

HADLOW PARISH COUNCIL

Minutes of the virtual meeting of Hadlow Parish Council duly convened and held on
Monday 20 April 2020 at 7.30pm

Present: Cllrs N Collins (Chairman), M Barrett, E & L Bright, D Carey, M Harvey, J Massy, C Mitchell, J Newman, R Morley, S Richardson.

Also in attendance: Melanie Stepkowski (Clerk & Minute Taker),

4130 To receive apologies, reasons and approval of absences

Approved absences: Cllr C Hyams & TMBC Cllr's Anderson, Sergison & Rogers, KCC Cllr Balfour, PCSO & Community Warden, Mrs A Hughes.

4131 To receive Declarations of Interest

None.

4132 To resolve that the Minutes of 9 March 2020 are a correct record

Resolved to approve the Minutes of 9 March 2020 as a correct record. Proposed Cllr Collins, seconded Cllr Harvey and carried unanimously.

4133 To receive an update on progress of resolutions from the last meeting

Minute 4108 May Vault – The coping stone had been removed and other stonework had collapsed during the works. The vegetation had also been removed from the top of the structure.

Minute 4109 Speed Indicator – Cllr Harvey confirmed it had not been feasible to meet with KCC engineers under the current COVID restrictions therefore the matter would have to be revisited at a future date.

4134 To receive oral reports from TMBC & KCC Councillors – unavailable.

4135 To receive report from PCSO & Community Warden – The Clerk confirmed there had been an incident at Williams Field on Sunday 19 April and the police had requested CCTV from the Parish Council.

IT was also noted that KCC Community Warden had been visible and very involved with assisting residents during the period of self isolation.

4136 Public Time & Parish Matters

Members enquired as to whether The Bourne Partnership would be making the next minibus quarterly payment. It was agreed to defer further discussion until the June Council meeting.

4137 Correspondence – no correspondence.

4138 To consider planning applications as received

- **TM/20/00402/FL – Large detached garage building. Dual pitched roof with gable ends, materials to match existing main house. Style Place, Court Lane, Hadlow, TN11 0JU HPC Object to overdevelopment within the Green Belt. If however TMBC granted the application members suggested it be on the condition it was ancillary accommodation only and not dwelling.**

- **TM/20/00589/FL** – Extension to rear elevation. 25 Court Lane, Hadlow, TN11 0DU
HPC Agreed.
- **TM/20/00591/FL** – Two storey and single storey rear extension, addition of new front porch. Calobra, 25 Hadlow Park, Hadlow TN11 0HY
HPC Agreed.
- **TM/20/00609/FL** – Two storey rear extension and internal alterations. 2 Castle Farm Cottages, Court Lane, Hadlow, TN11 0DS
HPC Agreed.

With regards to application **TM/20/00597/FL** : Erection of 25 dwellings on land South of Hoath Cottage, Carpenters Lane, Hadlow; members noted local concern about the application which would be taken into account by Council when considering their comments to Tonbridge & Malling Borough Council Planning Department

4139 To consider matters of finance:

a) To authorise payments to date.

RESOLVED to approve payments to date as detailed below. Proposed Cllr Richardson, seconded Cllr Barrett and carried unanimously.

Cheques:

7501	Impress	161.63
7502	Travis Perkins – cemetery fence post	64.65
7503	King & Sons – skip hire	270.00

Payments by bank transfer:

164	HMRC – paye mnth 12	1224.18
165	Admin Wages – wk52	702.06
166	Warden Wages – wk52	1224.08
167	Clerks Wages – wk52	2200.90
168	D H Mowers – lawnmower purchase	370.00
169	Gel Creative – nov-feb web maintainenance	550.00
170	MCB Refinish – truck repairs	600.00
171	Wellers – human resources information	540.00
172	Higham Roofing – inv6667 final payment hos	960.00
173	D H Mowers – equip service	162.00
174	NKM Fire Protection – detectors MC & HOS	72.00
175	Silva Arboriculture – tree reports	475.00
176	Kingshill Management – truck purchase	10,800.00
177	Rialtas Business Solution – asset computer package	322.20
178	Commercial Services – shrubs for borders	577.02
179	Hadlow Village Hall – water & gas 09/19to 29/2	570.95
180	Direct Tec – cartridge delivery	6.96
181	Commercial Svs – allotment hedges	123.60
182	The Play Inspection Co – jan inspect	189.00
183	Kent County Council – cleaning	481.86
184	Came & Co – truck insurance	511.53
185	Clerk Wages – wk4	2260.01
186	Warden Wages – wk4	1232.32
187	HMRC – paye mnth 1	1227.53
188	P Allison & Sons – may vault works	1860.00
189	ICCM – annual subscription cemetery management	95.00
190	Zest – Inv4417 march hall cleaning	356.04

TOTAL PAYMENTS

30,170.52

b) **To approve** March accounts (bank reconciliation, income & expenditure, cost centre report and fourth quarter report)

RESOLVED to approve March accounts in their entirety. Proposed Cllr Richardson, seconded Cllr L Bright and carried unanimously.

c) **To retrospectively approve** the movement of £1233.37 from General Reserves to HOS Refurbishment Earmarked Reserve to balance the account and amend the Reserves Policy accordingly for 31 March 2020.

RESOLVED to balance the HOS Refurbishment Earmark Reserve. Proposed Cllr Richardson, seconded Cllr L Bright and carried unanimously.

d) **To approve** journals as document in quarterly account reports.

RESOLVED to approve journals as documented in quarterly account reports. Proposed Cllr Richardson, seconded Cllr L Bright and carried unanimously.

4140 To approve temporary delegation of powers to the Clerk and Chairman to carry on the day to day business and running of the Council.

RESOLVED to give temporary delegation of unfettered powers to carry on the day to day business and running of the Council to the Clerk and Chairman whilst government COVID self-isolation regulations are in place. Proposed Cllr Barbary, seconded Cllr L Bright and carried unanimously.

To approve the Council's Continuity Plan.

RESOLVED to approve the Council's Continuity Plan with the understanding that the plan may well require amendment as the current situation develops. Proposed Cllr Newman, seconded Cllr Morley.

There being no further business the meeting closed at 20.17

Date of next meeting: Monday 11 May 2020 Annual Parish Council Meeting , 7.30pm (virtual meeting)

Signed

Date