

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on
Monday 10 February 2020 at 7.30pm in Old School Hall

Present: Cllrs N Collins (Chairman), E Bright, L Bright, D Carey, M Harvey, C Hyams, J Massy, C Mitchell, R Morley, J Newman, S Richardson.

Also in attendance: Melanie Stepkowski (Clerk & Minute Taker), KCC Cllr Balfour, TMBC Cllr Rogers, A Hughes (Kent Messenger) & 3 Members of the public

4105 To receive apologies, reasons and approval of absences

Cllr M Barrett & TMBC Cllr's Anderson & Sergison, PCSO & Community Warden.

4106 To receive Declarations of Interest

None.

4107 To resolve that the Minutes of 13 January 2020 are a correct record

Resolved to approve the Minutes of 13 January 2020 as a correct record. Proposed Cllr Mitchell, seconded Cllr E Bright and carried unanimously.

4108 To receive an update on progress of resolutions from the last meeting

Minute 4087 May Vault – The Diocese (DAC) had been sent a copy of the Adrian Cox Associates Survey and notified of Councils intention to gain a quotation to remove the coping identified as a safety risk in the survey. DAC were asked to confirm whether the works would require an additional faculty. A response awaited.

4109 To receive oral reports from TMBC & KCC Councillors

KCC Cllr Balfour updated members of current matters under consideration by the County Council including:

- Review of outreach programmes for the youth.
- Road improvements – it was hoped that government resources would be available to assist Counties with road repairs such as potholes.
- Speed Indicator – Agreed that Clerk would liaise with KCC road engineers to determine appropriate positions for a portable speed indicator. Speed watch Team to undertake periodic changes to speed indicator location. Clerk to put forward KCC Members Grant application for purchase of equipment etc.

He then took questions from the floor:

- Blackmans Lane – report of blocked drain showed on the KCC report a fault system as “fixed”. Cllr Newman queried the classification as no works were apparent. She would take up the matter with the appropriate department.
- Hartlake Road – Concerns expressed about the frequent flooding of the road since 2013 when farmers apparently modified a drainage ditch to discharge on to the highway, there had been no issue before this action had been taken. Since 2013, Mr Chilvers and other residents had persisted in requesting KCC officers look at the issue

and asked Cllr Balfour to assist on their behalf. It was agreed Clerk to forward Mr Chilvers email detailing the issues to Cllr Balfour.

(Cllr Balfour was excused from the meeting to attend to other business).

TMBC Cllr Rogers spoke on the following matters:

- Hartlake Road Pumping Stations – faulty and requiring attention
- Kent Minerals & Waste Local Plan – Consultations: Proposed Modifications to the Mineral Sites Plan & Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30 were completed and the next stage of the inspection had been initiated.
- TMBC Parking Plan – the action plans were to be considered by the Joint Transportation Board. Clerk to forward Councils formal response to TMBC draft Parking Plan for Hadlow to Cllr Rogers ahead of the meeting highlighting any concerns Council have identified within the Plan. Cllr Carey's and other members concerns with proposals for the junction of Carpenters Lane and A26 would also be forwarded.

(Member of the public entered the meeting)

- Hadlow Estate – Local Borough Councillors were to attend a charrette with regards to the Tudeley Garden City Building Plan

(Cllr Rogers was excused from the meeting)

4110 To receive report from PCSO & Community Warden

In the absence of the Community Warden the Clerk read the report, summary below:

PCSO & Community Warden Drop-in Surgery: First Monday of every month from 11am to midday, Old School Hall.

Dementia Friendly Communities – hoping to roll out the programme in Hadlow during the year. It will require a steering group of approximately 8/10 people and it was hoped for a Parish Council representative. The groups would initially meet every 6/8weeks and interested parties were invited to leave contact details with Parish Office.

Singing Back the Memories – looking to start up a group in Golden Green with the intention of rolling out to Hadlow in due course.

Youth & Student issues within the Village – PCSO and Community Warden liaising with Hadlow College and meeting directly with those culprits identified.

4111 To receive Chairman's & Clerk's Report

The Clerk confirmed that the truck lease would be terminated on 31/03/2020.

Investigations as to whether the truck could be purchased at a reasonable cost and or a different vehicle be purchased continued. The current vehicle required repairs to the bodywork before its return to leasing company and quotes were being sourced.

4112 Public Time & Parish Matters

Community Breakfast – Sunday 1 March 9-11am

Annual Parish Meeting – Monday 9 March; residents invited to put forward agenda items.

Annual Litter Pick – Sunday 5 April 9am to 11am

Stonecastle Quarry, Whetsted Road, Five Oak Green: Application TW/19/1343 (KCC/TW/0093/2019) had been approved. 26 Advisories were in place. Additional applications were now anticipated from Tarmac. Council asked to keep a watchful eye for them.

Allotments – A26 Junction with Carpenters Lane – Council confirmed the Ash Trees on the perimeter with A26 were removed as recommended in the last Tree Survey Report as Ash Die Back had been noted. It had been agreed to see how the remaining trees fared before any consideration given to tree replacement.

Litter Pick – resident wished to start a monthly litter pick programme for the village. Clerk offered to meet pass on details of the TMBC Environmental Projects Coordinator who would be able to advise on a litter pick scheme.

Damaged Bus Stop – outside Weathered and Worn noted.

Defibrillator – Consideration to installing a defibrillator within the village envelope put forward by Cllr Mitchell was well supported. Cllr Rogers offered to assist her with further investigations.

Quiz Night & Dinner – St Mary’s Church, Saturday 29 February.

Hadlow Tower Model – this had now been installed in the atrium of Old School Hall and consideration as where to locate the associated iPad was ongoing.

Litter & Waste Management – Cllr Morley had reported the litter trail left in the streets after the waste contractors had emptied bins to TMBC Cllr Anderson who had provided him with contact details for management in order that he may address them direct. It had also been confirmed via the Parish Partnership Panel that additional waste collection workers had been employed and staff put through an educational session to try and resolve the current collection issues. Some improvement to refuse collections and road sweeping had been noted.

(Cllr Rogers and two members of the public were excused from the meeting)

4113 Correspondence - None.

4114 To consider planning applications as received – None.

4115 To consider matters of finance:

a) CCTV quotation for replacement system at Old School Hall.

RESOLVED to approve the R G Networks quotation for replacement cameras, DVR in the sum of £2650 net. Proposed Cllr Richardson, seconded Cllr Harvey and carried unanimously.

b) To authorise payments to date.

RESOLVED to approve payments to date as detailed below. Proposed Cllr Richardson, seconded Cllr L Bright and carried unanimously.

7489	Down to Earth - inv 4500 St Mary's holly/elder	308.40
7490	A Cox Assoc - inv 3868 May Vault Survey	1,140.00
7491	Community Transport Ass - MIDAS certs etc	54.50

Payments made by Bank transfer

133	14/1/20 Higham Roofing - Inv6644 Bal contract	28,306.83
134	15/1/20 Tunbridge Wells MOT Centre - 10 wk inspect	180.00
135	17/1/20 M Thompson - Propane Xmas Fair	88.48
136	20/1/20 Clerk - Minibus Fuel H. Potter Trip	91.25
137	04/2/20 Hadlow Medical Centre - Re-imb duplicate pay	2,687.50
138	10/2/20 Zest Commercial - inv4362 Jan hall cleaning	471.96
139	10/2/20 Kent County Council - inv63150 clean prod	111.84
140	10/2/20 Window cleaning - Feb	55.00
	Total Expenditure	33495.76

c) To approve January accounts: bank reconciliation, income & expenditure, cost centre report and third quarter report)

RESOLVED to approve January accounts in their entirety. Proposed Cllr Richardson, seconded Cllr Harvey and carried unanimously.

4116 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee

No meeting had been held but a donation request from TMBC Y2 Youth Programme had been received. It was agreed to request further information as to how many local youths the programme anticipated would partake this summer before coming to a decision. Consideration would also be given to donating to the YMCA Hadlow programme if they were planning to hold local summer activities for youths of Hadlow Parish. Clerk to enquire.

Planning & Environment Committee

a) **To resolve and sign the Minutes of meeting Tuesday 28 January 2020**
RESOLVED to approve and sign the Minutes of P&E on 28 January 2020. Proposed Cllr E Bright, seconded Cllr Collins and carried unanimously.

The meeting was summarised by Cllr E Bright and in relation to the draft Parking Plan Cllr Carey asked members to consider the possible future provision of charging points within the village for electric vehicles.

Kent Association of Local Councils (KALC) – no meeting.

TMBC Parish Partnership Panel (PPP)- Cllr's Newman and E Bright had attended the last meeting at which discussions were held on future costs to local roads. It was suggested that Highway and Government funds will be directed towards the Local Thames Crossing with little or no funds being put aside to maintain the surrounding road infrastructure.

TMBC Joint Transportation Panel – no meeting.

TMBC Standards Committee – meeting cancelled.

4117 Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).

RESOLVED to exclude the Press and Public to discuss confidential and financial matters. Proposed Cllr Collins, seconded Cllr Massy and carried unanimously.

a) Minibus Agreement with The Bourne Partnership.

RESOLVED to approve the Agreement Relating to the Finance and Use of Hadlow Parish Council Community Buses between HPC and The Bourne Partnership subject to the word “minimum” in point 1.1 changed to read “initial”. Proposed Cllr Collins, seconded Cllr Massy and carried unanimously.

There being no further business the meeting closed at 21.00

Date of next meeting: Annual Parish Meeting & Council Meeting on Monday 9 March 2020, 7.30pm at Old School Hall

Signed

Date