

# HADLOW PARISH COUNCIL

**Minutes of the meeting of Hadlow Parish Council duly convened and held on**  
Monday 08 November 2021 at 7.30pm at Old School Hall

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**Present:** Cllrs N Collins (Chairman), M Barrett, E & L Bright, D Carey, M Harvey, J Massy, R Morley, J Newman, S Richardson,

**Also in attendance:** M Stepkowski (Clerk & Minute Taker), Representatives of: Hadlow Park Association, Kent Buccaneers and 5 members of the public.

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**4337 To receive apologies, reason, and approval of absences**

Approved Council absences: None.

Other absences: KCC Cllr S Hudson.

**4338 To receive Declarations of Interest**

None.

**4339 To resolve that the Minutes of 11 October are a correct record**

**Resolved** to approve the Minutes of 11 October 2021 as a correct record. Proposed Cllr Newman seconded Cllr Massy and carried unanimously.

**4340 To receive an update on progress of resolutions from the last meeting**

Minute 4322 Williams Field Carpark Lining - Clerk still to progress.

Minutes 4323 Defibrillator – Equipment had now been received and the electrician to be scheduled to install the equipment.

Minute 4329 TMBC Christmas Lights Funding – The Clerk confirmed that TMBC Cllrs' information relating to Christmas Lights Funding not being applied for by the Parish Council over the last few years had been inaccurate; funding had been received yearly as evidenced in the accounts.

**4341 To receive oral reports from TMBC & KCC Councillors**

No Councillors' reports. The meeting did however thank KCC Cllr Hudson for her kind donation of World War 1 Tommy and two Nurses that had been installed in three locations within the Village.

**4342 To receive report from PCSO & Community Warden**

PCSOs Allen and Matthew had patrolled Williams Field a couple of times during the evening in response to concerns raised about drug taking in the far side of the field but the area had been quiet; other officers were also aware of the issue and trying to increase patrols.

**4343 To receive reports from Chairman and Clerk**

Cllr Collins had nothing to report.

The Clerk reported that the office was busy this time of year with preparing the 2022-23 budget, training new staff etc. The financial interim internal audit had just been completed and report received noting no issues of concern.

#### 4344 Parish Matters

Physical Attacks in the Village Square – members were made aware of a series of attacks by youths on a local resident with the last attack resulting in both ambulance and police being called. A member of the public updated the meeting saying that an arrest had been made and the person bailed but not permitted within 50ft of the village square – this was to be verified by the Clerk who had been liaising with the police on this investigation.

Graffiti at Williams Field was also noted.

Cemetery grounds maintenance – Council made aware of grass cuttings being strewn across a section of graves and apologised. The Clerk to ensure that grass is blown off the graves. During the summer season there had been extensive growth and despite regular cuts the grass had continued to grow resulting in large amounts of dead grass being left on the ground which had in turn blown onto graves. The Clerk would speak with grounds maintenance contractor about removing cuttings from site under such circumstances in the future.

Vehicle Disturbance Williams Field – complaint raised as to vehicles racing up Hope Avenue and doing wheel spins in Williams Field late at night. The resident was asked to log such incidences and pass to the Clerk but also to register with 101.

The Queens Jubilee – in honour of the Queen’s Green Canopy; Hadlow College intended on planting around 200 trees on 7 December 2021. Noted.

*(Two members of the public were excused from the meeting)*

#### 4345 Correspondence

- a) **To resolve EROB284** – Empty Grave no longer required by Grant owner; request to sell back to Council: Clerk asked to defer the matter as she still need to check procedures.
- b) **To consider** request for Council to purchase skip for public disposal of garden waste

**Resolved not to purchase skips for public disposal of garden waste.** Proposed Cllr Collins, seconded Cllr Newman and carried with one objection.

- c) **To consider** whether to support resident & some local groups letter to Hadlow College requesting the re-opening of Broadview Tea Rooms.

**Resolved** that although there may be limitations on commercial operations Council would write to North Kent College in support of the possibility of re-opening of the tearoom.

#### 4346 Dementia Friendly Hadlow

Sandra Edmonds the Community Warden would be attending Hadlow Village Hall Christmas Fair later in the month in support of Dementia Friendly Awareness, providing details of resources and groups within the local area. Information packs would also be available at St Mary’s Christmas Fair.

**4347 To consider Christmas Lights installation and costs**

**RESOLVED** to approve the costs related to installation and take down of Christmas Lights in both Hadlow and Golden Green. Proposed Cllr Carey, seconded Cllr L Bright and carried unanimously.

**4348 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:**

Finance & General Purposes Committee – Cllr L Bright to report:

- a) **To resolve** payments to date.

**Resolved** to approve payments to date (appendix a). Proposed Cllr L Bright, seconded Cllr Massy and carried unanimously.

- b) **To resolve October** accounts (bank reconciliation, income & expenditure, cost centre report, bank statements, trial balance, 2<sup>nd</sup> quarter report)

**Resolved** to approve October accounts. Proposed Cllr L Bright, seconded Cllr Richardson and carried unanimously. It was noted that the 2<sup>nd</sup> quarter report had not been completed but the other reports provide relevant details.

Planning & Environment Committee

- a) **To resolve** the Minutes of the meeting held 26 October 2021.

**Resolved** to approve the Minutes of 26 October 2021. Proposed Cllr Harvey, seconded Cllr E Bright and carried.

- b) **To Consider** Local Government Boundary Commission for England (LGBCE)  
<https://www.lgbce.org.uk/all-reviews/south-east/kent/tonbridge-and-malling>  
<https://consultation.lgbce.org.uk/node/27207>

It was noted once again that the proposals were to reduce Borough representation from 54 to 43 members and that Hadlow and Golden Green were to part of the “Bourne” area. Some Parishes had expressed concerns although Hadlow Parish Council had no great issue with the changes providing Hadlow and Golden Green remained together.

- c) **Baseball – to consider** external storage of equipment in container within grounds of Williams Field: Committee recommendation to approve.

**RESOLVED** to approve purchase of an external storage container at a cost of no more than two thousand five hundred pounds to be located at Williams Field. Proposed Cllr Harvey, seconded Cllr Massy and carried unanimously.

*It was noted that installation should be carried out soon and consideration given to the potential damage that a heavy low loader could cause to the ground in wet conditions. Contractor to be aware of drainage system and manhole cover.*

- d) **Baseball – to consider** youth pitch at Williams Field: Committee recommendation to approve.

**Resolved** to approve the youth pitch to be located close to the dog walking fenced area and for the five aside goal posts to be relocated within the field preferably by the children’s playground. Proposed Cllr Harvey, seconded Cllr Richardson and carried unanimously.

*(the matter had been discussed in depth at the last P&E meeting and members had mirrored some of Hadlow Park Residents Associations concerns. Therefore when re-negotiating the Agreement with Kent Bucs consideration would be given to noise issues, to endeavour to put stricter limitations on number of games per month acknowledging Kent Bucs are hostage to league bookings)*

- e) **Baseball – to consider**, as a condition to youth pitch, relocation of five aside goal posts to area beside playground and to consider related costs: Committee recommendation to approve.

**RESOLVED** to move the five aside goal posts, location ideally beside playground or other position if better suited and avoiding drainage pipes. Proposed Cllr Harvey, seconded Cllr Carey and carried unanimously.

- f) **KFRS/KALC fire hydrant initiative** – To consider whether to partake in the programme (2015 Council resolved not to partake as volunteers, but to leave the inspections in the hands of KFRS): Committee recommendation to leave responsibility with KFRS.

**RESOLVED** to leave inspections under the management of Kent Fire Rescue Services. Proposed Cllr Harvey, seconded Cllr Collins and carried unanimously.

- g) Installation of Two Heating Zone at Old School Hall: Committee recommendation to reject

**RESOLVED** not to proceed with installation of two heating zone at Old School Hall. Proposed Cllr Harvey, seconded Cllr Newman and carried unanimously.

*(members had considered the considerable works involved in extending length of water pipework to the bathrooms: it would take too long for the hot water to reach bathroom taps and concluded the expense outweighed any benefit. Therefore existing system would continue for the time being)*

- h) **To consider** Installation of Zone control (NEST Stat Valve)

**RESOLVED** to approve the installation of NEST stat Valve. Proposed Cllr Harvey, seconded Cllr Collins and carried unanimously.

- i) **To consider** planning applications as received:

**TM/21/02490/FL** - Erection of land based facilities, hardstanding and ancillary works required for educational use for a temporary period until 1st November 2022. Hadlow Rural Community School, Tonbridge Road, Hadlow, TN11 0AU.

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02490/FL>

**HPC Agreed.**

**TM/21/02501/FL** - Single storey rear and side extension. 25 The Cherry Orchard, Hadlow TN11 0HU.

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02501/FL>

**HPC Agreed.**

*(Kent Buccaneers representative was excused from the meeting)*

**TM/21/02292/LDE** - Lawful Development Certificate Existing: Occupation of the building described and depicted in this application for a continuous period in excess of ten years in breach of an Agricultural Occupancy Condition. Hazelwood Farm, at Hazelwood Farm Land, Maidstone Road, Hadlow.

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02292/LDE>

**HPC Agreed**

**TM/21/02588/LDP** - Lawful Development Certificate Proposed: Erection of detached garage and annex. The Shooting Lodge, Shipbourne Road, Hadlow, Tonbridge Kent TN11 9NS

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02588/LDP>

**HPC object** on the grounds that:

- The Annexe is not attached to the main property so might be capable of forming a separate residential unit. If TMBC decides to grant consent, it should include a condition that the Annexe can only be occupied as ancillary accommodation to the main building.
- The proposed garage is excessively large, both in footprint and height, and should be subject to a condition that it cannot be converted to residential in the future and must be ancillary accommodation to the main property only.
- The proposed buildings are close to an existing footpath so may be clearly visible to passing walkers and represent harm within the Green Belt. If TMBC decides to grant consent, however, it will be important to ensure that light pollution from the proposed buildings towards the footpath is minimised.
- The proposed buildings appear to be close to the existing ancient woodland. TMBC should ensure that at least 15m distance is maintained.

**TM/21/02655/FL** - Proposed new replacement motor vehicle workshop building. Hadlow College, Tonbridge Road, Hadlow, TN11 0AL

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02655/FL>

**HPC Agreed.**

**TM/21/02688/FL** - Demolition of an existing building currently in a use ancillary to the mixed B1/C3 use of the wider site and its replacement with a building to be used for a Class E use, also within the existing wider site. Workshop At Bourne Mill, Carpenters Lane, Hadlow.

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02688/FL>

**HPC object** to the above planning application on the grounds that the proposed replacement building is excessively high, particularly in the context of the existing building and also the existing residential buildings to the north and east of the site. We would also note that the western external elevation of the proposed building looks suspiciously residential in nature!

**TM/21/02722/LB** - Listed Building Application: Internal reconfiguration, replacement staircase, moving boiler flue, and closing off kitchen vents. Bramblings, Caxton Place, Court Lane, Hadlow TN11 0JU.

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/21/02722/LB>;

**HPC Agreed.**

KALC (Kent Association of Local Councils) – Cllr Massy had attended the AGM and minutes were available at the Parish Office.

TMBC Parish Partnership Panel – Minutes available at the Parish Office/TMBC website.

TMBC Joint Transportation Panel – no meeting.

TMBC Standards Committee - no meeting.

- 4349 Motion to Exclude the Press and Public** (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).

Staffing Matters –

**RESOLVED** to approve the decisions recommended by members of the Staffing Committee and to be recorded under that Committees minutes for confidentiality purposes. Proposed Cllr Collins, seconded Cllr L Bright and carried unanimously.

Medical Centre – Lease renewal ongoing.

**There being no further business the meeting closed at 21.07**

**Date of next meeting: Monday 13 December 2021, 7.30pm in the Old School Hall, Hadlow**

**Signed**

**Date**

## Appendix A

<b>556 Handyman Expenses - Water valve, s bend etc HOS toilet repairs</b>	<b>64.02</b>
<b>557 Evans - Window Cleaning Oct &amp; Nov</b>	<b>110.00</b>
<b>558 Tunbridge Wells MOT - 10 week Ins minibuses Inv88681 &amp; 88682</b>	<b>168.00</b>
<b>559 Kent County Council - Inv4285 Photocopier paper</b>	<b>12.00</b>
<b>560 Zest Commercial - Inv4950 Hall Cleaning Oct &amp; Inv4983 Hyarts floor</b>	<b>1085.10</b>
<b>561 Poppy Appeal - Wreath and donation S137 monies</b>	<b>50.00</b>
<b>562 R M Electrical - Inv5891 Hy-Arts upgrade fittings to LED</b>	<b>2875.00</b>
<b>563 Scrapco - Skip Allotments delivery 3/11/21 Inv14502</b>	<b>186.00</b>
<b>564 SMB Records - Shredding Recycle quarterly (1)</b>	<b>42.00</b>
<b>565 Clerk Expenses - Fuel Truck and Minibus</b>	<b>73.67</b>
<b>566 Alpha Tail Lifts - Inv919 &amp; 918 Minibus lift &amp; step inspection 6 month</b>	<b>221.1</b>
<b>567 4th Platform - Sept to Feb 22 IT support</b>	<b>462.43</b>
<b>568 Screwfix - Inv0904 Basin Waste HOS</b>	<b>17.95</b>