright, seconded Cllr Massy and carried unanimously.</p> <p>c) <b>Allotments:</b> Recommendation to Council to increase allotment tenancy prices as follows:</p>	

	<p>Half Allotment from £27.50 to £30, Full Allotment from £55.00 to £60.00 as of 1 October 2019.</p> <p><b>RESOLVED to approve increase in allotment fees from 1 October to Half Allotment £30 and Full Allotment £60.</b> Proposed Cllr Collins, seconded Cllr Newman and carried. (<i>Cllr Massy did not take part in the discussion as she had declared an interest as an allotment holder</i>).</p> <p>d) <b>May Vault:</b> Recommendation for retrospective approval of the installation of fencing around two sides of the May Vault for public protection. <i>It was noted that the Vault was in total disrepair and considered a danger to the public. As to date no member of the family had been located therefore as the Council were responsible for the churchyard grounds and the health and safety of its groundsmen and therein members of the public it was deemed necessary to purchase and install appropriate fencing to surround the two open sides of the Vault as a precautionary measure and for public protection.</i></p> <p><b>RESOLVED to approve the installation of 2.1m fencing around two open sides of the May Vault.</b> Proposed Cllr Newman, seconded Cllr Hyams and carried unanimously.</p> <p>e) To recommend approval of quotation for additional play area operational inspections and training courses for staff and Councillors.</p> <p><b>RESOLVED to contract Play Inspections Co Ltd to complete three operational inspections and one outdoor annual inspection at Williams Field and for members to complete a one day RPII Routine Inspectors Course.</b> Proposed Cllr Barrett, seconded Cllr Massy and carried unanimously.</p> <p><u>KALC (Tonbridge &amp; Malling Area)</u> – No meeting.</p> <p><u>TMBC Parish Partnership Panel:</u> Meeting due Thursday.</p> <p><u>TMBC Joint Transportation Board:</u> Meeting clashed with HPC meeting and representative was unwell and unable to attend.</p> <p>It was noted that Cllr Newman would attend the Joint Standards Committee meeting being held in June.</p>	
4019	<p><b>Community Bus Project</b></p> <p>Funding for the two minibuses had now been received from Kent County Council. The Clerk was to arrange a meeting to include a representative from Parish Council, Hadlow Primary School, St Mary’s Church, Scouts, WI, Golden Green Association to consider the way forward including purchase of vehicles, disability access, logo and name, costs and administration.</p>	
4020	<p><b>Motion to Exclude the Press and Public</b> (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).</p> <p><b>There were no items for discussion.</b></p>	
	<p>There being no further business the meeting closed at 20.35</p> <p><b>Date of next meeting: Parish Council Meeting, Monday 8 July at 7.30pm at Golden Green Mission Hall.</b></p> <p>Signed .....Date.....</p>	