

HADLOW PARISH COUNCIL

Councillors M Harvey (chairperson), E Bright, N Collins, J Massy, S O'Shea are hereby summoned to attend F&GP Meeting as detailed below:

**Public Notice: I hereby give notice of a meeting of
Finance & General Purposes
On Tuesday 7 May at 7.30pm
(Deferred to Monday 13 May at 2pm)**

*To register attendance for the meeting please contact the Clerk
via email or phone
clerk@hadlowpc.co.uk or 01732 851878*

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

1. Apologies for absence
2. To receive declarations of interests
3. To review and recommend to full Council all policies, plans risk assessments as detailed in appendix a.
4. To confirm as part of policy review that; *We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness for 2023/24.*
5. To recommend to full Council approval of Asset Register and asset figure for box 9 of the AGAR for 2023/24
6. To approve the arrangements for insurable risks are in place
7. To review Council's expenditure incurred under S137 of the The Local Government Act 1972 ("the 1972 Act") and note 2023-24 S137
8. To recommend to full Council approval of the April Accounts in their entirety
9. To recommend to full Council approval of faster payments to date.9.
10. To recommend to full Council approval of Direct Debits & Regular Faster Payments for 2024/25
11. To recommend to full Council approval of Contracts List and contractors without agreement but used on a regular basis
12. To recommend to full Council approval of the Internal Auditors Year-End Report and completion of Section 3 of the AGAR 2023/24

- 13. To recommend to full Council approval of Annual Governance Statement 2023/24 (section 1) noting Box 4 is “No” due to incorrect dates submitted for 22/23 Notice of appointment of date for the exercise of Public Rights**
- 14. To inform full Council that the Responsible Finance Officer (Clerk) has signed Section 2 of the Accounting Statements certifying the accounts for 2023/24 as a presenting fairly the financial position of the Parish Council**
- 15. To recommend to full Council approval of the Accounts & Accounting Statements (section 2) 2023/24**
- 16. To notify full Council of the period for exercise of public rights**
- 17. To notify full Council that they no longer meet the criteria for General Power of Competence**
- 18. To approve the appointment of Internal Auditor for 2024/25: Mr M Platten of April Skies Accounting**
- 19. Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature).**

Date of next meeting tba

M Stepkowski

M Stepkowski – Parish Clerk: 30/04/2024

Cc Cllrs Baldock, Carey, Newman,

NB (Please see the Clerk for the protocol on recording & filming meetings before commencement)