

HADLOW PARISH COUNCIL

Minutes of the virtual meeting of Hadlow Parish Council duly convened and held on
Monday 13 July 2020 at 7.30pm

Present: Cllrs N Collins (Chairman), M Barrett, E & L Bright, D Carey, M Harvey, J Massy, C Mitchell, J Newman, S Richardson.

Also in attendance: Melanie Stepkowski (Clerk & Minute Taker), TMBC Cllr Rogers

4167 To receive apologies, reasons and approval of absences

Approved absences: Cllrs R Morley.

TMBC Cllr's Anderson, Sergison & KCC Cllr Balfour (other meetings), PCSO & Community Warden.

4168 To receive Declarations of Interest

None.

4169 To resolve that the Minutes of 8 June 2020 are a correct record

Resolved to approve the Minutes of 8 June 2020 as a correct record. Proposed Cllr Newman seconded Cllr Richardson and carried unanimously.

4170 To receive an update on progress of resolutions from the last meeting

Minute 4163 Litter, Over-Grown Vegetation & Bicycle Planters: Cllr Massy and Cllr Carey were assisting the Warden with extra litter picking at Williams Field and School Lane and clerk expressed her gratitude to them.

The overgrown hedge and vegetation on the Maidstone Road reported by a resident at the last meeting had been cut by Highways. As for signs and the weeds on public paths these remained an issue and Clerk to chase TMBC contractors.

Cllr Massy had replanted the bicycle planters and would continue to maintain them.

Minute 4166 Cricket Club – A report had been received by the Cricket Club Committee identifying works that had been completed including a structural engineer report. The drive had been resurfaced and photos of works put on file. Another meeting to view all works would be arranged in due course.

Minute 4166 Village Hall – Council had sent quote for roof works to the Village Hall Management Committee but also noted they had already engaged a contractor. A progress meeting was to be finalised for week commencing 27 July.

4171 To receive oral reports from TMBC & KCC Councillors

A meeting of Council was due Tuesday 14 July and would be streamed on YouTube to debate the proposed budget allocation of one million pounds to cover potential requirements of the Tonbridge & Malling Leisure Trust as a consequence of the prolonged closure of facilities and loss of income as a result of the Covid-19 pandemic.

Area Planning Committee 3 had met the previous week to debate an outline application for a 250 houses development between Kings Hill and Leybourne. TMBC Planning Officers had recommended approval of the application. Councillors eventually voted to refuse the application. In the new Local Plan currently before the Inspector, this agricultural land is scheduled to be given metropolitan green belt (MGB) status to ensure separation between Kings Hill,

West Malling and Larkfield communities and offset other MGB areas in the Borough which were proposed for housing development in the submitted Local Plan. Due to the direct conflict of this decision against the recommendation, the borough solicitor moved immediately to defer the council's decision so that further advice could be presented to the Committee..

Cllr Rogers confirmed that TMBC Planning department was still operating with skeleton staff in the office and a majority of officers working from home. He appreciated there had been some delay in responding to enquiries and would monitor the situation.

4172 To receive report from PCSO & Community Warden – no report

4173 To receive reports from Chairman and Clerk – Both the Hy-Arts and Parish Office had been decorated at very competitive prices with the Hy-Arts exterior cladding also being re-stained and repaired. The Hy-arts floor was due for polishing in the coming month and ahead of any prospective re-opening.

4174 Public Time & Parish Matters

Update on Council facilities due to COVID-19 & Approval of associated policies/decisions

RESOLVED to approve the Notice of 1 July confirming the current status of Parish Council Facilities: Children's play areas to remain closed, Old School Hall and Hy-Arts Centre to remain closed, Hadlow Cemetery and Allotments open. The Parish Office open to the public Tuesday and Thursday mornings by appointment only but staff to continue working and responding to both phone and email enquiries. Warden to continue working in Open Spaces. Proposed Cllr E Bright, seconded Cllr Richardson and carried unanimously.

Public Rights of Way (PROW) – MT158 at the gravel pits in Golden Green issues reported. MT133 broken struts on the bridge across the River Bourne reported.

Examination of Tonbridge & Malling Borough Local Plan; revised draft timetable for the Stage 1 Hearing Sessions – Cllrs Carey, Massy and Harvey would monitor and observe selected sessions online; Matter 1, Day 1 – Duty to Cooperate, Matter 2 Day 4 – The Spatial Strategy, Settlement Hierarchy, distribution of Development & Site Selection, Matter 3, Day 5 – The Metropolitan Green Belt.

12/01760/FL - Alans Hectare – the temporary five-year extension expires June 2021 – **noted.**

Access Trail – Confirmed trees marked with red dots are mainly Ash Trees that will be removed due to Ash Die Back by Hadlow College. It is assumed logs will remain as part of the natural environment.

Kent Buccaneers – request for Council permission to install dugouts: Council asked the Clerk to arrange a meeting with the Kent Buccaneers Committee to discuss their Business Plan and Budget.

It was also noted whilst litter picking on Monday that numerous bottle caps similar to those used on bottle beer had been left around the pitch and the Clerk asked to contact Kent Buccaneers to remind them of the importance of clearing all litter at the end of a session.

Litter in the High Street – TMBC contractors did not seem to be sweeping and the area was a mess. Clerk to ask Warden to clean up area and report the matter to TMBC.

Overgrown Vegetation at The Forstal – Castle View fence was down and hazardous and there was overhanging vegetation obstructing the public path. Clerk to contact landowners.

4175 Correspondence

- a) Village Hall – request for new arrangement regarding future electricity usage and consideration to retrospective claim for power costs. Clerk to organise electrical inspection and calculation of power used by Council ahead of any decision. Council owned items at the site: CCTV with supporting computer and carpark lights.
- b) Golden Green Association – request for financial contribution to new Golden Green Village Signpost.
RESOLVED to donate £200 to the purchase of new signpost column.
Proposed Cllr Mitchell, seconded Cllr Newman and carried unanimously.

4176 To consider planning applications as received

- **TM/20/01279/FL & TM/20/01280/LB** – Replace existing upstairs windows. The High House, Court Lane, Hadlow, TN11 0JT.
HPC agreed.

4177 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes

- a) **To approve** payments to date
RESOLVED to approve payments to date (*see appendix a*). Proposed Cllr L Bright, seconded Cllr E Bright and carried unanimously.
- b) **To approve** June accounts (bank reconciliation, income & expenditure, cost centre report and trial balance)
RESOLVED to approve June accounts in their entirety. Proposed Cllr L Bright, seconded Cllr Massy and carried unanimously.
- c) **To approve** renewal of annual service with The Play Inspection Company.
RESOLVED to approve The Play Inspection Company annual service agreement in the sum of £675. Proposed Cllr L Bright, seconded Cllr Collins and carried unanimously.
- d) **To approve** costs for bin store and equipment cage.
RESOLVED to approve quotation for bin store and equipment cage in the sum of £3045. Proposed Cllr L Bright, seconded Cllr Harvey and carried unanimously.

Planning & Environment

- e) **To resolve and sign** the Minutes of the meeting of Tuesday 30 June 2020
RESOLVED to approve the P&E Minutes of Tuesday 30 June 2020. Proposed Cllr Harvey, seconded Cllr Collins and carried.
- f) **To update** Council on the May Play Area Inspection Reports.
Due to COVID-19 March inspection had been delayed until May and then the standard June inspection was also completed so both reports were very similar. A majority of the repairs had been completed or parts on order. Surface works which remained low risk continued to be investigated to ensure an appropriate and affordable solution.

g) **To note** TMBC change of consultation procedures with Parish & Town Councils (The 21 Day Rule). There had been a few issues since paper copies of applications had ceased to be sent with TMBC site off-line on occasion making it difficult to access and consider applications. Council to monitor the situation and report issues to our local TMBC Councillors. **Noted.**

h) **To note** Inspectors acceptance of Kent Mineral & Waste Plan Early Review subject to modifications applicable to both Stonecastle Farm and Moat Farm. **Noted.**

KALC (Kent Association of Local Councils – Cllr Massy confirmed next meeting is 23/07/20 at which a discussion would be held on possibly setting up a Tree Warden Liaison Group for Tonbridge & Malling Parishes. As the Chair of Kent Voluntary Tree Wardens, Cllr Carey would liaise directly with KALC on the topic.

TMBC Parish Partnership – No report.

Joint Transportation Board – No report.

There being no further business the meeting closed at 20.54

Date of next meeting: Monday 14 September 2020, 7.30pm (location tba)

Signed

Date

Appendix A

List of Cheque payments and bank transfers for approval by HPC 13 July

7505	13/7/20	Kent County Playing fields Assoc. - annual subscription	20.00
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Faster Payments

217	15/6/20	J Cole Decorators	705.00
218	15/6/20	Stevenson Decorating - A at Hy-arts	320.00
219	4/7/20	Stevenson Decorating - A at Hy-arts	400.00
220	4/7/20	HMRC PAYE P3 Wk16	1,227.53
221	4/7/20	Clerk Wages Wk16	2,260.01
222	4/7/20	Admin Wages Wk16	376.00
223	4/7/20	Warden Wages Wk16	1,232.32
224	4/7/20	King & Sons Kent - Skip Allot & Cem	540.00
225	4/7/20	Fenland Leisure - Play equip parts for repairs	357.12
226	4/7/20	NKM - Annl alarm svcs HOOS/MC/HY	613.84
227	4/7/20	Kent County Council - Clean materials	96.07
228	4/7/20	Down To Earth - May Vault - spray veg	84.00
229	4/7/20	Window Clean - June & July	110.00
230	4/7/20	Flash Welding - W/F repair fence vandalised hrs field	204.00
231	4/7/20	Clerk Reimburse - Truck Tax £265 & decorating brushes Hy	303.10
232	4/7/20	Bright - Reimb Top Tiles - Hyarts repair tiles	24.64
233	6/7/20	Manhattan Flooring - Inv139	3600.00
234	13/7/20	RG Media & IT Services - Williams field cctv reset	300.00
235	13/7/20	Play inspection quarterly reports	189.00
236	13/7/20	Action with communities in rural Kent subscription	80.00
237	13/7/20	AJ Gallagher (Came & Co) Minibus insurance 20-21	2605.66
238	13/7/20	C Brewer & Sons - decorating materials inv 926/7&8	410.38
239	13/7/20	Minibus tax DK19 1/8/2020	165.00
		Total Expenditure	16,223.67