

HADLOW PARISH COUNCIL

Minutes of the meeting of Planning & Environment Committee duly convened and held on Tuesday 23rd April 2024

Present: Cllrs O Baldock (Chairperson), E Bright, D Carey, N Collins, J Massy, J Newman, S O'Shea.

Also in attendance: J Moss (Deputy Clerk & Minute Taker), TMBC Cllr J Lark

3760 Apologies & reasons for absence

Cllr M Harvey (illness)

3761 To receive declarations of interests.

None.

3762 To receive an update on progress of resolutions & matters from the last meeting not on current agenda.

No matters arose.

3763 TMBC & KCC Matters

Cllr Lark reported that the Dandara Planning Application has been rejected.

3764 New applications, amended applications and plans for comment (List B's)

- **24/00496/PA** - James Close, 3 Maidstone Road, Hadlow, Tonbridge TN11 0LX.
HPC No objection.
- **24/00464/PA** – North Frith, North Frith Park, Hadlow, Tonbridge
HPC No objection.
- **24/00569/PA** -Courtyard Cottage, 21 North Frith Park, Hadlow, Tonbridge TN11 9QW.
HPC No Objection.
- **24/00603/PA** – Three Oak Cottage, High House Lane, Hadlow, Tonbridge TN11 9RD
HPC No objection however observation regarding the safety of the access road should be considered.

3765 Planning applications: results (List D's), out of area/comment & planning enforcements

Noted.

3766 Non-planning issues:

- a) **Bowls Club** – letter received from Bowls Club advising that they will no longer be progressing with the application for funding from HPC.
Noted.

- b) **Policy Reviews** (Appendix A) – Cllr’s have reviewed policies regarding updating as necessary prior to the Annual Council meeting in May. Cllr’s have forwarded policies to Parish Clerk for update. Cllr Baldock commented that the Health & Safety Policy re asbestos checks and Fire Risk Assessment policy required immediate attention.
Noted.
- c) **Hadlow Allotment Association** – update on Licence Agreement: Draft Licence previously sent to Cllr’s Collins, Harvey and Baldock. Cllr Massey had reservations regarding asking all new allotment holders to join the Allotment Association as there was no clear definition of their role. J Moss advised that Mr Elliment (chair of Hadlow Allotment Association) has been asked to provide council with a letter to be forwarded to all allotment holders giving clear information and guidelines regarding the association. Cllr Collins advised that no further action to be taken in respect of the Licence until formal association and constitution information is made available for all allotment holders.
- d) **Kent Buccaneers.** Addendum to Agreement 2024-2027. Recommendation by Wellers Law Group is to increase public liability cover and to use consistent wording throughout the Agreement. Cllr Baldock advised “pitch and outfield” should be used consistently to avoid confusion.
- e) **Parish Infrastructure Statement.** Council reviewed and discussed. The following should be added to the Infrastructure Development Plan
- No 11 Possible installation of solar panels to HOS
No 12 Possible installation of solar panels to Hy-Arts building

There being no further business the meeting closed at 8.27pm

**Date of next meeting Tuesday 21 May 2024 at 7.30pm, Parish Office or if large attendance
8pm Old School Hall**

Signed

Dated

Appendix A

Grant & Donation Policy
Privacy Notice
Publication Scheme
Health & Safety Policy – asbestos concern,
Volunteer Scheme
CCTV Policy
Data Protection Policy
Media Policy
Tree Policy
Kent Buccaneer’s Agreement (memorandum)