

HADLOW PARISH COUNCIL

Minutes of the meeting of Planning & Environment Committee duly convened and held on
Tuesday 27 July 2021 at 7.30pm

Present: Cllrs M Harvey (Chairperson), E Bright, N Collins, J Newman, S Richardson
Also in attendance: M Stepkowski (Parish Clerk – Minute Taker), Cllr Barrett

3555 To receive apologies, reasons, and approval of absences

Apologies approved: Councillors D Carey, J Massy, R Morley,

3556 To receive declarations of interests

No declarations.

3557 To receive an update on progress of resolutions from the last meeting 30 March not on the current agenda.

Minute 3550 Williams Field Carpark Lights – LED works completed.

Chairman with members agreement then addressed item 7b Kent Bucs ahead of the next agenda item.

3558 New applications, amended applications and plans for comment (List ‘B’s)

- **TM/21/01810/FL & 01811/LB** – Conversion of garage to residential use incorporating windows, with infill extension to side. Alteration of window to door on East elevation and new North elevation window. New internal door openings to access converted garage and extension. Bourne Mill Cottage, Carpenters Lane, Hadlow, TN11 0EX

HPC Agreed.

- **TM/21/01828/AGN** - General purpose agricultural storage building. Parish Farm, Maidstone Road, Hadlow.

HPC Agreed.

3559 Planning applications: results (List D’s), out of area/comment & planning enforcements

The planning decisions and enforcement investigations were noted.

3560 TMBC & KCC matters:

No matters discussed.

3561 Non-planning issues:

a) Council Facilities:

Minibus insurance due for renewal at a cost of £2955.01 and Council insurance due in October. Insurance reviews to take place in 2022-23.

Wifi & Computer matters: Additional wifi access points to be installed in both the office and Old School Hall at a cost of £378.61 net.

The BT ADSL line in for the broadband connection is at skirting board level and vulnerable to damage and reliability issues, between the two desks. The Router, Firewall and a small Hub is also under the desks and requires relocating.

These will therefore be relocated to the Boiler cupboard in a small wall mounted network cabinet where they will remain safe and undisturbed. This will reduce the likelihood of accidental damage and improve reliability. The network sockets will then be placed (Data Outlet's) on the wall around the office in agreed locations, cabled back to the network cabinet.

A majority of the works will be carried out by the Facilities Administrator (who has previous experience in this field), therefore keeping costs to a minimum.

- b) Kent Buccaneers – Councillors Harvey, Massy, Newman, Barrett, E Bright and Richardson had met with the Kent Buccaneers to discuss the possible development of a youth baseball pitch at Williams Field. It was agreed to visit the site shortly and mark out various locations to see whether there was adequate room keeping in mind health and safety of the public, relationship with surrounding residents and distance between a pitch and other sport facilities.

There being no further business the meeting closed at 20.29 hours.

Date of next meeting: Tuesday 24 August 2021 at 7.30pm

Signed

Date