

HADLOW PARISH COUNCIL

*Councillors: You are hereby summoned to attend a Full Council Meeting
On Monday 09 March 2026 at Old School Hall*

Public Notes: There will be a meeting of the Parish Council

**On Monday 09 February 2026 to follow on from the Annual Parish Meeting at
estimated time of 7.30pm Old School Hall**

Contact the Clerk if you wish to attend or require further information

clerk@hadlowpc.co.uk or telephone 01732 851878

AGENDA

1. **Apologies** & reasons for absence.
2. **To receive** declarations of interest.
3. **To resolve** HPC Minutes of the meeting held on 09 February 2026 are a correct record
4. **To receive** an update on progress of resolutions & matters from the last meeting not on current agenda.
5. **To resolve P&E** (Planning & Environment Committee) Minutes of 24 February are a correct record
6. **To receive** reports from TMBC & KCC
7. **To receive** report from PC/PCSO & Community Warden
8. **To receive** Chairman & Clerk's report (See note on page 3 re Assertion 10)
9. **Public time & parish matters**
10. **Correspondence**
Sally Bulllion – A26 Path – Update on Phase 3 letter (appendix a)
11. **To receive** reports from representatives of committees and pass such resolution thereon as may be necessary:
F&GP (Finance & General Purposes Committee) – Cllr Harvey to report
 - **To resolve** payments to date (*appendix b*)
 - **To resolve** February accounts (bank reconciliation, income & expenditure, cost centre report, bank statement & trial balance)

a) **Planning Applications for consideration:**

- **TM/25/01834/OA** - Outline Application: All matters reserved except for access for the erection of up to 116 residential units with associated infrastructure and the provision of community car parking. Herewith Copy Of: Amended plans and reports received since receipt, including on 12.01.2026, 13.01.2026 and 18.02.2026 Land West Of Court Lane Farmhouse Court Lane Hadlow Tonbridge Kent
- **TM/26/00167/NMA**- Non-Material Amendment to planning permission TM/22/01474/FL to Amend plots 44-49 on Tenure Plan from First Homes to Shared Ownership. Land Formerly West Part Of Court Lane Nurseries Court Lane Hadlow Tonbridge Kent
- **TM/26/00191/OB106V** - Deed of Variation to Section 106 Agreement pursuant to planning permission TM/22/01474/FL to amend Tenure mix of plots 44-49 from first homes to shared ownership and definition of registered provider. Land Formerly West Part Of Court Lane Nurseries Court Lane Hadlow Tonbridge Kent
- **TM/26/00164/LB** - Retrospective listed building application: installation of a freestanding domestic woodburning stove within the dining room. The installation utilises the route of the disused historic chimney stack at the west end of the building.
Bourne Mill Cottage, Carpenters Lane, Hadlow, TN11 0EX

b) **Note recent applications which Parish Council wished Borough Cllrs to “Call In” at TMBC Planning Committee Meeting**

TM/26/00217/OA & TM/26/00009/FL

12. **To receive** reports from representatives of external committees and pass such resolutions thereon as may be necessary
Kent Association of Local Councils, TMBC Parish Partnership Panel, TMBC Joint Transportation Panel, TMBC Standards Committee
13. To resolve approval of the following reviewed and updated policies and procedures for 2026-27
Standing Orders, Financial Regulations, Lone Worker, Sickness & Absence, Grievance, Disciplinary & CCTV Policy
14. **Motion to Exclude the Press & Public** (to enable Council to consider any items on the agenda in which significant aspects will be of a confidential and financial nature
 - Medical Centre Window Replacement: to consider quotes after consultation with TMBC Planning Department as building is within the Conservation Area.
 - Staff Recruitment – result of interview process for Deputy Clerk and recommendation to employ successful applicant

Date of next meeting Monday 13 April 2026 starting at 7.30pm

M Stepkowski – Parish Clerk

NB (Please see the Clerk for the protocol on recording & filming meetings before commencement)

Note: As part of the Clerks Report – Internal Auditors report with regards to the AGAR 2025/26 and Assertion 10 has been noted and the Clerk is seeking costs for .gov domain and emails in addition to completing other relevant tasks to ensure Council complies with the Assertion requirements.

Appendix a

From: Sally Bullion

Sent: 04 February 2026 12:30

To: Clerk <Clerk@hadlowpc.co.uk>

Subject: A26 Path/cyclepath- Update for Parish Council on Phase 3.

Dear Melanie

I hope you are well.

Please find attached the latest correspondence regarding the completion of the cyclepath as discussed with Nick Collins I am disappointed that KCC are unable to support a complete route however I am proposing to approach Dandara and the other large developer who already has planning permission to see if they would fund the remaining phase.

I understand the Parish council was concerned about the route solution/cost for P1 & P2 . I was advised this was apparently due to guidance on regs from KCC highways. I am still keen to have a more robust route for phase 3 for the students and was hoping members would support me in this regard.

I will keep you updated on my approach to local contractors.

Kind regards

Sally (Bullion)

Appendix b – Payments for Authorisation by HPC March Meeting

1892	Spy Alarms - I2Q4 MC Intru Alrm Monitoring & Main Chg Annl	860.40
1893	Brackets - Inv806 Project Mang Cost Cemetery	558.00
1894	HeatCool - I1724 HOS Ladies Valve Replacement	260.21
1895	Wicksteed - I638 ROSPA InspectW/F Bllct, pyg & Sgnp Field	410.40
1896	HB Groundwork & Construct - Inv255 certificate 91019 received - Cem Extension Dev	14,814.72
1897	Icore Security & Solar Svs Ltd - I07601 4 Cameras Equip Box	2,330.40
1898	Kent Assoc Local Cncls KALC - I8303 Chairs Conference NC	84.00
1899	TV Licence - Hy-Arts Centre as o f28/02/26 Annl (Db Cd)	174.50
1900	E Battain - Inv003 Profession Svs - Cemetery Admin	360.00
1901	lloyds bank chg - Inv 664 10/12 to 9/01/26	14.77
1902	Alsford Timber - I735 HyArts Ext Panel Repair (Db Cd)	26.92

1903	MFG Three Elm - Fuel HV24 Minibus (Db Cd)	55.86
1904	MFG Three Elm - Fuel DK19 Minibus (Db Cd)	60.97
1905	Amazon - Archiving Paper Wallets+	35.90
1906	Paddock Wood Garage - (Db Cd) HOS Border Bark	54.00
1907	NEST - Staff Pensions Wk44	147.04
1908	PSA Services - I1059 HOS Carprk - Wall Repair (crash)	1,427.54
	PSA Services - I1057 - HOS Hall Fire Exit Wall Repair	114.22
	PSA Total of both invoices 1,541.76	
1909	4th Platform - Invs 137/153/158 Computer Costs Mar-May	236.99
1910	HB Groundworks	18,000.00
1911	Landall - Inv 966 Copier Usage 26/01 to 25/02/26	43.56
1912	Screwfix - Ivs294/018/140 Paint HY/Plygrnd/HOS Rf&gutter	190.14
1913	Caretaker Wages Wk48	1,913.90
1914	Admin Wages Wk48	502.14
1915	Clerk Wages Wk48	3,066.99
1916	HMRC - PAYE Wk48	2,105.65

Appendix c

FP	Description	£
1869	A Thornton - I 631Cncl Accountant - Payrol Wk20-40	484.00
1870	4th Platform - I019 Computer Svs Feb-Ap	601.44
1871	Safety Signs - I917 Asbestos Warning Sign	42.72
1872	Hadlow Village Hall - Water & Gas HyArts Aug to Jan	482.71
1873	Chaucer Consultancy Svs Ltd -I553 Lime Tree St Marys	96.00
1874	Costcutter -Batteries (Db Cd)	9.98
1875	MFG Three Elm - Fuel HV24 Minibus	43.67
1876	Giallo - I369 10 Wk Minibus Insp DK19 (Db Cd)	126.00
1877	MFG Three Elm - Fuel DK19 Minibus (Db Cd)	51.99
1878	MFG Three Elm - Fuel DK19 (Db Cd)	18.28
1879	MFG Three Elm - Fuel HV24 Minibus (Db Cd)	22.41
1880	Post Office - Lg 1st Class Stamp - EROB Ander	3.15
1881	Forvis Mazars - I6067 External Audit Report 2024/25	1,008.00
1882	Rialtas - I375 J-Mrch Software & Annl Ag Alpha Cloud	148.50
1883	Lloyds service chg	15.42
1884	Zest - Inv6999 Hall Cleaning HY7HOS January	624.00
1885	TMBC Antisocial Behaviour - Cncl Contribution 2026 S137	250.00
1886	Landall - Inv 237 Copier usage 26/12-25/01/26	43.56
1887	Caretaker Wages Wk44	1,888.34
1888	Admin Wages Wk44	559.64
1889	Clerk Wages Wk44	3,067.39
1890	HMRC - PAYE Wk44	2,098.73