

HADLOW PARISH COUNCIL

Councillors E Bright, L Bright, M Barrett, N Collins, M Harvey, J Massy, S Richardson, are hereby summoned to attend the virtual F&GP Meeting as detailed below:

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come in to force on 4 April. Broadly speaking, the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. They also remove the requirement to hold an annual meeting. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England

Public Notice: I hereby give notice of a virtual meeting of Finance & General Purposes

**will take place on
On Tuesday 5 May 2020 at 7.30pm**

to which the public are welcome to join

*To register attendance for the meeting please contact the Clerk
via email or phone*

clerk@hadlowpc.co.uk or 01732 851878

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

1. Apologies for absence

2. To receive declarations of interests

3. Matters requiring review in accordance with Standing Orders:

- Health & Safety Policy
- Standing Orders *adopted 14/5/2018*
- Financial Regulations *adopted 11/11/2019 Minute 4078E*
- Code of Conduct *adopted 09/07/2012*
- Grant & Donation Policy *adopted 8/5/2017*
- Lone Working Policy *adopted 11/9/17*
- Training & Development Policy *adopted 11/9/17*
- Grievance Policy *adopted 13/5/19*
- Complaints Policy *adopted 13/5/2013*
- Media Policy *adopted 11/9/2017*
- Tree Policy *adopted 12/12/2016*
- Publication Scheme
- Asset Register
- Council Risk Assessments *(to include H&S & LCRS)*

4. To consider recommendation to Council

- Updated CCTV Policy
- Statement of Internal Control *(for signing by Clerk and Chair)*
- Disciplinary Procedure

5.
 - a) **To recommend approval of payments to date via cheque/faster payment** (*emailed to Council*)
 - b) **To recommend approval of April accounts (bank reconciliation, income & expenditure, cost centre report, trial balance)**
 - c) **To recommend approval of direct debits/regular faster payment for 2020-21**
 - d) **To note the updated contracts list** (*deferred*)
 - e) **To receive and note the Internal Auditors year-end report** (*awaited*)
 - f) **To recommend approval of Annual Governance Statement 2019/20 (Section 1)**
 - g) **To recommend approval of The Accounts & Accounting Statements (Section 2) 2019/20**
 - h) **To consider Reserves Policy for 2020-21**

Date of next meeting 6 October at 7.30pm location to be confirmed

M Stepkowski – Parish Clerk: 29/04/2020

NB (*Please see the Clerk for the protocol on recording & filming meetings before commencement*)