

HADLOW PARISH COUNCIL

Minutes of the Meeting of Hadlow Parish Council duly convened and held on
Monday 10 October 2022 at 7.30pm

Present: Cllrs N Collins (Chairman), O Baldock, E Bright, D Carey, M Harvey, J Massy, J Newman, S O'Shea.

Also in attendance: M Stepkowski (Clerk & Minute Taker), TMBC Cllr H Rogers, Borough Green Parish Councillors M Taylor & S Butterfill & Hadlow Park Residents Association Representative.

4468 To receive apologies, reason, and approval of absences

Approved Council absences: Cllr's S Richardson & L Bright

Other absences: TMBC Cllrs J Anderson, J Sergison & KCC Cllr S Hudson

4469 To receive Declarations of Interest

Cllr Harvey declared an interest with regards to planning application TM/22/02062/TPOC as the applicant and himself had served on Hadlow Speedwatch programme.

4470 To resolve that the Minutes of 27/09/2022 are a correct record

Resolved to approve the Minutes of 27/09/2022 as a correct record. Proposed Cllr E Bright, seconded Cllr Baldock and carried.

4471 To resolve that the Extra Ordinary P&E Minutes of 05/10/2022 are a correct record

Resolved to approve the Extra Ordinary P&E Minutes of 05/10/2022. Proposed Cllr O'Shea, seconded Cllr Baldock and carried unanimously.

4472 To receive an update on progress of resolutions from the last meeting held 11/07/2022 & 27/09/2022.

No updates provided.

4473 To receive oral reports from TMBC & KCC Councillors

TMBC Cllr Rogers reported on:

1. Identify Terror Threats – Prevent Programme which he had attended and found to be extremely informative
2. Local Plan – Cllr Rogers attended a presentation on Housing needs for the Borough in which it highlighted the increase in the elderly population within the County and the need to consider this matter when considering future building development. In response to Cllr Massy, he confirmed there had been an uplift of expected house building incorporated into the new draft Plan in line with current government requirements.
3. Business Rates – Due to fluctuating income from business rates (partly due to the closure of some larger business contributors including Aylesford Brewery) the Borough had been forced to step back from the Business Rates Pooling Scheme. However, a new business Centre in Aylesford on the old Brewery site had meant the business rates

income had risen and was, once more, steady enabling the Borough to re-enter the Pooling Scheme which was deemed to be financially beneficial.

4474 To receive report from PCSO & Community Warden

No reports. However, a burnt-out motorbike on the footpath 124 directly behind Williams Field had been noted and reported to appropriate authorities.

4475 To receive Chairman & Clerk's Report

The Chair particularly thanked Cllrs Massy and Carey for the immense amount of work they carried out in preparation of the Councils response to Regulation 18.

4476 To consider consultations: Kent Country Parks Strategy 2023-2028

Agreed this would be responded to on an individual basis.

4477 Public Time & Parish Matters

A26 Road Closure for Road Maintenance (resurfacing works) – Hadlow Village Square. A bus shuttle service would be working with Hadlow College being the collection/drop off point (bus schedule posted in the Parish Council village noticeboard) and parking at Old School Hall and Hadlow College was available on the weekends to which accessibility was available; further details could be found on the KCC webpage www.kent.gov.uk/a26.

Blackmans Lane – There had been unforeseen issues leading to long term road closure with an anticipated completion of works in December. The planned works for Hartlake Road, it was thought, would not be started until Blackmans Lane works completed. Road closure still in place

Dementia Friendly Tea Party – this took place in East Peckahm during September and was generally well attended but no Hadlow residents had participated. Ideas to encourage Hadlow residents to partake were being considered including a Film & Projector Club with films being put on once a month.

Community Breakfast – Starting on Sunday 13 November 9-noon and anticipated to be held every second Sunday of the month through the winter.

St Mary's Vicar – Installation of the new Vicar to be 23 November 2022 with his first service being the Advent Sunday.

Mr M Taylor Chairman, Borough Green PC & Borough Green Cllr Butterfill entered the meeting as previously arranged.

Cllr Taylor introduced Cllr Butterfill the prospective Independent candidate for the Bourne Ward. Cllr Taylor went on to give a brief outline of the Parish Alliance which he hoped Hadlow would consider joining citing the importance of small neighbouring Parishes standing together to fight some of the larger Borough and County projects that can have a profound effect locally. Both Councillors were thanked for attending the meeting and extending the invitation to Hadlow Parish Council to join the Alliance which members would consider in more depth at a later meeting.

Cllrs Taylor & Butterfill were then excused from the meeting.

4478 Correspondence

None.

4479 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee

a) **To resolve Payment to date**

RESOLVED to approve payments to date. Proposed Cllr Massy, seconded Cllr E Bright and carried unanimously.

b) **To resolve September accounts** (including bank reconciliation, income & expenditure, cost centre report, trial balance, bank statements, 2nd Quarter report)

RESOLVED to approve September accounts in entirety, proposed Cllr Baldock, seconded Cllr E Bright and carried unanimously.

Planning & Environment (P&E)

a) The Local Plan – Regulation 18: Motion to approve the TMBC Local Plan Regulation 18 Consultation draft response agreed by the P&E Committee at its meeting 5 October 2022.

RESOLVED to approve the draft response to the TMBC Local Plan Regulation 18 Consultation as detailed in the Planning & Environment Minutes of 5 October 2022 in its entirety and submit. Proposed Cllr Baldock, seconded Cllr E Bright and carried unanimously.

Cllr Harvey personally thanked members for their work on the Local Plan Reg 18 draft in his absence.

b) Parish Council Carbon Calculator – Cllr O’Shea reported:

Carbon Calculator Summary

A baseline carbon footprint for 2019 has now been determined for HPC using the carbon calculator provided by KALC. This tool captures activities associated with carbon emissions which are divided into three scopes (Fossil fuels, Grid electricity and Transport/supply chains). The calculator converts input data into a carbon footprint metric expressed as 'Tonnes of CO₂ equivalent (t CO₂e)'. All input data was obtained from records held in the HPC office.

The majority of HPC activity was associated with fossil fuel use, primarily gas (39%). The total carbon footprint was 24.1 t CO₂e with 23% of this being transport related emissions. The tool gave a suggested carbon reduction trajectory of 2.4 t CO₂e per year, over a 10-year period, in order to reach net zero emissions.

It was suggested that this exercise forms part of the audit cycle and is conducted every two years. It was highlighted that Council should aim towards reducing this carbon footprint year on year by continuing to consider and, where appropriate, implement the most energy efficient processes. It was also highlighted that HPC should move forward with plans to actively engage and work in partnership with the community to address climate change issues.

KALC now have a Climate Change working group. A questionnaire was circulated to gather information from Parish/Town Councils. This has been completed and returned on behalf of HPC.

c) **Planning Applications:**

- **TM/22/00101/FL** - Retrospective application for removal of 3 number UPVC windows and replacement with 3 number Black aluminium double-glazed windows. 1 Hadlow Castle High Street Hadlow Tonbridge Kent TN11 0EG.

Hadlow Parish Council strongly objects to the above planning application. The works undertaken to this Grade 2* listed building are illegal and should have been subject to previous enforcement action. We also object to the design, colour and the materials used in the replacement windows, which are not in keeping with the building or its neighbours and are entirely inappropriate for such a property.

- **TM/22/01930/FL** - One storey, two-bedroom self-contained barn with adjoining basement, replacing existing outbuildings. Grimble, Ashes Lane Hadlow Tonbridge Kent TN11 0AN

Hadlow Parish Council objects to the above planning application on the grounds that it would constitute inappropriate development in the green belt and that there are no very special circumstances which apply. The site is situated outside of the built village settlement of Hadlow in a rural area surrounded by open fields and farmland. The proposed development would impact on the openness of the green belt and be clearly visible from the footpaths and countryside to the east. In our view, it would also have an impact on the historic setting of the adjoining Grade II listed buildings and their neighbours. and their neighbours.

Furthermore, we believe that the soil conditions in this location, comprising a layer of gravel below weald clay, together with the close proximity to Sonning Brook, would preclude construction below ground level.

- **TM/22/02083/TRD** - Details of replacement tree submitted pursuant to condition 01 of consent reference TM/21/03291/TPOC (felling of Oak tree). Dunsmore 10 Hadlow Park Hadlow Tonbridge Kent TN11 0HX

Hadlow Parish Council was unable to consider this application as there were no documents available on TMBC's planning portal showing the details proposed.

- **TM/22/02059/FL** Demolition of conservatory and replace with a single storey rear extension, loft conversion with hip to gable roof alteration, rear dormer with Juliet balcony and roof light windows in front roof slope. 1 The Cherry Orchard Hadlow Tonbridge Kent TN11 0HU.

Hadlow Parish Council does not object in principle to this planning application, although we do feel that the design of the proposed loft conversion is out of keeping with the neighbouring properties.

- **TM/22/02062/TPOC** - 2 x mature Yew trees- reduce crowns by 25%. T1 and T2 Standing in area G2 of preservation order. Robins Nest 31 Hadlow Park Hadlow Tonbridge Kent TN11 0HX

No objection

- **TM/22/02002/FL** - Demolition of stables adjoining the existing agricultural barn and the construction of new stables. Style Place Farm, Court Lane, Hadlow, Tonbridge, Kent.

Hadlow Parish Council objects to the above planning application on the grounds that it would constitute inappropriate and unnecessary development in the green belt. Furthermore, it does not fulfil the local requirement of policy DC4 (equine activity) in the Tonbridge and Malling MDE DPD requiring the need for a replacement building to be demonstrated, not just stated.

If planning permission were to be granted, we would also ask for a land management plan to be a condition. We are particularly concerned about the apparent practice to date of disposing of relatively significant amounts of equine waste and bedding within a small nearby area of woodland, which is unnatural and likely to result in the artificial raising of nutrient levels and biocidal worming treatment levels within the woodland environment, adversely affecting its ecology and diversity.

- 4480** To receive reports from representatives of external committees and pass such resolution thereon as may be necessary:

KALC (Kent Association of Local Councils) – no representative currently.

TMBC Parish Partnership – Next meeting 3 November 2022.

TMBC Joint Transportation Board – Clashed with Council meeting.

TMBC Standards Committee – No meeting.

- 4481 Motion to Exclude the Press and Public** (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature)

Motion to Exclude the Press and Public proposed Cllr Harvey, seconded Cllr Baldock and carried unanimously.

Staffing – Cllr L Bright assisted the Clerk with viewing all applications and to date there had been three for further consideration. . It was agreed that additional advertising of the role would be beneficial including the LGA (Local Government Association) and Hadlow Next Door.

Kent Buccaneers – Revised Agreement 2023-24. It was agreed to defer the matter to provide the Clerk with more time to distribute the revised Agreement.

There being no further business the meeting closed at 21.02

Date of next meeting: Monday 14 November 2022, 7.30pm at Old School Hall

Signed

Date

Appendix A

Faster Payments

	£
Indeed - Inv543 Week Advert DCIk	15.00
Debit Payment Indeed Inv345 Advert DCIk	25.24
Roche shutters Hy-Arts - 50% deposit	3849.00
CTA community transport association member	120.00
RM Electrical - upgrade works to Med Centre	1500.00
RM Electrical - upgrade works to Hy-Arts Centre	500.00
Roche shutters HOS Kitchen 50% deposit	2664.00
Zest cleaning - September 2022	665.76
D Evans - Window Cleaning Oct	55.00
EJP - Fire alarm & emegency lights main HOS	576.00
Wicksteed - 3 playground inspections W/F & S/F	216.00
Screwfix account - 3 padlocks for allotment taps	50.97