

# HADLOW PARISH COUNCIL

**Minutes of the Meeting of Hadlow Parish Council duly convened and held on**  
Monday 13 June 2022 at 7.30pm

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**Present:** Cllrs N Collins (Chairman), O Baldock, E & L Bright, D Carey, M Harvey, J Massy, J Newman, S O'Shea, S Richardson.

**Also in attendance:** M Stepkowski (Clerk & Minute Taker), TMBC Cllr's J Sergison & J Lark, KCC Cllr Hudson, PCSOs Vincent & Robinson, Hadlow Park Residents Association Representative, A Williamson & J Gregory (Members of the Public)

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**4429 To receive apologies, reason, and approval of absences**

Approved Council absences:

Other absences: TMBC Cllrs J Anderson & H Rogers

**4430 To receive Declarations of Interest**

None

**4431 To resolve that the Minutes of 09/05/2022 are a correct record**

**Resolved** to approve the Minutes of 9 May 2022 as a correct record. Proposed Cllr Baldock, seconded Cllr L Bright and carried unanimously.

**4432 To resolve that P&E Minutes of 24/05/2022 are a correct record**

**Resolved** to approve the P&E Minutes of 24 May 2022. Proposed Cllr Harvey, seconded Cllr E Bright and carried unanimously.

**4433 To receive an update on progress of resolutions from the last meeting held 09/05/2022**

**Minute 4383 To consider request from Hadlow Village Hall Management Committee for Bow Top Rail fencing to be installed at the back of the hall.**

Tate Fencing had been contracted and works scheduled for Monday 4 & Tuesday 5 July 2022.

**Minute 4425 To review appointment of the council's representation within outside bodies:**

Deferred representation to Kent Association of Local Councils until P&E meeting in June.

**Minute 4423 A26 Speed Cameras**

Cllr Baldock confirmed it was discussed at Joint Transportation Board and that UKPN were still to connect power, but it had not been seen as a priority to the frustration of Borough Officers. There had also been other equipment delays but it was hoped to have the system up and running soon. The 40mph sign obscured by one of the cameras will be re-sited.

#### **4434 To receive oral reports from TMBC & KCC Councillors**

**TMBC Cllr Sergison** made the following report:

*Tonbridge & Malling Borough Council's Annual Meeting was held on 10 May, which I was unable to attend as I had COVID.*

*At that meeting Cllr Sue Bell was elected Mayor for the municipal year 2022/2023. Sue is the Borough Councillor for the Ward of Snodland East & Ham Hill. Her Charity is the Tonbridge Dementia Friendly Community.*

*Cllr James Lark was elected Deputy Mayor. He is currently one of 3 Borough Councillors for the Medway Ward in Tonbridge and Chair of the Tonbridge Community Forum.*

*Cllr Howard Rogers was re-appointed Chair of the Area2 Planning Committee and Cllr Janet Sergison re-appointed Chair of the Joint Standards Committee.*

*Since the last meeting of Hadlow Parish Council, meetings of the Parish Partnership Panel and the Joint Standards Committee have been held which are agenda items for reports by HPC representatives.*

**KCC Cllr Hudson** emphasised the importance of the public reporting non urgent matters to 101. She also highlighted the "My Community Voice" (MCV) which is a two-way engagement tool set up by Kent Police for residents, businesses and community groups in Kent and Medway. MCV will enable Kent Police to update users with news, alerts, appeals, engagement events and general policing activities.

Cllr Hudson went on to remind the meeting that E Scooters on the roads within the Parish remain illegal and the Police are doing their best to tackle this issue.

#### **4435 To receive report from PCSO & Community Warden**

PCSO Vincent reported that changes to the Community Safety Unit were expected in January and it was possible that there would be a reduction in PCSO's although Police Officer numbers were expected to increase. He continued to monitor and attend to criminal activities within the Parish when possible, but the current policing priority was areas with high crime rates and Hadlow Parish remained low rating.

#### **4436 To receive Chairman & Clerk's Report**

The Chair congratulated and thanked everyone who had participated or volunteered in the successful Jubilee events throughout the Parish, mentioning the Scouts, Goblands Farm for providing a Steam Engine on the Sunday, WI for refreshments, Knit & Natter (& friends) for bunting and many others.

#### **4437 Public Time & Parish Matters**

Dementia Awareness – Great efforts had been made by the residents in decorating in blue throughout May to support the Dementia Awareness programme within the Parish.

Tree Works – Using a Certified Professional - Cllr Carey reported on a recent event where a fully qualified tree surgeon had died whilst cutting down a tree. He wished to highlight the risks involved in such work but also how important it was to take all health and safety precautions and only use a qualified professional for such works.

As Ward Boundaries were to be changed TMBC Cllr Clark currently from the Medway Ward wished to introduce himself to other areas ahead of any changes. He was currently Deputy Mayor of Tonbridge & Malling, Chair of Community Forum and current Borough Councillor for the Ward of Medway. The Chair welcomed him to the meeting.

#### 4438 **Correspondence**

Residents letter of concern over the sale of the **Public Conveniences** in the Village Square

The letter had previously been forwarded to full Council for consideration.

**Resolved** to write to TMBC Leisure in support of the resident's concerns and criticisms of the decision-making processes which TMBC had adopted and questions as to whether proper procedures had been followed at each stage of the consultation process. The letter would also request that the property be immediately withdrawn from the auction whilst the veracity of the allegations was thoroughly investigated requesting that in the event that any flaw in TMBC's decision to close the public toilets and sell the property were validated that they reconsider the position. Proposed Cllr Collins, seconded Cllr Harvey and carried unanimously.

#### 4439 **To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:**

##### **Finance & General Purposes Committee**

##### a) **To resolve Payment to date**

**RESOLVED** to approve payments to date. proposed Cllr L Bright, seconded Cllr Baldock and carried unanimously.

##### b) **To resolve May accounts (including bank reconciliation income & expenditure, cost centre report, trial balance)**

**RESOLVED** to approve, proposed Cllr L Bright, seconded Cllr Baldock and carried unanimously.

##### c) **To acknowledge costs related to the Parish Jubilee Events and Donation to Hospice in the Weald.**

This was deferred in order that the Clerk had time to finalise the accounts.

Planning & Environment (P&E)

It was noted that Cllr Harvey remained Chair of P&E

**To consider** planning applications as received:

- **TM/2201157/TPOC** – T1 Ash – Reduce crown by 3-4m to reduce overhang over house and rebalance crown. T1 of Tree Preservation Order. Broadview, Tonbridge Road, Hadlow, TN11 0AT.

**HPC Agreed.**

- 4440** To receive reports from representatives of external committees and pass such resolution thereon as may be necessary:

KALC (Kent Association of Local Councils) – No report.

TMBC Parish Partnership – Cllr Newman had attended and Cllr Bright gave report in her absence. Minutes available on the Borough Website.

TMBC Joint Transportation Board – Cllr Baldock had attended and queried delay in speed camera installation on the A26 Tonbridge side of the village (reported in Parish Matters). The resurfacing works in Hadlow Highstreet remained scheduled for October. All other items discussed at the meeting did not refer to the Parish.

TMBC Standards Committee – Cllr Richardson reported on the meeting and changes to the Complaints against Councillors procedures in which any complaints would only be investigated by the Monitoring Officer if the Councillor's was acting in the capacity of Councillor at the time.

- 4441 Motion to Exclude the Press and Public** (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature)

Motion to Exclude the Press and Public proposed Cllr Baldock, seconded Cllr Harvey and carried unanimously.

Minibus Policy – Resolved to amend the policy in order that MIDAS training is not required on the proviso the Clerk or Caretaker has provided the driver with in-house training and all other regulations are met by the voluntary driver. Proposed Cllr E Bright, seconded Cllr Collins and carried unanimously.

Fun Day 2 July – Resolved to approve the use of Williams Field for Mrs Barrett's event providing suitable Public Liability Insurance has been provided to the Clerk by Monday 27 June 2022. Proposed Cllr Collins, seconded Cllr Harvey and carried unanimously.

**There being no further business the meeting closed at 20.55**

**Date of next meeting: Monday 11 July 2022, 7.30pm at Golden Green Mission Hall**

**Signed**

**Date**

## Appendix A

### Faster Payments

723	Ebay - Bus Seat Belt/Risk Ass (LP)	71.20
724	Tate Fencing - Invs809&919 Posts borders	150.62
725	4th Platform - Inv7255 Internet security	97.68
726	Travis Perkins - Inv521&971Barrier poles & loam bag	216.28
727	KALC - Inv489 Climate Change Conf (Cllr Carey)	60.00
728	CP Gardening Svs - Inv22-04 Churchyard grass cut Ap	75.00
729	Southborough Dry Cleaners - HyArts curtain clean	117.00
730	Multiprint Digital - Inv707 Dementia Banners (Stat fund)	295.20
731	Ebay - Balance payment chainsaw parts (LP)	18.50
732	Jubilee Wool (Knitting Network & Marriner) (S Bentham)	97.70
733	C P Gardening Svs - Inv2022-05 Churchyard grass cut	162.50
734	Designs & Lines - Inv3283 ballcourt lining (donation exp)	1000.80
735	HMRC Wk12 PAYE	1421.33
736	Clerks Wages Wk12	2429.90
737	Caretaker Wages Wk12	917.04
738	Admin Wages Wk12	534.95
739	Iceland - Jubilee food (LP)	81.00
740	Gel Creative - inv21714 Mar-May website admin	500.00
741	Mediatek - Inv980 Cork board and whiteboard	89.98
742	Tunbridge Wells MOT Centre - Inv365 sensor repair DK	297.60
743	Bellyflops - Inv1251 Jubilee Bouncy Castle	165.00
744	S Wood - Vinyl thr years Jubilee VH Dance	250.00