

HADLOW PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Meeting held Tuesday 1 November 2022 at 7.00pm

Present: Cllr's L Bright (Chairman), E Bright, Collins, Harvey, Massy, S O'Shea, Richardson

In Attendance: M Stepkowski (Parish Clerk & Minute Taker)

FGP907 To receive and approve apologies for absence

None.

FGP908 To receive declarations of interests

None.

FGP909 To appoint Chair of Committee & Agree Terms of Reference

RESOLVED to appoint Cllr L Bright as Chair of F&GP. Proposed Cllr Massy, seconded Cllr E Bright and carried unanimously.

RESOLVED to approve the F&GP Terms of Reference after amending the word "control" to "oversight" under category "Objectives, first line. Proposed Cllr L Bright, seconded Cllr Collins and carried unanimously.

FGP910 To note Internal Audit Report 2022-23

Noted.

FGP911 To recommend to Council approval of October Accounts (including bank reconciliation, income & expenditure, cost centre report, trial balance)

RESOLVED to approve October accounts in their entirety. Proposed Cllr L Bright, seconded Cllr Richardson and carried unanimously.

FGP912 Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature)

RESOLVED to carry the Motion to Exclude Press & Public to consider items on the agenda in which significant aspects will be of a confidential and financial nature. Proposed Cllr E Bright, seconded Cllr Collins and carried unanimously.

FGP911 To consider and recommend to Council Kent Buccaneers Baseball Agreement with Council

RESOLVED to recommend to full Council approval of the Baseball Agreement between Kent Buccaneers and Hadlow Parish Council. Proposed Cllr L Bright, seconded Cllr Harvey and carried unanimously.

- FGP913** **To consider** building works and costs in relation to the Medical Centre.
Electrical works scheduled, double glazed windows on temporary hold whilst additional quote sought, 2021-22 to 25-26 service charge projected costs provided to the Medical Centre.
- FGP914** **To consider** and recommend to Council rents & charges for Council amenities and note peppercorn rents for 2023-24
RESOLVED to recommend to Council no changes to the rents and charges for Council amenities in 2023-24 at the current time. Proposed Cllr L Bright, seconded Cllr Harvey and carried unanimously.
- FGP915** **To consider** and recommend approval of casual staffing contract & update on Deputy Clerk position.
RESOLVED to recommend approval of casual staffing contract. Proposed Cllr L Bright, seconded Cllr Massy and carried unanimously.
Applicants for the role of Deputy Clerk continue to be considered.
- FGP916** **To review staff pay scale points for financial year 2023-24 for recommendation to Council**
RESOLVED to recommend approval of staff pay for 2023-24 as indicated in the draft 1 budget in principle, which shows an incremental rise of one scale point for each member of current staff (Clerk, Admin Assistant & Caretaker). Proposed Cllr L Bright, seconded Cllr Massy and carried unanimously.
As good practice the Chair of Council to complete a job evaluation of the Clerk role using CPALC.
- FGP917** **To review first draft Budget 2022-23 & draft Precept request in preparation for recommendation to Council**
Reviewed and RESOLVED to approve in principle and to be finalised once Tax Base received from TMBC. Proposed Cllr L Bright, seconded Cllr Collins and carried unanimously.
- FGP918** **To consider and recommend to Council Reserves Policy 2022-23 & Investment Strategy**
Deferred
- There being no further business the meeting closed at 20.50 hrs.**
Date of next meeting scheduled: TBC in 2023.

Signed:

Date: