

HADLOW PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Meeting of Wednesday 6 November 2019

Present: Cllr's Richardson (Chairman), Barrett, E Bright, L Bright, Collins, Massy

In Attendance: M Stepkowski (Parish Clerk), E Battain (Admin Assistant)

FGP844 To receive and approve apologies and reason for absence

Cllr Harvey.

FGP845 To receive declarations of interests

None.

FGP846 To receive an update about progress of resolutions from the last meeting of the F&GP on 8 May 2019

FGP833: Three Year Forecast: Members asked to consider and put forward any projects to be actioned in the next three years.

RESOLVED to approve the Minutes of 8 May 2019. Proposed Cllr Richardson, seconded Cllr L Bright and carried unanimously.

FGP847 To authorize cheque payments and bank payments including wages

Deferred until HPC 11 November 2019.

FGP848 To review and recommend approval of October Accounts to full Council

RESOLVED to approve October Accounts in their entirety. Proposed Cllr Richardson, seconded Cllr Massy and carried unanimously.

FGP849 Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).

No motion required as no public in attendance.

FGP850 To consider Reserves Policy

Resolved to recommend approval of expenditure from Reserves Policy to full Council in the total sum of £67,150. (Code 370 Cemetery £6000, Code375 Hall Refurbishment £50,000, Code 385 Trees £5000, Code325 Hy-Arts Centre £6,000, Code 350 May Vault £150). Proposed Cllr Richardson, seconded Cllr Barrett and carried unanimously.

FGP851 To review first draft budget 2020-21 and consider staff costs

RESOLVED to recommend in principle the Draft 2020-21 budget to Council with precept requirement of £119,995 with final figure to be confirmed once Tax Base has been confirmed. Proposed Cllr Richardson, seconded Cllr E Bright and carried unanimously.

FGP852 To review contracts and bank payments

RESOLVED to recommend to Council acceptance of updated contracts and bank payments by transfer or direct debit dated November 2019. Proposed Cllr Richardson, seconded Cllr Collins and carried unanimously.

FGP853 Medical Centre & Library – service charges

Clerk confirmed that the six-month charges to Hadlow library had been sent and paid in full. The Hadlow Medical Centre paid service charges by monthly direct debit and the yearend balance would be paid early in the next financial years.

FGP854 To review Community Minibus policies, procedures & breakdown of costs to date

Resolved to recommend approval of the Community Minibus Policy to full Council. Proposed Cllr Richardson, seconded Cllr Massy and carried unanimously.

RESOLVED to recommend approval of procedures to full Council. Proposed Cllr Richardson, seconded Cllr Massy and carried unanimously.

The minibus account codes' and breakdown of expenditure was noted.

FGP855 To review costs related to the Old School Hall summer refurbishment project

Costs were noted in addition to details of outstanding works. It was agreed the Clerk would continue to liaise with project manager and contractor to complete works before any further payments were made.

There being no further business the meeting closed at 20:40 hrs.

Date of next meeting scheduled: TBC

Signed:

Date:

