

HADLOW PARISH COUNCIL

Minutes of the Meeting of Hadlow Parish Council duly convened and held on
Monday 13 February 2023 at 7.30pm

Present: Cllrs N Collins (Chairman), O Baldock, E & L Bright, D Carey, M Harvey, J Massy, J Newman, S O'Shea, S Richardson

Also in attendance: M Stepkowski (Clerk & Minute Taker), TMBC Cllr's J Anderson, J Lark, P Montague, TMBC & KCC Cllr S Hudson, Hadlow Park Residents Association Representative & M Taylor & S Butterfill (Parish Alliance)

4525 To receive apologies, reason, and approval of absences

Approved Council absences: None.

Other absences: TMBC Cllr's J Sergison & H Rogers

4526 To receive Declarations of Interest

None.

4527 To resolve HPC Minutes of 09/01/2023 are a correct record

Resolved to approve HPC Minutes of 09/01/2023 as a correct record. Proposed Cllr Newman seconded Cllr Massy and carried unanimously.

4528 To receive an update on progress of resolutions from the last meetings held 09/01/2023

None.

4529 To resolve P&E Minutes of 24/01/2023 are a correct record

Resolved to approve the P&E Minutes of 24/01/2023 as a correct record.

4530 To receive oral reports from TMBC & KCC Councillors

TMBC Cllr Anderson encouraged all Parishioners to view the TMBC Parking Plan review for Hadlow area and comment. The Clerk confirmed that all the plans and comment forms were available at the Parish Office and had been advertised on social media. Cllr Carey reiterated the need for Parishioners to look at all the plans not just those related to their frontages as the plans overall would affect everyone.

Cllr Anderson went on to confirm that the rumours of Hadlow Manor becoming an Asylum Seeker accommodation were false. Borough Cllr Lark re-confirmed the positioning noting that any such plans would need to be commissioned by the Home Office a Notice presented to KCC or the Borough Council which had not occurred.

KCC Cllr Hudson reported on proposed budget for 2023-24 with difficult decisions having to be made. She went on to report that the Environment & Scrutiny Select Committee had reported that Tonbridge & Malling Borough were the best in Kent for recycling including a reduction in food waste and fly tipping.

4531 To receive report from PCSO & Community Warden

No reports.

4532 To receive Chairman & Clerk's Report|

The Chair highlighted the Kent Police Crime Commissioners new "Victim Voice" initiative which aims to not only provide victims with information and details of how the Criminal Justice System works but to be a place where victims can raise concerns.

The Clerk confirmed that MasonCarey were overseeing the Hy-Arts bathroom and Old School Hall kitchen refurbishment projects and tenders were awaited. The Borough Planning Obligations Officer had been notified of both projects and it was hoped they could be considered for funding under S106 funds.

The Annual Litter Pick was to be held on Sunday 12 March in addition to the next Community Breakfast. Confirmation via email/phone call or visit to the Parish office to confirm attendance of one or both events would be appreciated.

4533 Public Time & Parish Matters

- Kings Coronation – There are several events planned within the Parish and further information to be forthcoming in Hadlow Newsletter.
- May Elections: details of how to nominate both Borough and Parish Councillors would be forthcoming from the Elections Officer. Residents were reminded that this year photo ID would be required for voting.
- Closure of Hadlow College Garden Centre: Cllr Carey expressed residents' disappointment at its closure.
- Pot Holes – residents encouraged to report on the KCC Report a Fault website/portal.
- Parish Alliance: As Chair of the Alliance Mike Taylor updated the meeting on some of the restricted/cancelled bus routes within the Bourne Ward and works to provide weekly bus trips to shopping centres for those villages who have lost daily bus routes. He went on to confirm the Parish Alliance group were supporting a new individual candidate for the position of Borough Councillor in the Bourne Ward.

4534 Correspondence

- To resolve: National Association of Local Councils: Civility & Respect Project: Does Council wish to sign up to the Pledge?

Resolved not to sign up to the pledge for Civility & Respect Project at the current time. Proposed Cllr Harvey, seconded Cllr L Bright and carried unanimously.

- To resolve whether or not to permit Hadlow Primary School PTA to paint in colour the perimeter Old School Hall fence between alleyway to school side entrance.

Resolved to approve permission for the Hadlow Primary School PTA to paint in colour the perimeter exterior side of Old School Hall Carpark fence under the condition the PTA continue to maintain the fence and colour to an acceptable standard. Proposed Cllr Harvey, seconded Cllr Newman and carried unanimously.

4535 To approve Schedule of Meetings May 2023 to April 2024

Resolved to approve the Schedule of Meetings for May 2023 to April 2024. Proposed Cllr Massy, seconded Cllr E Bright and carried unanimously.

4536 To receive reports from representatives of committees and pass such resolutions thereon as may be necessary:

Finance & General Purposes Committee

a) **To resolve Payments to date**

RESOLVED to approve payments to date. Proposed Cllr L Bright, seconded Cllr O'Shea and carried unanimously.

b) **To resolve January** accounts (including bank reconciliation, income & expenditure, cost centre report, trial balance, bank statements,)

RESOLVED to approve January accounts in entirety, proposed Cllr L Bright, seconded Cllr Baldock and carried unanimously.

c) **To resolve** purchase of defibrillator for Williams Field.

Resolved to purchase defibrillator for Williams Field to be erected on the front wall of the Village Hall. Proposed Cllr Newman, seconded Cllr Massy and carried unanimously.

NB: TMBC Cllr Lark offered to assist Cllr L Bright in attaining a second quote for defibrillator and installation.

KCC Cllr Hudson confirmed she would be willing to pay for defibrillator training.

d) **To note** addition of garage at Parish Council allotments on A26 Junction with Carpenters Lane

Noted.

Planning & Environment (P&E)

a) **Planning Applications:**

- **TM/23/00178/FL** - Install an Orangery to the side of the property. Hunters Lodge Hadlow Castle, High Street, Hadlow, TN11 0EG.

HPC NO Objection

- **TM/23/00176/FL** Change of use of agricultural building to Class B8 (storage or distribution). Land And Buildings Known As Goldhill Farm, Hartlake Road, Golden Green.

HPC objects to application TM/23/00176/FL, which would represent a more intensive use of the property to the detriment of neighbours and their amenity. We are concerned about the adverse effect of lighting and, in particular, the potential number and timing of commercial vehicle movements were the application to be granted.

If consent is to be granted, however, we most certainly do not regard the suggested operational timing restrictions covering noise and lighting made by the Planning Officer as being appropriate. These should be more severely limited, particularly on Saturdays, Sundays and Bank Holidays

- **TM/22/02390/TPOC** 1 x Oak (applicants ref. T1) - Remove. Standing in Group G4 of Tree Preservation Order. Dunsmore, 10 Hadlow Park, Hadlow, TN11 0HX

In the circumstances, HPC does not object to this application. **However**, we are of the view that, had the work to this and other trees recommended in the original arboricultural report been undertaken, the further damage to this property might have been reduced or possibly even avoided.

We would therefore ask that TMBC imposes a condition requiring the applicant to undertake the additional tree pruning works etc as mentioned above and also the works necessary to repair the drainage, as it is sometimes the case that broken drains can cause tree roots to ingress beneath buildings rather than the other way around. The TPO's imposed at the time the Hadlow Park estate was built were necessary to preserve the environment and ambiance of the area and should not be removed lightly. Proper maintenance of the trees is absolutely justified and necessary, but lack of maintenance should not be a good enough reason to remove trees from their TPO.

- **TM/22/02826/AGN** Open fronted hay/wood barn Land West And North Of Leavers Farmhouse, Stanford Lane, Hadlow.

HPC Noted.

- **TM/23/00200/TPOC** T1 and T2 Twisted Willows covered by Tree Preservation Order - reduce back to old pruning points for general tree maintenance. The Stables, Caxton Place, Court Lane, Hadlow, TN11 0JU.

HPC has no objection.

- b) **To resolve:** TMBC Parking Plan Review – Members to consider at P&E Meeting 28/02/2023 & respond on behalf of Council.

Resolved to consider the TMBC Parking Plan Review at P&E Meeting on 28/02/2023 and for that committee to respond on behalf of Council. Proposed Cllr Baldock, seconded Cllr Newman and carried unanimously.

- c) **To resolve** approval of Infrastructure Plan V8 to include the roof of Hadlow Village Hall as requested by Hadlow Village Hall Management Committee.

Resolved to approve Infrastructure Plan V8 in its entirety. Proposed Cllr Harvey, seconded Collins and carried unanimously.

- d) **To note** Planning Enforcements and Decisions.

Noted.

The Chair of P&E confirmed that full Council had received and read a letter from ProVision querying the accuracy of Council's response to application TM/22/02640/OA – Land north of Maidstone Road, Hadlow; in particular comments regarding flooding. Members were satisfied that their response to TMBC Planning department was a true reflection of the meeting.

- 4537 To receive** reports from representatives of external committees and pass such resolutions thereon as may be necessary:

KALC – No meeting.

TMBC Parish Partnership – next meeting in June. Cllrs Newman & E Bright reported on the previous meeting to which minutes would be available on the Borough website.

TMBC Joint Transportation – no meeting.

TMBC Standards Committee - no meeting.

4538 A motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).

No motion required.

There being no further business the meeting closed at 20.48
Date of next meeting: Preceded by the Annual Parish Meeting at 7pm
On Monday 13 March 2023
At Old School Hall

Signed

Date

Appendix A - Faster Payments

Ransomspares - Henry hoover head replacement DEB CD	22.80
Roche Shutters - Inv's609+608 Hyarts shutter inst (Approve Jan HPC)	5139.60
Bennix - Inv769 HOS Condensation Pipework Boiler	410.60
Evenbrite - Invs 039 & 069 Allot Law (DCLK)& Planning (S'OS)	132.00
Caretaker Wages	1014.48
Deputy Clerk Wages	1590.24
Clerk Wages	2585.94
HMRC	1438.24
Treatex - Floor Cleaner Debit Cd	68.72
Peregrine 3 Elm Station - Minibus Fuel	102.73
Alfa Tail Lifts - Inv334/343 Minibus Lift/Stair Inspection	221.10
R G Media - Inv240 Annl CCTV Agreement	1543.20
ScrewFix - Invs118/841/cr496/399 - Maintenance Parts	56.88
Gala Lights - Invs206/205 - Xmas Light Installation/Takedown	3642.00
SMB Records - Confidential Waste Disposal	42.00
Storetec - Inv605 Scan Archive Minutes (late inv)	498.45
Tunbridge Wells MOT	195.54
F1Lining - Inv308 W/F Carpark Lining (Approved Jan HPC)	1540.80
The Counselling Centre Donation	50.00
Clerk Wages	2585.74
Caretaker Wages	1014.48
Deputy Clerk Wages	1392.84
HMRC PAYE	1635.84
MFG Fuel - DEB Minibus DK19AP	53.1
MFG Fuel - DEB Minibus CA65	77.04
MFG Fuel - Truck	100.01
SETON Thermostat Cover for HOS Hall	37.09
Refund - Inv135 Hall Hire Overpayment	37.00
D Evans - Window Cleaning Feb	55.00
Zest - Inv5556 Hall Cleaning January	693.12
Screwfix - Inv116 Paint Equip - HOS Maintenance	60.72
RM Electrical - Inv972 CCTV Power Adaptor New	45.00
Spy Alarms - Inv103R3X9V2 Annl Intrud MC	636.00
Travis Perkins - Inv059 - Pot Hole Filler	17.04
4th Platform – Inv's 357/358/356/355/ IT Support	702.67
Wicksteed - Inv747 Play Inspections Feb	216.00