

HADLOW PARISH COUNCIL

Councillors L Bright (chairperson), E Bright, N Collins, M Harvey, J Massy, S O'Shea, S Richardson, are hereby summoned to attend F&GP Meeting as detailed below:

**Public Notice: I hereby give notice of a meeting of
Finance & General Purposes
will take place on
On Tuesday 3 May 2022 at 7.00pm at Old School Hall**

to which the public are welcome to join

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

- 1. Apologies** for absence
- 2. To receive** declarations of interests
- 3. To review & recommend** to Council all Policies, Plans, Risk Assessments: *(As listed on attachment)*
- 4. To review and recommend** to Council approval of Asset Register from 1 April 2022
- 5. To review and confirm** to Council arrangements for insurance cover in respect of all insurable risks
- 6. To recommend** to Council approval of payments to date via cheque/faster payment
- 7. To recommend** to Council approval of April Accounts (including bank reconciliation, income & expenditure, cost centre report, trial balance)
- 8. To recommend** to Council approval of Direct Debits/Regular Faster Payment for 2022-23
- 9. To recommend** to Council approval of the updated Contracts List
- 10. To review council's expenditure incurred under** S137 of The Local Government Act 1972 ("the 1972 Act") and note 2022-23 S137 figure of £8.82
- 11. To receive** and note the Internal Auditors year-end report and completion of Annual Internal Audit Report 2021-22
- 12. To recommend** approval of Annual Governance Statement 2021-22 (Section 1)
- 13. To note** that the Responsible Finance Officer (Clerk) has signed (Section 2) of the Accounting Statements certifying the accounts for 2021-22 present fairly the financial position of the Parish Council.
- 14. To recommend** approval of The Accounts & Accounting Statements (Section2)
- 15. To consider** additional fencing quote and suggested contribution of funds by the Hadlow Village Hall Management Committee

Date of next meeting Tuesday 4th October 2022

M Stepkowski – Parish Clerk: 27/04/2022

Cc Cllrs Baldock, Carey, Newman,

NB (Please see the Clerk for the protocol on recording & filming meetings before commencement)

Policies, Risk Assessments and Plans

- *Standing Orders*
- *Code of Conduct*
- *General Power of Competence*
- *Continuity Plan*
- *Health & Safety Policy & (LCRS and other risk assessments)*

- *Financial Regulations*
- *Investment Strategy*
- *Statement of Internal Control*
- *Temporary Scheme of Delegation 2022-23*
- *Reserves Policy*
- *Fixed Assets Register*
- *Grant & Donations Policy*

- *Grievance Policy*
- *Disciplinary Procedures*
- *Complaints Policy*
- *Equality & Diversity Policy*
- *Anti-Harassment & Bullying Policy*
- *Training & Development Policy*
- *Lone Worker*
- *Recruitment & Selection*
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- *Media Policy*
- *CCTV Policy*
- *Data Protection Policy*
- *Publication Scheme*

- *Tree Policy*
- *Emergency Plan*