

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on
Monday 11 April 2022 at 7.30pm

Present: Cllrs N Collins (Chairman), O Baldock, E & L Bright, D Carey, M Harvey, S Richardson

Also in attendance: Melanie Stepkowski (Clerk & Minute Taker), KCC Cllrs S Hudson, J Lark, TMBC Cllrs J Anderson & P Montague, K Flux (Hadlow Park Residents Association)

4400 To receive apologies, reason, and approval of absences

Approved Council absences: J Massy, J Newman, S O'Shea,
Other absences: TMBC Cllrs J Sergison & H Rogers

4401 To receive Declarations of Interest

Cllr Harvey as neighbour re agenda item 11c)

4402 To resolve that the Minutes of 14 March 2022 are a correct record

Resolved to approve the Minutes of 14 March as a correct record. Proposed Cllr E Bright, seconded Cllr O Baldock and carried unanimously.

4403 To resolve that P&E Minutes of 29 March 2022 are a correct record

Resolved to approve the P&E Minutes of 29 March 2022. Proposed Cllr Harvey, seconded Cllr E Bright and carried unanimously.

4404 To resolve the Annual Parish Minutes of 14 March 2022 are a correct record.

Resolved to approve the Annual Parish Minutes of 14 March 2022. Proposed Cllr L Bright, Seconded Cllr Baldock and carried unanimously.

4405 To receive an update on progress of resolutions from the last meeting held 14/03/22

Minute 4380 Borough Report: Finger Post Signs – Ashes Lane. Members of P&E had agreed that the sign should be replaced with a metal one and KCC Cllr Hudson notified of the decision.

Minute 4383 To consider request from Hadlow Village Hall Management Committee for Bow Top Rail fencing to be installed at the back of the hall.

The proposition by Hadlow Village Hall Management Committee to volunteer to install the bow top rail fencing was agreed by Members on the proviso the Clerk was kept abreast of installation details and installation specification was followed.

Minute 4393 KCC Bus Reduction

Clerk had sent off signed petition to KCC Cllr Hudson.

Minute 4393 Nature Reserve

Clerk had notified Parish Borough Councillors of suggested areas for wild flowers as part of the Nature Reserve project which included area opposite Hadlow College, St Mary's Church, Hadlow Cemetery and Signpost Field. TMBC Cllr Anderson would take the proposals forward to the Communities & Housing Advisory Board on behalf of the Parish.

4406 To receive oral reports from TMBC & KCC Councillors

KCC Cllr Montague report:

Waste Recycling:

The garden waste programme was improving with a tighter schedule but would continue to be monitored carefully.

Bulky Waste Freight Service: There continued to be no appetite to reinstate the programme within the County for reasons previously discussed at the last meeting. However, the "doorstep" pickup service continued but was being reviewed taking into consideration charges for the service to residents to ensure it was equitable throughout the Community. It was not felt that fly tipping increased due to lack of Bulky Waste Freight service as the main issue was unlicensed collection vans – these were to be targeted with the aim of prosecution.

KCC Cllr Hudson reported:

KCC Bus Funding Reduction Public Consultation was due to close 20 April 2022, and she encouraged everyone to respond.

Recycling Centre – Addington: This would have a soft opening on 5 May and fully operational and open to the public as of 12 May. It was a state-of-the-art facility designed in line with KCC's low carbon footprint policy. The footprint will be further reduced by the introduction of two new solar farms one in North Somerset and the other Kings Hill.

TMBC Cllr Anderson report:

Cllr Anderson remained focussed on the Save Capel campaign. The Stage 1 process was now complete, and Stage 2 initiated. The proposed development within Capel would have large implications to the Hadlow Parish and she continued to fight against the Tunbridge Wells Borough Council proposal.

KCC Strategic Statement 2022 – Draft Summary for Comment: Parish Council had responded to the KALC questioning on this Statement. However, Cllr Harvey pointed out that the five main commitments seemed unworkable; Members agreed and were disappointed in the Paper. Their comments would be passed back to appropriate KCC Officers by Cllrs Hudson, Lark and Montague.

4407 To receive report from PCSO & Community Warden

No reports

4408 To receive reports from Chairman and Clerk

The Clerk reported the following:

Resignation of Councillor R Morley: The Clerk notified the meeting that Richard Morley had resigned from Council due to other commitments. Members wished to express their gratitude to him for his dedication throughout the years to the community and wished him well.

Council Annual Truck Insurance: Paid in April

St Mary's Churchyard: Talks with the Parochial Church Council were ongoing as to proposed wildflower area and other planting within the churchyard.

4409 Public Time & Parish Matters

Dementia Awareness Month of May – Hadlow Parish is working towards being a “Dementia Friendly” Community and to promote our journey and raising awareness of Dementia within the Parish we are having a Dementia Action Month of May in which we would like to turn the Parish blue in honour of and to show complete support for everyone living with dementia. Posters will be erected promoting the event and providing ideas of how to decorate in addition to information being leafleted with the May Newsletter. Special thanks were expressed to St Mary's Newsletter team.

Accommodation locally for Ukrainian Refugees – Several families within the Parish were hosting Ukrainian refugees and Cllr Newman asked whether those families would be willing to share information possibly through the Parish Office so that she could organise an introductory welcoming event for all the families and provide them with an opportunity not only to meet with locals but other refugee families.

4410 Correspondence

a) Ramblers April to 1 May walking dates and routes are on Council noticeboards.

b) Tonbridge Repair Café - The venture will be hosted by St Stephen's Church, Tonbridge one Saturday a month with volunteer repairers fixing items brought in by the public whilst they watch and are shown how the repair is done. The first session will be held on Saturday 7th May.

c) Request to Council to consider providing parking space to neighbouring resident

It was agreed that after consideration of the residents' request there would be no way of allocating spaces in an equitable manner, therefore request declined.

RESOLVED To decline request for individual parking space. The carpark will remain as parking for the Old School Hall, Parish Council, Medical Centre staff and visitors only. Proposed Cllr Collins, seconded Cllr Baldock and carried unanimously. (Cllr Harvey declared an interest and did not vote).

d) Request to use Williams Field on Saturday 2 July for Fun Day

RESOLVED to authorise use of Williams Field on 2nd July 2022 for a Fun Day as requested and organised by Mrs Amanda Barrett subject to provision of information requested by the Clerk in emails of 22nd February 2022 and 4th April 2022.

4411 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee

a) **To resolve** proposed payments to date.

RESOLVED to approve payments to date (*see appendix a*). Proposed Cllr L Bright, seconded Cllr Richardson and carried unanimously.

b) **To approve** March accounts (bank reconciliation, income & expenditure, cost centre report and trial balance)

RESOLVED to approve March accounts in their entirety. Proposed Cllr L Bright, seconded Cllr Harvey and carried unanimously.

c) **To approve** 2021-22 Journals

RESOLVED to approve 2021-22 Journals made within the financial year. Proposed Cllr L Bright, seconded Cllr Baldock and carried unanimously.

Planning & Environment

To consider planning applications as received:

- **21/22/00610/LDP:** Demolition of existing conservatory and amendments to existing fenestration. 24 Sherenden Park, Golden Green, TN11 0LQ.

HPC Agreed.

4412 KALC (Kent Association of Local Councils) – No report.

TMBC Parish Partnership – The May 26 meeting will be focussed on the subject of general policing and anti-social behaviour. Cllr Newman had raised local issues for debate at the meeting.

Joint Transportation Board – Cllr Baldock would replace Mr Morley as Council representative.

Joint Standards Committee – No meeting.

4413 Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature)

- a) Staff Contracts and pensions: Confirmed contract start date for Caretaker with effect from 1 April 2022.

RESOLVED employer pension contributions for relevant staff at 7% as of April 2022-March 2023. Proposed Cllr Collins, seconded Cllr L Bright and carried unanimously

- b) Business Debit Card

RESOLVED to apply for business debit card to be held and used by the Parish Clerk (RFO). Proposed Cllr L Bright, seconded Cllr Baldock and carried unanimously.

RESOLVED to agreed to the Declaration and authorisation as set out in Lloyds Bank Business Debit Card application forms. Proposed Cllr L Bright, seconded Cllr Baldock & carried unanimously.

- c) Baseball – to resolve costs associated with using Williams Field and Hy-Arts Centre

It was agreed that the Clerk would meet with the Kent Buccaneers Committee members to discuss matters related to future charges for the use of the field, grounds maintenance, storage and hall hire before Council considered the matter further.

- d) To Consider Old School Hall Carpark

Resolved that there were to be no changes to the existing status in relation to carparking at Old School Hall. Proposed Cllr Collins, seconded Cllr Baldock and carried unanimously.

There being no further business the meeting closed at 20.24

Date of next meeting: (Annual Council Meeting) Monday 9 May 2022, 7.30pm,

Old School Hall

Signed

Date

Appendix A

Faster Payments

Caretaker - Three Elm Oil Mix Chainsaw	13.13
Admin - M&S GG Hall Raffle	16.00
Trent Furniture- Inv99308 Hall Chairs	381.36
Screwfix - Package tape	1.57
Travis Perkins - Bitumen & tunnel bag	109.21
Down To Earth - Inv6457A allotment spruce	270.00
R M Electrical - Inv5920 LED & fire emerg light fitting	1265.00
Just The Job Ltd - Inv578 Storage container WF	2880.00
TreeHouse - Inv 1507 Chainsaw course LP	450.00
HMRC PAYE 1	1317.2
Caretaker Wages (wk4)	773.88
Clerk Wages (wk4)	2429.90
Admin Wages (wk4)	522.90
Evolution (Full Circle) Inv628 Skatepk insp	834.00
Gallagher (Came & Co) - Inv1784 Truck ins	618.98
Evans - Window clean	55.00
R M Electrical - inv5921 HyA alrm panel/detect	935.00
4th Platform - IT quarterly	234.59
Travis Perkins - Inv969 Padstone slab container	102.14
KCC - inv041&42 Clean products/stationery	141.35
ICCM - Inv4503/22/23 - Annual subscription	95.00
Zest - Inv5152 Hall cleaning	661.20
Screwfix - Inv458+batteries o/s materials	75.68
Rialtas - Year End procedures	669.60
Auditing Solutions - InvA7391 year end audit	432.00