

HADLOW PARISH COUNCIL

Minutes of the Meeting of Hadlow Parish Council duly convened and held on
Monday 12 December 2022 at 7.30pm

Present: Cllrs N Collins (Chairman), O Baldock, E Bright, D Carey, M Harvey, J Massy, J Newman,

Also in attendance: M Stepkowski (Clerk & Minute Taker), TMBC Cllr J Lark, Hadlow Park Residents Association Representative

4497 To receive apologies, reason, and approval of absences

Approved Council absences: Cllr's L Bright, O'Shea, S Richardson
Other absences: TMBC Cllr's J Sergison, J Anderson, H Rogers, KCC Cllr S Hudson,

4498 To receive Declarations of Interest

None.

4499 To resolve HPC Minutes of 14/11/2022 are a correct record

Resolved to approve HPC Minutes of 14/11/2022 as a correct record. Proposed Cllr E Bright, seconded Cllr Collins and carried.

4500 To resolve P&E Minutes of 22/11/2022 are a correct record

Resolved to approve P&E Minutes of 22/11/2022. Proposed Cllr Harvey, seconded Cllr Baldock and carried unanimously.

4501 To resolve F&GP Minutes of 01/11/2022 are a correct record

Resolved to approve F&GP Minutes of 01/11/2022. Proposed Cllr E Bright, seconded Cllr Harvey and carried unanimously.

4502 To receive an update on progress of resolutions from the last meetings held 14/11/2022

Minute 4490 – Kent Minerals & Waste Local Plan 2023-38: Cllr Collins responded on behalf of Council and summarised the response for the benefit of the meeting.

Minute 4491 – Public Time: Clerk confirmed she had reported concerns raised by resident at the previous meeting to appropriate authorities.

Minute 4496 – White Lines at Williams Field Carpark: The works had been completed however some of the disabled bays were not wide enough. Action had been taken to rectify the matter.

4503 To receive oral reports from TMBC & KCC Councillors

No reports.

4504 To receive report from PCSO & Community Warden

No reports.

4505 To receive Chairman & Clerk's Report

The Chair notified the meeting that the Parish Office would be closed to the Public over the Christmas break:

Close from 12.30 On Thursday 22 December. Re-open to public 9.30am on Tuesday 3 January 2023.

The Chair and Clerk wished to thank the Parish, Borough and County Councillors for their hard work and dedication to the community throughout the year. They also acknowledged and thanked all those members of the community who dedicate so much of their time volunteering for the various groups and activities within the Parish.

4506 To consider consultations:

TMBC – Anti-social behaviour rules

Although it was thought the directive was for areas within Borough responsibility it was **Resolved** to request Williams Field be added to any Policy whereby penalties could be imposed for anti-social behaviour as prescribed within the TMBC Policy. Proposed Cllr Newman, seconded Cllr Baldock and carried

4507 Public Time & Parish Matters

St Mary's Christmas Market: The Dementia Stand had received lots of questions at the market but no uptake. Also due to the bad weather the Christmas gathering had been deferred until the 20th December.

Blackmans Lane – gas works continued and road remained closed.

Salt Bins – the Clerk confirmed that the bins located in the Old School Hall Carpark, Medical Centre and Churchyard were not for public use. They were positioned specifically for snow clearance on land for which the Parish Council is responsible.

4508 Correspondence

To consider support of Cycling Path Petition for cycle path along the A26 Hadlow Road. **Resolved** to support the cycling path petition for cycle path along the A26 Hadlow Road. Proposed Cllr Newman, seconded Cllr Massy and carried.

4509 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee

a) **To resolve Payments to date**

RESOLVED to approve payments to date. Proposed Cllr Harvey, seconded Cllr Massy and carried unanimously.

b) **To resolve November** accounts (including bank reconciliation, income & expenditure, cost centre report, trial balance, bank statements, 2nd Quarter report)

RESOLVED to approve October accounts in entirety, proposed Cllr Harvey, seconded Cllr Baldock and carried unanimously.

c) **To resolve** Budget & Precept Request of £126,071 for 2023-24.

RESOLVED to approve Budget & Precept Request of £126,071 for 2023-24. Proposed Cllr Baldock, seconded Cllr Harvey and carried unanimously.

d) **To resolve** donation requests: Home-Start South West Kent & The Counselling Centre

RESOLVED to approve £50 donation to The Counselling Centre. Proposed Cllr Massy, seconded Cllr E Bright and carried unanimously.

The donation request to Home-Start South West Kent was deferred as the Council request form had not been completed and returned in time for the meeting.

Planning & Environment (P&E)

a) **Planning Applications:**

- **22/02493/FL:** Erection of proposed fence on east boundary of the garden. The Pines, Three Elm Lane, Golden Green, TN11 0LH.

HPC no objection

- **TM/22/02464/FL:** Single storey side extension and new rear dormer. Hunters Lodge, Hadlow Castle, High Street, Hadlow, TN11 0EG.

HPC no objection.

b) Cllr Baldock had represented Council at the Area 1 Planning Meeting and addressed the Committee with Parish Councils objections to planning application TM/22/00102/LB. Despite numerous attendees putting forward arguments against it the application it was approved. Concerns were raised as to the possibility of Ultra Vires due to papers being provided at the meeting not previously distributed. A result of the complaint was awaited.

4510 To receive reports from representatives of external committees and pass such resolutions thereon as may be necessary:

KALC – No report.

TMBC Parish Partnership – meeting in February

TMBC Joint Transportation – meeting in February

TMBC Standards Committee - Minutes available and recent complaint against a neighbouring Councillor was noted.

4511 A motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).

RESOLVED to exclude the Press and Public. Proposed Cllr Collins, seconded Cllr E Bright and carried unanimously.

To retrospectively approve the employment of the Deputy Clerk at SP23 on NJC Scale & note other staffing matters.

RESOLVED to approve the employment of the Deputy Clerk (N Ideson) at SP23 on NJC Scale.

Proposed Cllr Baldock, seconded Cllr E Bright and carried unanimously.

RESOLVED to acknowledge Administration Assistants (E Battain) verbal retirement as of the end of December 2022.

RESOLVED to approve casual hours for (E Battain) to assist in the office as and when required. Proposed Cllr E Bright, seconded Cllr Newman and carried.

There being no further business the meeting closed at 20.17

Date of next meeting: Monday 9 January 2023, 7.30pm at Old School Hall

Signed

Date

Appendix A

Faster Payments

	£
Indeed - Inv480 Deputy Clerk Advert	97.48
Kidmans - O/S Equipment Servicing	384.76
PHS Group - Sanitary Bins HY/HOS	105.84
4th Platform - IT Services	702.67
MFG (L Pierce) Minibus Fuel DK	77.47
EJP Fire	234.00
Signs Scott Ltd	638.40
R M Electrical	2500.00
Admin Wages	1073.88
Caretaker Wages	1563.48
Clerk Wages	3457.90
HMRC PAYE	2327.42
Peregrine – Fuel	95.51
Peregrine – Fuel	119.88
Deputy Clerk - Wages Wk40	601.76
Screwfix - Inv4741 Pipe Cutter	9.99
KALC - Inv979 Burial Legal Crs DCLK & Clerk	144.00
Zest Commercial - HOS/HY Cleaning Nov	693.12
Brookside Nursery - Inv122 /Xmas Tree /square	600.00
N Collins - Chairmans Allow (Xmas Drinks)	122.36
R M Electrical - Inv960 HOS Elect Repairs/boil timer	285.00
Kent County Council - Inv149 Clean Material	340.24
Gel Creative - Inv753 Website Admin S-Nov	500.00
D Evans - Window Cleaning Dec	55.00
Langcorn Elect - Inv1805 HOS Ext Lights repair	78.00
Clerk Wages Wk40	2585.74
Caretaker Wages Wk40	1014.48
Admin Wages Wk40	632.15
HMRC PAYE	1570.96
Kent County Council - Xmas L Inspt	1112.00
B&Q Trade Acc Inv417 HOS Materials for Kitch Paint	73.94