

## HADLOW PARISH COUNCIL

Minutes of the meeting of Planning & Environment Committee duly convened and held on  
Tuesday 22 February 2022 at 7.30pm

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**Present:** Cllrs M Harvey (Chairperson), O Baldock, E Bright, D Carey, N Collins, J Massy, J Newman, S O Shea.

**Also in attendance:** Melanie Stepkowski: Minute Taker)

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**3602 To receive apologies, reasons, and approval of absences**

Apologies approved: Clerk

**3603 To receive declarations of interests**

Cllr Massy, (Allotment holder)

Cllr Massy, (Employee of St Mary's Church) & Cllr Harvey (member of PCC) in relation to Queens Green Canopy – "Plant a Tree for the Jubilee"

Cllr Carey – (volunteer for Woodland Trust) who are working in neighbouring lands to applications **TM/22/00236/LDP & TM/22/00237/LDP**

**3604 To note Minutes of meeting held on 24/01/2022**

Resolved to approve Minutes of Meeting held on 24/01/22

**3605 To receive an update on progress of resolutions & matters from the last meeting 24/01/22 not on the current agenda.**

None.

**3606 New applications, amended applications and plans for comment (List 'B's)**

- **TM/22/00209/LDP** - Lawful Development Certificate Proposed: Extension of downstairs toilet within the footprint of the building (porch area), not visible from main road. Little Orchards, 23 Hadlow Park Hadlow, Tonbridge Kent TN11 0HY  
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00209/LDP>;

**HPC Agreed**

- **TM/22/00056/FL** - Green chain-link fencing and net to provide a backstop for the baseball court. Williams Field Recreation Ground, Marshall Gardens, Hadlow, Tonbridge, Kent, TN11 0HQ  
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00056/FL>

**HPC Agreed**

- **TM/22/00102/LB** - Listed Building Application: Retrospective application for removal of 3 no. UPVC windows and replacement with 3 no. black aluminium double glazed windows. 1 Hadlow Castle, High Street, Hadlow, Tonbridge Kent, TN11 0EG  
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00102/LB>;

**HPC Agreed**

- **TM/22/00236/LDP** - Lawful Development Certificate Proposed: Erection of double garage with garden store and workshop. The Shooting Lodge, Shipbourne Road, Hadlow Tonbridge, Kent, TN11 9NS  
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00236/LDP>

**and**

- **TM/22/00237/LDP** - Lawful Development Certificate Proposed: Erection of a single storey detached home office/garden room. The Shooting Lodge, Shipbourne Road, Hadlow, Tonbridge, Kent, TN11 9NS  
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00237/LDP>

**HPC objects to each of the TM/22/00236/LDP & 22/00237/LDP applications on the grounds that, individually and certainly in combination, their proposed size represents an over-development of the site within the Green Belt and are therefore inappropriate.**

**However, in the event that either planning consent is granted, HPC would ask that Conditions be imposed, as follows:**

- That a buffer of 15m between any development and the existing ancient woodland adjoining the site is provided and maintained.
  - That all future permitted development rights are removed for the site.
- **TM/22/00246/LRD** - Details of Condition 2 (external flue) submitted pursuant to Listed Building Consent TM/21/02722/LB (Listed Building Application: Internal reconfiguration, replacement staircase, moving boiler flue, and closing off kitchen vents. Bramblings, Caxton Place, Court Lane, Hadlow, Tonbridge, Kent, TN11 0JU  
<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00246/LRD>

**HPC Agreed.**

**3607** Planning applications: results (List D's), out of area/comment & planning enforcements

List D's noted.

**3608** TMBC & KCC matters:

- To reconfirm Council's position re Public Conveniences – Hadlow Square/Court Lane.  
**RESOLVED to reaffirm the previous decision not to take on the responsibility for the Public Conveniences.** Proposed Cllr Harvey, seconded Cllr Bright and carried unanimously.

b) Flat recycling service set for full rollout – TMBC Cllr Sergison report was noted as follows:

*Service available to all by end of 2022*

*People living in flats across Tonbridge and Malling will get regular recycling collections for the first time after councillors gave proposals the green light.*

*Following a successful trial involving 500 flats in the Medway Wharf Road area of Tonbridge, the service will be rolled out in phases to around 2,500 flats across the borough. Residents will be able to sort their plastic, glass, metal and paper for collection from communal bin stores, rather than take it to public recycling banks.*

***Residents will be notified ahead of the service starting in their area over the course of 2022.***

***The proposed roll out timetable is:***

- *Hadlow, East Peckham and parts of Tonbridge – spring 2022*
- *Snodland, Borough Green, Walderslade – spring 2022*
- *Royal British Legion Village, Ditton, Eccles – summer 2022*
- *West Malling, East Malling, Kings Hill – autumn 2022*
- *Larkfield, Aylesford – autumn 2022*

*Members of the council's environment services advisory board met on Tuesday 8 February to review the trial results and proposals for the borough-wide roll out. A summary of lessons from the trial highlighted that engaging with residents was vital and helped deliver more than 10 tonnes of material for recycling in the three months to December 2021.*

*The proposals follow latest figures from the Department for Environment, Food and Rural Affairs (DEFRA) showing Tonbridge and Malling to be the **top area in Kent for recycling rates**. Following the introduction of kerbside collections in 2019, latest figures show residents recycled 51.6 per cent of their rubbish, compared to an average across Kent of 43 per cent and a national average for England of 42 per cent.*

### **3609 Non-planning issues:**

- **Recent Storms** – Hadlow Emergency Plan was put into action and employees assisted with redirection of traffic for fallen trees, called or asked buddies to call/visit those known to be vulnerable, organised the removal of Poplar branches that blocked neighbour's drive at allotments when the tree fell sideways within the allotments' curtilage and carried out other necessary duties during the power cut.
- **Trees:** Clerk confirmed that a tree inspection for all Council owned lands had been carried out on Tuesday 22 February and, apart from a few broken branches and the Poplar at the allotments, all sites were considered in good condition with no additional urgent works required, although it was noted some branches required cutting down and removing at the Cemetery, St Mary's Churchyard and Allotments on A26 within the next three months. The Clerk had already contacted the tree surgeon to book the works.

- **Parish Emergency Plan** – Noted that the annual review was due and, in light of recent storms, it may be prudent to add the Community assistance scheme data to the plan, but only accessible to Council staff acting in an emergency situation and not available for general circulation or publication.
- **Allotments** – Tenancy agreement approved in principle and the final draft is to be reviewed and approved. It was hoped that the Allotment Association could be re-instated if supported by allotment holders.
- **Baseball update** – clerk to send out draft agreement for further revision. In response to a request to carry out works on the existing pitch, Council agreed works on condition no heavy machinery was used on field at current time due to recent rains. Container – due to escalating costs generally the Office was struggling to find a container within the agreed budget; one had been sourced and could be paid for upon delivery, but it did exceed budget. Members appreciated the problem and recognised the budget may need to be extended.
- **General repairs and maintenance – no report**
- **Seating Areas** – Clerk confirmed a replacement seat on the Access Trail, Victoria Road end was planned in addition to re-instating the seat at the dog walking area in Williams Field.
- **Climate change** – A Kent Association of Local Councils carbon footprint calculator would be used to analyse Council data to establish where improvements can be made that remain affordable and the impact they would have. It was agreed this was a starting point and once the information was formulated members could consider the matter further, including joining forces with other low carbon groups, possibility setting up an educational programme and considering other beneficial projects.

With this in mind, discussions were then held about the Queens Green Canopy Project “Plant a Tree for the Jubilee”. A resident had enquired as to the Council’s support of the project and the following was noted:

1. Cllr Carey reminded everyone that the Council had supported the Kent College Plant 100 Trees project, although assistance had not been required. It was suggested that the Clerk put the resident making the enquiry in touch with the College.
2. St Mary’s Church had requested a tree be planted in the churchyard and it was agreed in principle that an Amelanchier or Cherry Tree would be appropriate on the North side of the church.

There being no further business the meeting closed at 21.12 hours.

**Date of next meeting: Tuesday 29 March 2022 at 7.30pm**

**Signed**

**Date**