

HADLOW PARISH COUNCIL

**Minutes of the Meeting of Planning & Environment Committee duly convened and held
on
Tuesday 17 December 2024 at 7.30pm in Old School Hall, Parish Office**

Committee Members Present: Cllrs O Baldock (Chairman), N Collins, D Carey, E Bright, M Harvey, S O'Shea

Also in Attendance: M Stepkowski (Parish Clerk) & TMBC Cllr S Crisp

3823 To receive apologies, reasons and approval of absences

Cllr's Massy & Newman (other commitments)

Resolved to approve absence of Cllr's Massy and Newman. Proposed Cllr Baldock, seconded Cllr Bright & carried unanimously.

Other Absences noted: KCC Cllr S Hudson & TMBC Cllr J Lark (other commitments)

3824 To receive declarations of interests

It was noted that Cllr Baldock lived in the same road as planning application TM/24/01949/PA

3825 To receive an update on progress of resolutions and matters from the last meeting not on the current on the agenda

None.

3826 TMBC & KCC Matters

Cllr Crisp notified members that the Dandara appeal in relation 22/01474/FL at Land Formerly West, Part Of Court Lane Nurseries, Court Lane was to be heard on 21 January 2025. The Clerk was asked to put the information on social media.

3827 New applications, amended applications and plans for comment (List 'B's)

- **24/01921/PA** - Replacement Conservatory roof with PVCu replica. 102, Hope Avenue, Hadlow, Tonbridge, TN11 0HE.
HPC No objection
- **24/01928/PA** - Part one/part two storey rear extension and alterations to existing dwelling (Revision of TM/23/03503/FL). The Victorian House, High Street, Hadlow, Tonbridge, TN11 0EF.
HPC No objection

- **24/01932/PA** - Environmental Impact Assessment screening, under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment Regulations) 2017, for the proposed reconstruction of the lock and replacement lock gates at Porters Lock. Porters Lock Sluice, Hartlake Road.
HPC No objection
- **24/01949/PA** - Single storey front, side and rear extensions. 33 Great Elms, Hadlow, TN11 0HT
HPC No objection

3828 Planning applications: results (List D's), out of area/comment & planning enforcements:

List 'D's and enforcements noted.

3829 Non-planning issues:

- Christmas Tree in Village Square
Despite recent high winds the tree has remained in situ with regular visual checks being completed. There had been an occasion where the tree had required straightening and Landscape Services had kindly assisted and the base re-enforced. There had been lots of positive comments from residents on how lovely the tree and Christmas lights looked.
- Access between Hadlow Primary School and Library
After several years of discussion Kent County Council Technical Service Lead had confirmed that a quote for resurfacing works had been received in excess of £5k. Due to the excessive price and after a site visit he had concluded that although there were some potholes they did not meet the 25mm threshold of an obvious trip hazard and therefore at the current time did not pose a health and safety hazard. Works would not be scheduled at the current time.
- School Lane overgrown hedge – Collard House
The property owner had contacted the Parish Council to discuss the matter and possible funding for works after receiving a courtesy letter asking for the hedge to be cut back. As the hedge adjoins Public Rights of Way land it was agreed that the Parish Council would not be involved in any further discussion.
- A26 Proposed Cycle Path
Members were aware of the current position and proposed plans and Council continued to support the cycle path proposal.
- St Mary's Churchyard Gate Piers replacement/repair
Members discussed all options that had been provided including the recent proposal by Mr Hopkinson as Secretary to the PCC. The Clerk was asked to further liaise with Mr Hopkinson on the matter of specification, drawings and costings for his proposed scheme and meet on site to discuss further.
To date Mr Hopkinson had donated his time free of charge, but Council fully appreciated the next step may take up too much of his time and therefore may be advisable to contact MasonCarey Surveyors to move the project forward.

3830 Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda which include significant aspects of a confidential and financial nature).

a) Trailer for Truck – to consider quotations

The Committee reviewed the requirements necessary to ensure that a suitable trailer was purchased for open spaces tasks. It was agreed to purchase from Apache a Utility Trailer at cost of £1,720 in addition to accessories. Details of equipment entered on the Asset Register and the approval documented at January full Council meeting.

b) Village Hall Patio

Members visited site ahead of the meeting and had viewed quotations which had included the possibility of tarmac surfaces and changes to existing layout. It was concluded that both health & safety and costs were the main priorities. It was resolved to recommend to full Council to install 1.5m Green Bow Top Rail fencing with re-enforced side posts, repair and replace broken paving slabs and brickwork, remove the planters and install two benches on the top-level patio. The Clerk to seek quotes for the work.

c) To consider and resolve new telephone system in line with BT termination of land line and introduction of VOIP systems (Decision delegated to Committee by full Council on 9/12/2024 Minute4800 b).

The preferred quotation to be approved was from 4th Platform (Councils IT contractor). However, a few amendments and questions required resolving before finalising the contract: removal of training costs which were felt unnecessary, query as to whether the landline number for CCTV at Williams Field needed to be retained for identification purposes or could be removed as it was thought that the CCTV would be integrated into the SOGIA system.

Resolved to approve a contract with 4th Platform for the upgrade of existing Broadband services to new digital connections. Proposed Cllr Baldock, seconded Cllr Collins and carried unanimously.

Resolved to approve the provision of a Cloud Based (VOIP) Phone System to protect landlines numbers required moving forward through 4th Platform. Proposed Cllr Baldock, seconded Cllr Collins and carried unanimously.

There being no further business the meeting closed at 20.17 hrs.

Date of next meeting: Tuesday 21 January 2025 at 7.30pm at Old School Hall, Parish Office

Signed

Date