

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on
Monday 9 March 2020 at 7.30pm in Old School Hall

Present: Cllrs N Collins (Chairman), M Barrett, E Bright, D Carey, M Harvey, C Hyams, J Massy, R Morley, S Richardson.

Also in attendance: Melanie Stepkowski (Clerk & Minute Taker), TMBC Cllr Sergison, A Hughes (Kent Messenger), S & L Tipping (Hadlow Park Residents Association), & S Rhodes (Hadlow WI)

4118 To receive apologies, reasons and approval of absences

Approved absences: Cllr L Bright, C Mitchell, J Newman, & TMBC Cllr's Anderson & Rogers, PCSO & Community Warden.

4119 To receive Declarations of Interest

Cllr Morley: Planning Application TM/20/00354/FL as it is a neighbour.

4120 To resolve that the Minutes of 10 February 2020 are a correct record

Resolved to approve the Minutes of 10 February 2020 as a correct record. Proposed Cllr Massy, seconded Cllr E Bright and carried unanimously.

4121 To receive an update on progress of resolutions from the last meeting

Minute 4115 Old School Hall Cameras – the new cameras had been installed.

Minute 4108 May Vault – An emergency Faculty had been received for removal of coping stone. Further works to the Vault would be required and the Parish Council were unable to provide the Diocese with a full plan of action at this time.

Minute 4109 Speed Indicator – Cllr Harvey to arrange a meeting with KCC engineer and liaise with KCC funding officers.

Minute 4109 Blackmans Lane – Kent County Council were aware of drainage and other road issues within the Parish and were working to improve and resolve the matters.

4122 To receive oral reports from TMBC & KCC Councillors

Cllr Sergison provided the following report:

TONBRIDGE & MALLING BOROUGH COUNCIL'S LOCAL PLAN HEARINGS

I have been asked about attendance at the Local Plan Hearings. Anyone can attend the hearings to observe proceedings but only those respondents who have objected to the Local Plan, have indicated that they would wish to appear at the hearings and are subsequently invited by the Inspectors, may do so.

The first phase of the Local Plan Hearings is due to begin on Tuesday 19 May.

Two additional days have been added to the first phase hearings. These will take place at the same venue – the Orchards, East Malling – on the 24 and 25 June.

The Inspectors have made available the Main Issues and Questions which will form the basis of discussions for the first phase hearings and some guidance notes to assist those who may be attending the Hearings, including advice on preparing statements and when these should be returned to the Programme Officer. These documents can be found on TMBC's website www.tmbc.gov.uk/lpexamhearings.

HADLOW ESTATE'S INTENSE PLANNING PROCESS FOR TUDELEY VILLAGE

Tonbridge & Malling and Tunbridge Wells Borough Councillors have been invited by the consultants appointed by Hadlow Estates to a briefing tomorrow evening in advance of a Design Charrette for the proposed strategic site allocation at Tudeley, forming part of the emerging Tunbridge Wells Local Plan. Further information about the purpose of the charrette, what it will entail and what the expected outputs might be, will be provided at the briefing.

HADLOW PARKING PLAN

The Borough Council will be going out to consultation with residents in the Summer.

TONBRIDGE & MALLING'S NEW WASTE & RECYCLING CONTRACT

The delivery of the core collection services has significantly improved and complaints reduced enormously. Focus is now turning to the quality of service delivery. There are targets within Urbaser's Action Plan to improve crew training, employ more permanent staff, thus reducing the dependence on temporary agency staff and increased supervision of collection crews.

The Communal Bin Recycling Service for flats and other properties which use communal refuse bins has been deferred to start in April 2020. All current bin sites will be kept in place until that roll-out has been completed.

If anyone is still experiencing problems regarding their bins please send me an email at janet.sergison@tmbs.gov.uk, or telephone me, so that I can report the issues as a Member Request which means they will be immediately forward to Urbaser and treated as a priority.

4123 To receive report from PCSO & Community Warden – unavailable.

4124 To receive Chairman's & Clerk's Report – Clerk reported as follows:

Current projects/meetings - update:

- Flooding alerts - Clerk called out on two or three occasions and in contact with KCC highways and environment agency to consider improvements
- Tree inspection took place 6 March – report awaited
- Truck to be returned at end of this month; consideration given to purchasing leased truck
- Roof works to medical centre finished and awaiting surveyor sign off
- Awaiting payment from KCC for library share of roof works
- Cricket Pavilion Survey arranged for 13 March also quote for repairs to road access requested.
- Hearing loop quote for repairs visit 16 March
- Clerk to attend Alcohol partnership meeting at Tonbridge castle – 18 March
- Clerk to attend Emergency Treatment Pack hosting session – Detling 23 March
- Internal Audit visit Friday 27 March
- Community Breakfast and annual litter pick Sunday 5 April 2020
- Community Transport Scheme – ongoing – Clerk has completed MIDAS training for a number of volunteer drivers
- Cemetery shed cleared and soon to be demolished
- May Vault - removal of coping stones following partial collapse arranged and date to be agreed
- Williams field - broken glass becoming a regular occurrence – Clerk is monitoring. PCSO and warden aware
- Signpost field – sourcing parts/contractor to carry out minor repairs to playground equipment proving difficult

4125 Public Time & Parish Matters

Community Breakfast – Sunday 5 April 9-11am

Annual Litter Pick – Sunday 5 April 9am to 11am

A26 Speed Limit – the proposed changes to reduce the speed limit to 30mph from Blackmans lane to Faulkners was seen to be a positive move however questions were asked by a member of the public as to why the 30mph had not been extended to Three Elm Lane. The Chair suggested such queries should be addressed to KCC Highways and Transportation as they are responsible for highways. The improvements to the KCC gravel pit on the A26 were noted.

4126 Correspondence

a) Air Ambulance donation request.

RESOLVED to approve a donation to the Air Ambulance of £50. Proposed Cllr Richardson, seconded Cllr Massy and carried unanimously.

b) Tonbridge & Malling Local Plan Examination – Council agreed not to attend.

4127 To consider planning applications as received

- **TM/20/00302/FL** – Single storey side extension with internal alterations. 88 Carpenters Lane, Hadlow, TN11 0ER.
HPC Agreed.
- **TM/20/00333/FL** – Use of land for the stationing of caravans for residential purposes for 1 no. Gypsy Pitch, together with the formation of hardstanding and utility/dayroom ancillary to that use and the erection of two loose box stables. Land West of Laxton Farm, Common Road, Hadlow.
HPC Object to inappropriate development with the Green Belt.
- **TM/20/00377/TPOC** – T1 Oak to reduce decaying limb by approx. 4m. Dunsmore, 10 Hadlow Park, Hadlow, TN11 0HX.
HPC Agreed.
- **TM/20/00354/FL** – Small extension at first floor level to create a fourth bedroom. Full-width rear extension at ground floor, to form sitting area and study. 5 The Cherry Orchard, Hadlow, TN11 0HU.
HPC Agreed.

4128 To consider matters of finance:a) To authorise payments to date.**RESOLVED to approve payments to date as detailed below.** Proposed Cllr Richardson, seconded Cllr Barrett and carried unanimously.

7492	Driver & Vehicle Standards Agency - Permit	22.00
7493	Brookside garden centre - Xmas trees	396.00
7494	King & sons - skip hire at Cemetery	270.00
7495	Golden Green Mission hall hire	25.00
7496	Cash impress	135.26
7497	King & sons - skip hire at Cemetery	270.00
7498	Acoustic GRG - hos panels	3,733.86
7499	Travis Perkins	117.28
7500	Travis Perkins - Hos paint touch up	75.42
	Sub Total Chq	5044.82

Payments made by Bank transfer

14/2/20	HMRC - Paye Wk48	1,219.53
14/2/20	Warden Wages Wk48	1,224.08
14/2/20	Admin Wages Wk48	686.88
14/2/20	Clerk Wages Wk48	2,201.10
14/2/20	R Morley - Materials container re-imb	195.56
14/2/20	Wellers Law Group - minibus agreement	270.00
20/2/20	Spy Alarms - Medical Centre - annual main	548.40
20/2/20	RG Networks - HOS new cctv cams & ann.main.	4,332.00
21/2/20	Tunbridge Wells MOT Centre - mini bus repair	72.00
28/2/20	Paul Harvey Landscape fencing at allotments	260.00
5/3/20	Mediatek - Copier paper	22.80
5/3/20	M Stepkowski - Treatex floor cleaner	76.97
5/3/20	D Evans - Window clean	55.00
5/3/20	Came & Co - Scout temp insurance minibus	28.00
5/3/20	Kent County Council - Copier paper	35.28
5/3/20	Fenland Leisure - Bench slats etc	128.70
5/3/20	Swale Shutter & Door Svs Ltd - HyArts repair	105.60
9/3/20	Coding error no purchase	0.00
9/3/20	Coding error no purchase	0.00
9/3/20	Coding error no purchase	0.00
9/3/20	Bright - Acrylic panel Hos	0.10
9/3/20	Zest Commercial - Feb cleaning Hos & Hy	397.44
9/3/20	E.on - Xmas lights elect high street	58.32
	Sub Total Bank Transfer	11,977.76
	Total Expenditure	17,042.58

b) To approve February accounts: bank reconciliation, income & expenditure and cost centre report)**RESOLVED to approve February accounts in their entirety.** Proposed Cllr Richardson, seconded Cllr Bright and carried unanimously.

4129 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee – no meeting.

Planning & Environment Committee

**a) To resolve and sign the Minutes of meeting Tuesday 25 February 2020
RESOLVED to approve and sign the Minutes of P&E on 25 February 2020.
Proposed Cllr E Bright, seconded Cllr Carey and carried unanimously.**

Kent Association of Local Councils (KALC) – no meeting.

TMBC Parish Partnership Panel (PPP) – no meeting.

TMBC Joint Transportation Panel – meeting coincided with HPC meeting.

TMBC Standards Committee – no meeting.

There being no further business the meeting closed at 20.17

Date of next meeting: Monday 6 April 2020, 7.30pm at Old School Hall

Signed

Date