

HADLOW PARISH COUNCIL

Minutes of the Meeting of Hadlow Parish Council duly convened and held on

Monday 14 November 2022 at 7.30pm

Present: Cllrs N Collins (Chairman), O Baldock, E Bright, L Bright, D Carey, M Harvey, J Massy, J Newman, S Richardson

Also in attendance: M Stepkowski (Clerk & Minute Taker), TMBC Cllr's J Anderson, H Rogers, J Lark, KCC Cllr S Hudson, Hadlow Park Residents Association Representative & 1 member of the public.

4482 To receive apologies, reason, and approval of absences

Approved Council absences: Cllr O'Shea

Other absences: TMBC Cllr J Sergison

4483 To receive Declarations of Interest

Cllr Harvey declared an interest with regards to planning application TM/22/02358/FL 2 Albion Close Hadlow and Cllr Massy - allotments.

4484 To resolve HPC Minutes of 10/10/2022 are a correct record

Resolved to approve HPC Minutes of 10/10/2022 as a correct record. Proposed Cllr E Bright, seconded Cllr Collins and carried.

4485 To resolve P&E Minutes of 25/10/2022 are a correct record

Resolved to approve P&E Minutes of 25/10/2022. Proposed Cllr Collins, seconded Cllr Harvey and carried unanimously.

4486 To receive an update on progress of resolutions from the last meetings held 10/10/2022 & 25/10/2022.

No updates provided.

4487 To receive oral reports from TMBC & KCC Councillors

KCC Cllr Hudson reported that KCC are considering a Section 114 Notice. 'Within the Local Government Finance Act 1988, Section 114 (3) dictates that: "The chief finance officer of a relevant authority shall make a report under this section if it appears to him that the expenditure of the authority incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure".'

A teams meeting had been organised with the Clerk to discuss the establishment of a Hadlow Highways Improvement Plan.

Cllr Rogers alerted the meeting to the Rural England Prosperity Fund, details available on TMBC website.

Cllr Anderson confirmed that planning application **TM/22/00101/FL** was to be deliberated at Area 1 Committee if the Parish Council wished to send representation.

4488 To receive report from PCSO & Community Warden

KCC Community Warden Report Hadlow Parish Council 14.11.2022

“Our support within Hadlow over the past eight weeks has unfortunately had to be on a needs basis as Diane had an unfortunate accident where she broke her arm and this then was followed on immediately by her contracting Covid but hopefully she is on the mend and will be back with you in full force soon. We have however continued to respond to Welfare referrals, and I have myself visited Williams Field on a number of occasions as I pass through the village as I am aware this area remains a hot spot. We continue to liaise with Kent Police and the PCSO’s who keep us in the loop re areas of concern.

We are also working with a small number of Hadlow residents around raising awareness of Dementia in Hadlow. This is however proving a challenge around advertising and engagement around any activities or events we may be thinking of arranging. We did discuss that it may be helpful to hold the next meeting in Hadlow to see if we can encourage others to attend. This meeting is on 22nd November @ 1400hrs in the Old School Hall and we would love to see you there if you have an hour to spare. We will be having an information stall at the Church Xmas Fair which hopefully will be well attended and are very much looking forward to seeing people there.

Please do not hesitate to contact me on 07969584183 or via e-mail Sandra.edmonds@kent.gov.uk if you have any worries or concerns regarding Hadlow. I look forward to hearing from you.”

Sandra Edmonds

Team Leader Tonbridge, Maidstone and Malling Community Warden Service.

Police & PCSO – The Clerk confirmed that the Parish Office was working with the police to tackle antisocial behaviour and in particular issues with youths riding motorbikes illegally throughout the village and Williams Field.

4489 To receive Chairman & Clerk’s Report

No report

4490 To consider consultations:

- a) Feedback on KCC updated Kent Minerals & Waste Local Plan 2023-38

It was agreed that Cllr Collins would respond to the Plan on behalf of Council focusing on the Stonecastle Quarry as the only Parish location addressed within the Plan. The importance of a financial scheme to oblige quarry companies to provide secured funds (for clear up and remediation before permission is given for: starting work, a new quarry or extension to an existing quarry) would be highlighted.

- b) TMBC Local Plan Regulation 18 – Hadlow Voluntary Tree/Pond Warden Submission in relation to waste water treatment, storm overflows, existing & future development in Hadlow Parish. (see appendix b) The Chair thanked Cllr Carey for his submission.

- c) Cycling Path Petition for cycle path along the A26 Hadlow Road.

The Chair asked members if they wished to support the petition for a Cycle Path between Tonbridge and Hadlow on the A26. The matter was deferred to the December meeting.

4491 Public Time & Parish Matters

Cllr Carey expressed concerns raised by a resident as to perceived increased speed of vehicles since the removal of brick paving on the A26. The Clerk confirmed that a similar issue had also been raised with KCC who had confirmed that it was too early after completion of the re-surfacing to assess the speed impact. This matter would be monitored.

Regarding the recent A26 resurfacing works in the Village, the contractors and KCC officers involved were commended for their professional manner and expediency in completing the works.

Cllr Massy reminded members of the Christmas events being run by St Mary's Church - see the November newsletter for further details.

Access Trail – it was noted that Public Rights of Way grounds contractors had cut back vegetation to a good standard.

Public Time – the following concerns were raised:

- a) Tainter Road – there is now pooling after recent resurfacing works – this was a matter for Kent Highways.
- b) School Lane – detritus, dog fouling – Clerk confirmed that this was a matter for Public Rights of Way, however the Parish Council although no longer maintaining the path under licence continues to litter pick and clears the path when time allows.
- c) Scooters – illegal and dangerous driving along roads and pathways. The Parish Council was aware of the issues and continued to encourage people to report to the police. The Clerk was working with both the Police and local PCSO in relation to these matters.

4492 Correspondence

None.

4493 To approve restriction of sale of ashes plots to residents only until such time that the new cemetery area is open

RESOLVED to restrict sale of ashes plots to residents only until such time that the new cemetery area is open. Proposed Cllr Massy, seconded Cllr Baldock and carried unanimously.

4494 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee

- a) **To note** the Chair of F&GP appointed by Committee

Cllr L Bright was elected Chair of F&GP – noted.

- b) To resolve F&GP Terms of Reference reviewed by Committee

RESOLVED to approve F&GP Terms of Reference. Proposed Cllr L Bright, seconded Cllr Harvey and carried unanimously.

c) **To resolve Payments to date**

RESOLVED to approve payments to date. Proposed Cllr L Bright, seconded Cllr Massy and carried unanimously.

d) **To resolve October** accounts (including bank reconciliation, income & expenditure, cost centre report, trial balance, bank statements, 2nd Quarter report)

RESOLVED to approve October accounts in entirety, proposed Cllr L Bright, seconded Cllr Massy and carried unanimously.

e) **To resolve Agreement** between Hadlow Parish Council & Kent Buccaneer's for 2023-24

RESOLVED the Agreement between Hadlow Parish Council & Kent Buccaneers for 2023-24 and a further 4 years. Proposed Cllr Carey, seconded Cllr Harvey and carried.

f) **To resolve rents & charges** with no increases in 2023-24 for: Cemetery, Allotments, Hy-Arts, Old School Hall, Medical Centre (rent only).

RESOLVED not to increase rents and charges related to the Cemetery, Allotments, Hy-Arts Centre, Old School Hall, Medical Centre for 2023-24. Proposed Cllr L Bright, seconded Cllr Baldock and carried unanimously.

g) **To resolve approval of Casual/Zero Hour Contract** for the purpose of temporary administrative role.

This matter was addressed under Motion to Exclude the Press Public as detailed below.

h) **To resolve in principle the first Draft Budget for 2023-24** subject to receiving Tax Base

RESOLVED to approve in principle the Draft Budget with precept of £126,136 Proposed Cllr L Bright, seconded Cllr Harvey and carried unanimously.

i) **To resolve Investment Strategy and funds for investment**

RESOLVED to approve the Investment Strategy and Earmark Reserves of £109,000. Proposed Cllr Baldock, seconded Cllr Harvey and carried unanimously.

It was agreed that the Clerk would continue to research appropriate banks for investment of funds.

Planning & Environment (P&E)

a) **Planning Applications:**

- **TM/22/02222/FL - 8 Sherenden Park Golden Green Tonbridge Kent TN11 0LQ**
Demolition of existing timber conservatory and replacement with a single storey extension, conversion of loft to habitable room with two rear dormers and alterations to ground floor glazing.
HPC no objections.

- **TM/22/02242/FL** - 80 Carpenters Lane Hadlow Tonbridge Kent TN11 0ER. Two storey wrap around side and rear extension, single storey full width rear extension and new front porch.
Hadlow Parish Council objects to this application on the grounds that it represents an over-development of the site, in particular the proposed extension would mean that the full width of the site is developed with no allowance for access to the rear of the property or from the neighbouring property.
- **TM/22/02248/TNCA** - Land Rear of Rosewood House, The Victorian House And Natal House High Street Hadlow Tonbridge Kent. T5- Foxglove- Fell to ground level. T6-Oak- Fell to ground level. T7-Oak-Remove limb over planting area. T8-Ash- thin by 20%.
HPC no objections.
- **TM/22/02251/FL** - 20 Appletons Hadlow Tonbridge Kent TN11 0DT. Conversion and extension of existing garage and extension to existing rear conservatory
HPC no objections.
- **TM/22/02252/FL** - 1 The Cherry Orchard Hadlow Tonbridge Kent TN11 0HU. Demolition of conservatory and replace with a single storey rear extension, loft conversion with hip to gable roof alteration, rear dormer and roof light windows in front roof slope.
Hadlow Parish Council is still of the view that the proposed loft conversion is out of keeping with neighbouring properties.
- **TM/22/02285/FL** - Style Place Farm Court Lane Hadlow Tonbridge Kent. Application partial demolition and the conversion of an existing barn to provide 4no. dwellings with associated parking, landscaping and access.
Hadlow Parish Council objects to this application. The property has been used as commercial riding stables for a considerable number of years, so does not qualify as a redundant agricultural unit. It is situated in the green belt, so the proposed development constitutes inappropriate development with no special circumstances applicable. Furthermore, there are some inaccuracies and many unresolved issues - such as parking, vehicular access, water supply, wastewater treatment etc - which have not been addressed in the application. The proposed development would also overlook Grade II listed neighbouring properties to some extent, representing an intrusion on their privacy and amenity.
- **TM/22/02290/FL** - Titheward View Three Elm Lane Golden Green Tonbridge Kent TN11 0BN.Variation of condition 2 (Materials) of planning permission TM/22/01141/FL. (Replace existing building with garage, office and workshop building).
HPC no objections.
- **TM/22/02259/FL** - Little Goblands Farm Cemetery Lane Hadlow Tonbridge Kent TN11 0LT.
Demolition of existing dwelling and outbuilding. Erection of detached 2 storey dwelling with associated hard and soft landscaping.
Hadlow Parish Council objects to this application. The site is situated within the green belt outside of the built village settlement and the proposed development would represent an over-development of the site compared with the existing building(s).

- **TM/22/02321/FL** - Court Lane Farmhouse Court Lane Hadlow Tonbridge Kent TN11 0DP. Demolition of existing conservatory and construction of part single storey, part two storey extension.

HPC no objections.

- **TM/22/02330/TPOC** - Spring Hill 26 Hadlow Park Hadlow Tonbridge Kent TN11 0HY. 2x Oak trees (applicants ref T35 and T39)- Crown reduction 20 %. Standing in group G2 of Tree Preservation Order.

HPC no objections.

- **TM/22/02358/FL** - 2 Albion Close Hadlow Tonbridge Kent TN11 0DR. Retrospective application for a single storey rear extension and roof terrace.

Hadlow Parish Council does not object to the single storey extension, but does object to the roof terrace as it results in the loss of amenity and privacy to neighbouring properties.

- **TM/22/02359/TPOC** - Tyn Y Coed 29 Hadlow Park Hadlow Tonbridge Kent TN11 0HX. T69 (applicants ref.)- Horse chestnut-section fell tree leaving stump as low as possible- stump to be treated to prevent regrowth. T72 (applicants ref.)- Sycamore in decline- section fell tree leaving stump as low as possible stump to be treated to prevent regrowth. T74 (applicants ref.)- multi stemmed Sycamore- section fell tree leaving stump as low as possible- stump to be tested to prevent regrowth. T85 (applicant's ref.)- mature oak tree- remove major dead wood throughout crown. Standing in group G1 of Tree Preservation Order

Hadlow Parish Council requests that TMBC considers imposing a condition requiring the planting of suitable replacement trees.

Note: Approved. TM/22/02375/TNCA - Conservation Area The Freehold Hadlow

Group of mixed species trees preventing dust cart access (from the edge of the pub car park to the first bend - shown in photograph - applicants ref. G1)- Cut back hard to approx. 500mm inside kerb edge, Lift to 5.5M; 1 x Purple Plum (on corner of opposite side of The Freehold from pub - applicants ref.T1) - Lift to 5.5M

- 4495** To receive reports from representatives of external committees and pass such resolution thereon as may be necessary:

KALC (Kent Association of Local Councils) – Minutes available at Parish Office. It was noted that Cllr Baldock is now one of the three KALC representatives on Joint Transportation Board. KALC also considering future meetings to be carried out on Zoom. Cllr Collins attended the KALC planning conference which was very informative.

TMBC Parish Partnership – Police presentation was very informative and Minutes available in the Parish Office.

TMBC Joint Transportation Board – Meeting deferred.

TMBC Standards Committee – There was a Hearing of the Standards Committee to be noted in due course.

4496 Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature)

Motion to Exclude the Press and Public proposed Cllr Harvey, seconded Cllr Baldock and carried unanimously.

Line Marking Williams Field Carpark – RESOLVED to approve the installation of carpark lines. Proposed Cllr Harvey, seconded Cllr E Bright and carried unanimously.

Staffing: **To resolve** approval of Casual/Zero Hour Contract for the purpose of temporary administrative role.

RESOLVED not to approve Casual/Zero Hour Contract for temporary administrative role. (no longer required) Proposed Cllr L Bright, seconded Cllr Collins and carried unanimously.

RESOLVED to approve appointment of Part Time Deputy Parish Clerk. Proposed Cllr Collins, seconded Cllr L Bright and carried unanimously.

There being no further business the meeting closed at 21.45

Date of next meeting: Monday 12 December 2022, 7.30pm at Old School Hall

Signed

Date

Appendix A

Faster Payments

	£
Clerk Wages Wk32	2457.13
Admin Wages WK32	398.40
Caretaker Wages Wk32	944.47
Agora Business Publishing Online Crs LP	41.70
Kidmans - O/S Equipment Servicing	808.43
HMRC PAYE P7	1366.27
DEBIT - B&M Decorating Equip (HOS Kitchen)	44.34
Nisbets - Inv198 Griddle HOS Equ Com.Break	322.46
B&Q Inv417 - Paint HOS kitchen	24.00
B&Q Inv409 Kitchen Repairs HOS	49.94
Auditing Solutions - Inv705 Internal Aud mid t	480.00
Npower - Inv953 Xmas Lights 21-22	29.45
KCC Supplies - Inv055 Cleaning Prod & /station	127.76
S137 Monies - Poppy Appeal 2 wreaths	100.00
Zest cleaning - Oct 2022	656.64
D Evans - Window Cleaning Nov	55.00
Screwfix - Anti Climb paint & Water Valve Kit	101.11
Bennix Plumbing - Inv6073 Hyarts heat sys repa	199.43
J Bennet (Billiards) Ltd - Pool table repair HY-A	600.00
Down To Earth - Inv273 Freehold trees	420.00
Roche - Inv493 Hyarts Shutters 50%	3849.00
Tunbridge Wells MOT Centre - 10 wk Insp minib	168.00
RM Electrical - Inv5955 Hyarts smk alm& shutter	1170.00
Manhattan Flooring - Hyarts Ext Panel repairs	540.00