

# HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on  
Monday 10 January 2022 at 7.30pm at Old School Hall

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**Present:** Cllrs N Collins (Chairman), E Bright, L Bright, D Carey, M Harvey, J Massy, J Newman, S Richardson.

**Also in attendance:** M Stepkowski (Clerk & Minute Taker), TMBC Cllr H Rogers, Mr Neale (Hadlow Park Association) & Mr Gomes

## **4363 To receive apologies, reason, and approval of absences**

Approved Council absences: R Morley.

Other absences: TMBC Cllr's Sergison, Anderson & KCC Cllr Hudson

## **4364 To receive Declarations of Interest**

Cllr Newman declared an interest in planning application TM/21/03241/FL as a neighbour.

## **4365 To resolve that the Minutes of 13 December 2021 are a correct record**

**Resolved** to approve the Minutes of 13 December 2021 as a correct record. Proposed Cllr Carey seconded Cllr Massy and carried unanimously.

## **4366 To receive an update on progress of resolutions from the last meeting**

None.

## **4367 To receive oral reports from TMBC & KCC Councillors**

Overgrown hedges Court Lane & Victoria Road – Cllr Rogers would liaise with local farmers and the Clerk asked to contact college representative to request hedges cut back.

Upper Medway Drainage Board – As a member of the Board he reported that the main office had now been moved to East Peckham and it was hoped The Bourne River maintenance would be improved. Proposals to transfer the maintenance of The Bourne River to the Upper Medway Drainage Board were ongoing and it was hoped that if the transfer went ahead additional clearance works would be completed.

TMBC Meetings & Budget: There had not been many meetings recently but with the budget approaching and a deficit of an estimated 2.5 million pounds meetings had been set up to discuss the significant losses and to evaluate services and where it would be possible to reduce a service and or increase funds.

Covid-19 Local Recovery Funds were still open and businesses/groups encouraged to apply.

## **4368 To receive report from PCSO & Community Warden**

No reports but Clerk notified members that picture posters had been placed within noticeboards identifying local PCSO and that the new Community Warden for the area was Dianne who would initially be visiting Hadlow and Golden Green on either Thursdays or Fridays.

## **4369 To receive reports from Chairman and Clerk**

The Clerk reported that the following had been completed:

Medical Centre Renewal Lease signed and completed, certified copy provided to the Medical Centre who confirmed they would register with Land Registry within the 8 week permitted window.

Minibus Agreement with Hadlow Rural Community School now signed by Council and to be sent for HRCS signatures.

Graffiti at Williams Field – There had been a small spate of graffiti on both the Youth Shelters and Skate Ramps. Additional monitoring of the area would be done and the public asked to be vigilant and report any issues to the Parish Office. The Caretaker continued to remove graffiti as soon as possible.

(Cllr Rogers apologised for his lateness due to other meetings and was welcomed to the meeting. His report was accepted ahead of Parish Matters and minuted in line with agenda item)

#### **4370 Public Time & Parish Matters**

The Queen's Platinum Jubilee – Cllr Massy reported that several events were planned including Friday 3 June; Proms & Pimms at St Mary's Church, Saturday 4 June; Village Hall Dance 50's up to date on Vinyl (fancy dress optional), Sunday 5 June; Carnival procession at noon leading up to the Village Picnic at Williams Field. Local businesses, the primary school and other groups have indicated they would like to be involved and are being actively encouraged to participate. Natty Knitters is one group who have agreed to participate and are collecting red, white and blue material to make bunting for the events.

It was agreed that Cllr Massy would remain as Council representative for the Jubilee events and that the Clerk would become more involved closer to the time assisting with risk assessments for events on Parish Council land.

Café Plus returns on Wednesday 12 January and will then meet at St Mary's 1-3pm on every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday.

Kent Understanding Plastics Project – Details of the Advisory Sessions had only just been received by Council and there had not been time to consider ahead of the meeting.

The Village Square Defibrillator – This had now been installed would be operational in due course and once the appropriate signage and registrations were in place. The Parish Council Caretaker would be responsible for weekly safety checks. The Clerk would organise defibrillator training course with TMBC Cllr Rogers providing possible trainer contact.

Potholes Victoria Road – these had been reported last year and still needed actioning.

Dene Park – Forestry operations to cut back tree had been delayed.

#### **4371 Correspondence**

None.

**4372 TMBC Call For Sites Consultation** – discussion was held and the consultation period noted.

#### **4373 KALC Climate Change Conference**

Cllr Carey reported on the virtual meeting that had been very informative with 14 Case studies considered on current operational Parishes. Cllr Carey felt that the action to consider locally fell into two categories:

1. What we as a Council can do to reduce the Carbon Footprint by 2030 with various ancillary actions such as dealing with plastic and biodiversity.

2. Act as an agent/force for change: Assisting and encouraged the Parish in areas such as public transport schemes and collaborative energy sharing.

Council to consider their point of view on the matter and decide if and how they should take action going forward. It was agreed that the matter would be considered further under P&E Committee taking into account the effect any further actions would have from a staffing point of view.

(TMBC Cllr Rogers was excused from the meeting to attend to other duties)

**4374 To receive** reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee – Cllr L Bright to report:

a) **To resolve payments to date.**

**RESOLVED** to approve payments to date (appendix a). Proposed Cllr L Bright, seconded Cllr Richardson and carried unanimously.

b) **To resolve December** accounts (bank reconciliation, income & expenditure, cost centre report, bank statements, trial balance, 3<sup>rd</sup> quarter report).

**RESOLVED** to approve December accounts. Proposed Cllr L Bright, seconded Cllr Massy and carried unanimously.

c) **To resolve EROB284** – Empty Grave no longer required by Grant owner; request to sell back to Council:

**RESOLVED to approve purchase of EROB284 for the sum of £200.00.** Proposed Cllr L Bright, seconded Cllr Harvey and carried unanimously

d) **To resolve cemetery charge increases and updated cemetery regulations**

**RESOLVED** to approve Cemetery charge increases as of April 2022.

Proposed Cllr L Bright, seconded Cllr Collins and carried unanimously.

**RESOLVED** to approve the updated Cemetery Regulations. Proposed Cllr Bright, seconded Cllr Harvey and carried unanimously.

Planning & Environment Committee

**To consider planning application as received:**

- **TM/21/03225/FL** - Single storey side and rear extension incorporating new entrance and alterations to internal ground floor layout. Millstream Cottage Victoria Road Golden Green Tonbridge Kent TN11 0LS.

**HPC Agreed**

- **TM/21/03306/NMA** – Non-Material Amendment to planning permission TM/21/02655/FL: Omit 2 windcatcher turrets, reduced from 8no. to 6no. Omit permanent fencing around perimeter of car park. Building height reduced by 500mm (cladding, frame, roller shutter doors reduction only). Omit electrical housing GRP enclosure and hardstanding. Building elevations altered to reflect colour choices (grey tones) and feature corner. Hadlow College, Tonbridge Road, Hadlow, TN11 0AL.

**HPC Agreed.**

- **TM/21/03291/TPOC** - T2 (Applicant's ref) - Oak - Fell as close to ground level as possible. Standing in Group G4 of Tree Preservation Order. Dunsmore 10 Hadlow Park Hadlow Tonbridge Kent TN11 0HX.  
**HPC Agreed.**
- **TM/21/03266/LDP** - Loft conversion, including new roof line windows, window and door alterations to rear elevation. 57 Carpenters Lane Hadlow Tonbridge Kent TN11 0EL.  
**HPC Agreed.**
- **TM/21/03264/FL** – Two storey side and rear extension (Resubmission of TM/21/01122/FL). Jasmine Cottage, Maidstone Road, Hadlow, TN11 0HP.  
**HPC Agreed.**
- **TM/21/03241/FL** - Demolition of the existing rear conservatory and its replacement with an extended living room and orangery; the erection of a side extension; the repositioning of front door and porch, with associated demolition including rear chimney, fenestration works and changes to internal layout. Bourne Cottage Blackmans Lane Hadlow Tonbridge Kent TN11 0AX.  
**HPC Objected** to the planning application as Council were concerned that the resultant size of the overall building would represent an over-development of the property compared to the original (1948) base within the Green Belt

KALC (Kent Association of Local Councils) – no meeting.

TMBC Parish Partnership Panel – meeting 27 January 2022.

TMBC Joint Transportation Panel – no report.

TMBC Standards Committee - meeting cancelled

**4375 Motion to Exclude the Press and Public** (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).

No motion required.

**There being no further business the meeting closed at 20.48**

**Date of next meeting: Monday 14 February 2022, 7.30pm in the Old School Hall, Hadlow**

**Signed**

**Date**

<b>Appendix A</b>		<b>£</b>
<b>608</b>	<b>Manhattan Flooring - Inv 214 HOS Floor treatment</b>	<b>650.00</b>
<b>609</b>	<b>R M Electrical - Inv5908 - HOS Atrium Light Track &amp; Thermostat replacement</b>	<b>455.00</b>
<b>610</b>	<b>Tool Station - Order 3721 Thermostat to replace Nest (sold) LP reimburse</b>	<b>80.56</b>
<b>611</b>	<b>Majestic - Chairmans Allowance</b>	<b>130.85</b>
<b>612</b>	<b>Brookside Nursery - Xmas Tree Square</b>	<b>660.00</b>
<b>613</b>	<b>Commercial Services - Grounds Maintenance Inv201566 Aug-Sept</b>	<b>3,063.47</b>
<b>614</b>	<b>Down To Earth - Inv6113 App for Tree Work Conserv Area - Churchyard</b>	<b>25.00</b>
<b>615</b>	<b>Zest - Inv 5034 Hall Cleaning HOS &amp; HY-Arts</b>	<b>478.50</b>
<b>616</b>	<b>Window Cleaner - January</b>	<b>55.00</b>
<b>617</b>	<b>4th Platform - Inv6585 Skykick Backup prorated start date 9/12/21</b>	<b>15.35</b>
<b>618</b>	<b>Hadlow Village Hall - Water and Gas charges for Hy-Arts</b>	<b>417.01</b>
<b>619</b>	<b>SMB Records - Inv1217 Shredding</b>	<b>42.00</b>
<b>620</b>	<b>Harris Grave Tending Inv10313 - works to be done 17/01 £400 pay after wk</b>	<b>400.00</b>
<b>621</b>	<b>KCS - Cleaning Products</b>	<b>115.54</b>
<b>622</b>	<b>Screwfix - Graffiti remover &amp; associated materials</b>	<b>68.36</b>
<b>623</b>	<b>R M Electrical - Inv5910 Defib Installation &amp; 2 x SPD devices HOS</b>	<b>1,450.00</b>
<b>Chq</b>		
<b>7512</b>	<b>Petty Cash</b>	<b>150.00</b>